



East Scarborough

BGC East Scarborough

100 Galloway Road, Toronto, Ontario M1E 1W7



416-281-0262



info@esbgc.ca



www.esbgc.ca



416-281-0458

Counsellor, Youth Recreational and Leisure Activities

The Counsellor of Youth Recreation and Leisure Activities will assist in the facilitation, documentation, and evaluation of our Leader In Training Program. The Counsellor will assist and encourage participants to advocate for themselves, peers, and members of the community. Staff will be required to attend a week of training prior to the start of their employment.

Program Responsibilities:

- Work in consultation with the Manager to design and implement age-appropriate curriculum along with recreational and social activities for youth participants.
- Facilitate daily themed workshops
- Assist youth in developing a healthy attitude and acceptance towards fellow participants by encouraging cooperation and good citizenship
- Work in collaboration with the program manager and youth staff to develop and implement a marketing plan to promote the program
- Assist youth to develop a positive self-image by providing encouragement, recognition, and guidance
- Assist in the organization and coordination of special events, outings, etc.
- Ensure the safety of participants by following program guidelines and protocols
- Record daily program attendance
- Conduct individual assessments and provide feedback to parents and guardians
- Conduct program evaluations and submit progress reports to the program manager
- Track and record monthly statistics
- Other duties as assigned

Key Qualifications and Assets:

- Individuals who are enthusiastic and energetic
- Previous sports experience (coaching or athlete participation)
- Genuine interest in working with youth between the age of 14 to 18 years
- Strong leadership and programming skills
- Experience working or volunteering with children and youth
- Demonstrate ability to resolve conflicts
- Ability to provide support and instructions to others
- Demonstrate time management and organizational skills
- Demonstrate an understanding of anti-bias philosophy
- Legally eligible to work in Canada
- Currently enrolled in post-secondary education related to youth services is an asset
- Second language an asset

Skill Development Opportunities

- First Aid Certification and HIGH FIVE Certification (Principles of Healthy Child Development)
- Development of program planning and facilitation skills
- Opportunities to practice positive role-modeling and supervision of volunteers/junior leaders, with support from full-time staff
- Develop "soft skills" (punctuality, appropriate dress, communication skills, etc.)
- Opportunity to develop skills required when working in a team environment
- Opportunity to develop customer service skills (greeting parents)
- Overall goal of increasing the student's employability skills for the future

Job Code: SRL-2022

Please submit your resume to: hr@esbgc.ca

Thank you for your interest. Only applicants selected for an interview will be contacted. BGC East Scarborough is committed to the principles of employment equity and encourages applicants from all Human Rights protected groups. We strive to meet the accommodation needs of persons with disabilities. Applicants are encouraged to make their needs for accommodation known in advance during the application process.