

## Breakfast & After School Staff

The Breakfast & After School Program Leader works as a member of the Children and Early Teens multidisciplinary team, to assist in planning and facilitating highly engaging learning opportunities for school-aged children. The purpose of this position is to ensure that there is organization, control and safety within the program. We are looking for an energetic, committed and responsible person who works well with children and is an effective team builder and communicator to translate the HIGH FIVE Principles into actions that directly impact children development. The candidate needs to be a caring adult; allowing for structured and unstructured play and provides opportunities for children to have a voice and participate fully.

Candidates must be willing and able to work from multiple sites if the need arises. This position requires a commitment to working a minimum of (3) days a week.

### Program Responsibilities

- Plan activities that fit the daily schedule and make sure supplies are available
- Plan, facilitate and evaluate creative and engaging activities along with other team members on a daily basis
- Work collaboratively with a network of colleagues across the organization
- Model emotional maturity, respect and empathy with participants, staff and caregivers
- Monitor the safety and care of each participant
- Respond appropriately when addressing challenging participant behaviours as they arise
- Support participants as they navigate learning opportunities as directed under HIGH FIVE
- Communicate with parents daily in relation to their child's day and activities
- Adhere to and enforce Personal Protective Equipment use in program spaces
- Complete attendance sheets and store them securely at the end of each day
- Prepare and distribute the planned snack for the day
- Clean and sanitize surfaces and program equipment as needed according to our COVID-19 response measures outlined/sanctioned by Toronto Public Health
- Plan physical activities that include being active indoors and outdoors
- Assist with Homework

### Key Qualifications and Assets

- Diploma or Degree in a child-related an asset
- 2-3 years of experience working with children and/or youth
- Current Standard First Aid and CPR Certificate
- HIGH FIVE Principles of Healthy Child Development Certificate
- Demonstrates creativity, innovation, critical thinking and problem-solving skills
- Demonstrates strong interpersonal skills, communication skills and a collaborative workstyle
- Demonstrates group leadership and positive behaviour management
- Demonstrate an understanding of anti-bias philosophy

**Hours:** Up to 17.5 hours per week

**Contract:** Part-time

**Job Code:** ASP-2022

**Please submit resume to the:** [hr@esbgc.ca](mailto:hr@esbgc.ca)

Thank you for your interest. Only applicants selected for an interview will be contacted; The BGC East Scarborough is committed to the principles of employment equity and encourages applicants from all Human Rights protected groups. We strive to meet the accommodation needs of persons with disabilities. Applicants are encouraged to make their needs for accommodation known in advance during the application process.