



East Scarborough

BGC East Scarborough

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www.esbgc.ca



416-281-0458

Early Childhood Education Worker

The Early Childhood Education Worker will work as a member of the Early Years multidisciplinary team to assist in the planning and implementation of programs for children aged 3.5 to 5 years. The Early Childhood Education Worker will work directly with a full-time staff who will mentor and train them throughout the course of the summer. Staff will be required to attend a week of training prior to the start of their employment.

Program Responsibilities:

- Collaborate with team members to implement school readiness programs and activities on a daily basis
- Ensure the program area is set up appropriately to meet the developmental stages and needs of the campers
- Facilitate and implementation of specialty programs (STEM, literacy, numeracy, etc.)
- Engage children in developing interest-based activities
- Interact in a positive manner with children, staff, parents/caregivers, and volunteers
- Assist with daily maintenance of program space; proper storage of equipment and program materials
- Actively participate in debriefing sessions at the completion of each day and partake in preparation for the following day
- Communicate with parents daily in relation to their child's day and the activities they participated in
- Other duties as assigned

Key Qualifications and Assets:

- Individuals who are enthusiastic and energetic
- Knowledge of school readiness activities suitable for children under the age of 6 years
- Genuine interest in working with children between the age of 3.5 to 5 years
- Strong leadership and programming skills
- Experience working or volunteering with children
- Ability to provide support and instructions to others
- Demonstrate time management and organizational skills
- Demonstrate an understanding of anti-bias philosophy
- Legally eligible to work in Canada
- Currently enrolled in post-secondary education related to children's services is an asset
- Second language an asset

Skill Development Opportunities

- First Aid Certification and HIGH FIVE Certification (Principles of Healthy Child Development)
- Development of program planning and facilitation skills
- Opportunities to practice positive role-modeling and supervision of volunteers/junior leaders, with support from full-time staff
- Develop "soft skills" (punctuality, appropriate dress, communication skills, etc)
- Opportunity to develop skills required when working in a team environment
- Opportunity to develop customer service skills (greeting parents)
- Overall goal of increasing the student's employability skills for the future

Job Code: ECEW-2022

Please submit your resume to: hr@esbgc.ca

Thank you for your interest. Only applicants selected for an interview will be contacted. BGC East Scarborough is committed to the principles of employment equity and encourages applicants from all Human Rights protected groups. We strive to meet the accommodation needs of persons with disabilities. Applicants are encouraged to make their needs for accommodation known in advance during the application process.