



East Scarborough

BGC East Scarborough

100 Galloway Road, Toronto, Ontario M1E 1W7



416-281-0262



info@esbgc.ca



www.esbgc.ca



416-281-0458

Breakfast & After School Program Leader

The After School Program Leader works as a member of the Children and Early Teens multidisciplinary team, to assist in planning and facilitating highly engaging learning opportunities for school-aged children. The purpose of this position is to ensure that there is organization, control and safety within the program. At the same, time creating a therapeutic environment that encourages social interaction and support through the different stages of child development. The program leader must translate the HIGH FIVE Principles into actions that directly impact the healthy development of children. Leaders must be prepared and capable of enduring the HIGH FIVE Design Guidelines and Principles. They need to be a caring adult; allowing for structured and unstructured play and provides opportunities for children to have a voice and participate fully.

Candidates must be willing and able to work from multiple sites if the need arises. This position requires a commitment to working a minimum of (3) days a week.

Program Responsibilities

- Plan activities that fit the daily schedule and make sure supplies are available
- Plan, facilitate and evaluate creative and engaging activities along with other team members on a daily basis
- Work collaboratively with a network of colleagues across the organization
- Model emotional maturity, respect and empathy with participants, staff and caregivers
- Monitor the safety and care of each participant
- Respond appropriately when addressing challenging participant behaviours as they arise
- Support participants as they navigate learning opportunities as directed under HIGH FIVE
- Communicate with parents daily in relation to their child's day and activities
- Adhere to and enforce Personal Protective Equipment use in program spaces
- Complete attendance sheets and store them securely at the end of each day
- Prepare and distribute the planned snack for the day
- Clean and sanitize surfaces and program equipment as needed according to our COVID-19 response measures outlined/sanctioned by Toronto Public Health
- Plan physical activities that include being active indoors and outdoors
- Assist with Homework

Key Qualifications and Assets

- Diploma or Degree in a child-related an asset
- Has experience working or volunteering in programs with school-aged children
- Current Standard First Aid and CPR Certificate
- HIGH FIVE Principles of Healthy Child Development Certificate
- Demonstrates creativity, innovation, critical thinking and problem-solving skills
- Demonstrates strong interpersonal skills, communication skills and a collaborative workstyle
- Demonstrates group leadership and positive behaviour management
- Demonstrate an understanding of anti-bias philosophy
- Legally eligible to work in Canada
- Second language an asset

Hours: 16-25 hours per week

Job Code: ASP2021

Please submit resume to the: hr@esbgc.ca

Thank you for your interest. Only applicants selected for an interview will be contacted; The BGC East Scarborough is committed to the principles of employment equity and encourages applicants from all Human Rights protected groups. We strive to meet the accommodation needs of persons with disabilities. Applicants are encouraged to make their needs for accommodation known in advance during the application process.