OneScreen GoSafe
Quick Start Guide

What's included?

OneScreen GoSafe has three different mounting options to choose from; floor stand, table stand and wall mount. The contents and respective assembly options vary based on the customer's preferences. The following hardware and software items are shipped as part of OneScreen GoSafe.
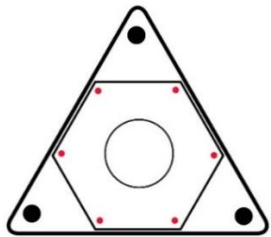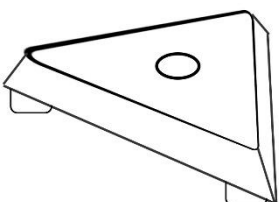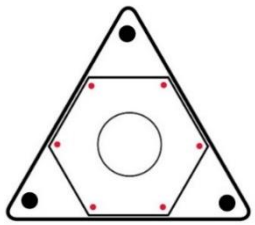
- OneScreen GoSafe Tablet with thermal sensor
- Wall Mount/Desktop Stand/Floor Stand
- Power adapter with multiple plugs
- Mounting screws (often come pre-installed on the floor stand and table stand)
- OneScreen Central Device Management Software - One Year License (OneScreen team will provide the license key via email)
- Screen Skills Guru Application
- OneScreen Hype Video Conferencing Application
- Live online support
- Free and unlimited training on the device and accompanying software
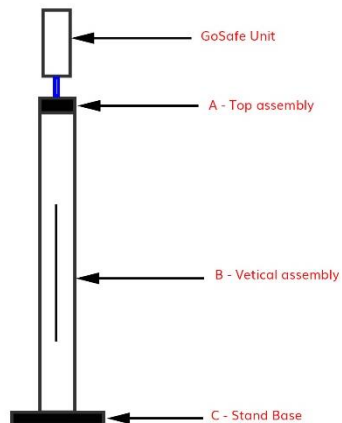
Setting up your OneScreen GoSafe

Desktop Stand:

The OneScreen GoSafe Desktop Stand is an ideal option if the scanner is to be placed at the reception desk or a table next to the entrance. People entering can immediately scan their faces before proceeding further. The stand comes with screws and a bolt to fix the main assembly of the scanner firmly with the base.
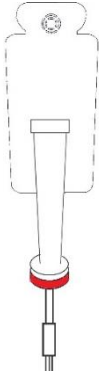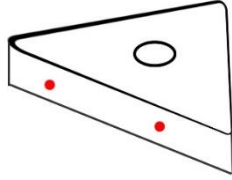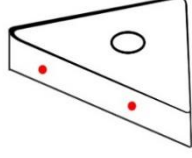
Installing the Desktop Stand:

Step 1: Remove the pre-installed bolt (marked in red) from the OneScreen GoSafe Device. Pass the bolt through all the cables to remove it. Put it aside as we will need to use this again when securing the GoSafe Device.	**Step 2:** Use a screw driver to remove the 6 screws (marked in red) in order to take off the bottom plate from the OneScreen Desktop Stand's base.
Step 3: Pass the cables through the hole on top of the Desktop Stand.	**Step 4:** Pass the cables through the bolt removed in step 1 and secure the OneScreen GoSafe on the Desktop Stand. Tighten the bolt on the Desktop Stand so that the GoSafe stands firmly on the mount.
Step 5: Connect the RJ45 (Ethernet) cable, power connector and USB connector (White) to the ports on the inside of the Desktop Stand.	**Step 6:** Conceal all remaining cables inside the desktop stand and put back the bottom plate removed in step 2. Secure the plate with the 6 screws (marked in red)
Step 7: • Connect the power cable to the power input port on the stand. • Connect a USB mouse to the USB port on the stand • Connect an ethernet cable (if using ethernet instead of WiFi) to the RJ45 (ethernet) port on the stand. • Power on the device to start using it.	

Floor Stand:

For reference we have divided the floor stand into multiple parts, namely GoSafe unit, Top Assembly, Vertical Assembly and Stand Base.

Installing the Floor Stand:
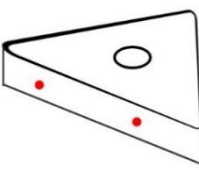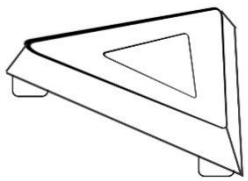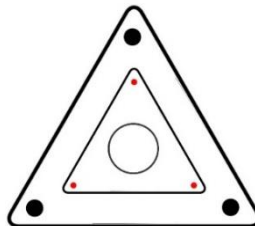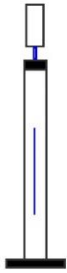
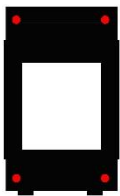|	
Step 1: Remove the pre-installed bolt (marked in red) from the OneScreen GoSafe Device. Pass the bolt through all the cables to remove it. Put it aside as we will need to use this again when securing the GoSafe Device.	**Step 2:** Remove the 2 screws (marked in red) from the part labelled A (Top assembly) and separate it from the part labelled B (Vertical assembly).
Step 3: Pass the cables through the hole on the top assembly.	**Step 4:** Pass the cables through the bolt removed in step 1 and use it to secure the OneScreen GoSafe and top assembly together.
Step 5: Connect the RJ45 (Ethernet) cable, power connector and USB connector (White) to the ports on the inside of the top assembly. The Power and RJ45 connectors run to the bottom of the floor stand.	**Step 6:** Conceal all remaining cables inside the floor stand and secure the top assembly and the vertical assembly using the screws removed in step 2.
Step 7: Remove the screws from the bottom of the vertical assembly and align the vertical assembly with the floor stand's base.	**Step 8:** Use the screws to secure the stand base with the vertical assembly. Make sure the screws are screwed on tight and the vertical assembly stands firmly on the base.

Step 9:	
	• Connect the power cable to the power input port on the stand. • Connect a USB mouse to the USB port on the stand • Connect an ethernet cable (if using ethernet instead of WiFi) to the RJ45 (ethernet) port on the stand. • Power on the device to start using it.

Wall Mount:

The OneScreen GoSafe has an option for Wall mount as well. The wall mount version cannot be used with a floor stand or a table stand version as it has a different assembly.

Installing the Wall Mount:
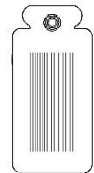
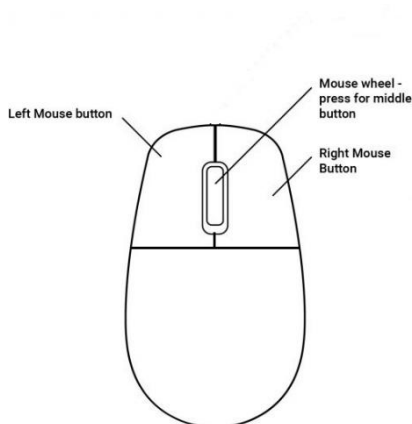| Step 1:	Step 2:
Place the wall mount on wall and draw four holes on the wall that match up with the holes on the wall mount (marked in red). Drill the holes and then fix the wall mount against the wall using screws.	You may choose to pass the cables through the wall. If yes, you will need to drill a hole to pass the cables. Otherwise, the cables can run down from the back side of the unit and pass through the lower side of the wall mount.
Step 3: Hang the OneScreen GoSafe on the wall mount. The back side of the unit should be facing the wall mount as shown in the picture. Once the unit has been secured in place, insert screws from the bottom side of the wall mount into the unit so that the unit is held in place on the wall mount.	

Using a USB Mouse with OneScreen GoSafe:

The OneScreen GoSafe is built to be used as a contact-less device and the display therefore does not support touch input. To make any changes to the device a USB mouse should be connected to one of the USB input ports.

1)   The right mouse button is used for a "back" command. It can be used to go back to previous menus or exit an application.
2)   The middle mouse button (scroll wheel when pressed) is used for a "more options" command. Pressing the middle mouse button will open options and settings when inside a particular menu.
3)   The left mouse button is used for a "select" command.

To make any changes to the application settings and the configurations, a mouse is required. Once the device has been configured, you may choose to remove the mouse and use the device for temperature and facial scanning which continues to run at all times.

Configuring the OneScreen GoSafe Application:

The device comes with thermal scanning powered off by default. In order to enable temperature detection, the settings need to be modified.

1) Press the middle mouse button (scroll button) to open the options inside the OneScreen GoSafe Application. Default password is "123456**.**
2) Click on application settings and select body temperature settings. Make all the required changes such as mask detection, stranger (visitor) allowance, body temperature test and fan settings. You will have to turn on the body temperature test if you want to use the thermal scanning features of the device.
3) Click on save changes to save your settings.
4) Right click on your mouse to go back to the previous menu.
5) Successfully scan your body temperature with mask detection enabled.

Note: Using the middle click on mouse will also show options such as pass records, face database etc. Clicking on Pass records, will show you all the pass records of people who scanned themselves using OneScreen GoSafe. Face Data Upload will upload a facial record of anyone by taking a picture, assigning a name and an ID. All the faces that are saved for facial identification can be viewed on the facial database.
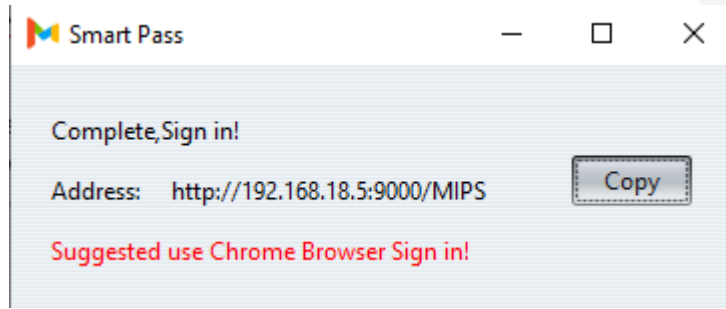
Connecting to a network:

You may or may not choose to connect the device to a network. However, if you would like to use features such as device management (using OneScreen Central), data management (using GoSafe Management Platform) or video call features (using OneScreen Hype and Guru), you will need to connect the device to a network.

You have two options for network connectivity. You may choose to connect the device using Wi-Fi or Ethernet. You can connect to the network using the following steps:

1) Right click on the OneScreen GoSafe App twice to exit it.
2) Click on "settings" to open settings.
3) Go to networks and choose your desired WiFi network. If you want to use Ethernet that is simple plug and play.
4) Once connected, you will now be able to use OneScreen Guru, OneScreen Central and Data Management applications.

Note: The OneScreen GoSafe App might automatically keep launching in the background while you are switching apps or menus. You can disable this feature by clicking on the middle mouse button and going to application settings and turning off the Application Daemon.

To establish a connection between your OneScreen GoSafe device and its management software, first download the management software from our website. Once the software is downloaded, install it and run it on your windows 10 laptop/computer. Now, the software will provide you an IP address which is shown below
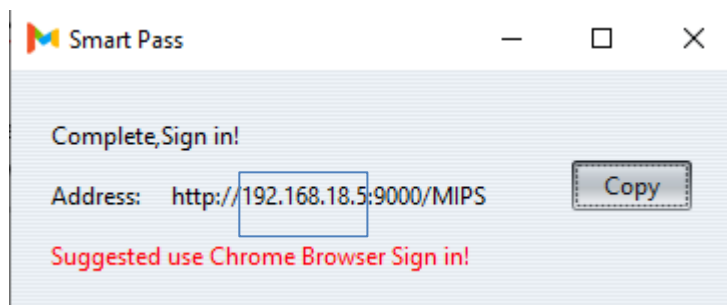
Copy this information and paste it on the Google Chrome browser on your laptop, computer, mac or mobile phone. This will bring you to a login page. From the top right corner select English as your default language. Enter your login credentials to access the management software. Default Login credentials are given below

Username: admin
Password: 123456

To establish connection between your GoSafe device and its management software, plug in a mouse to your GoSafe device. Make sure this mouse has a scrolling wheel on it. Now do a middle click on the mouse, inside the GoSafe app. To do a middle click, press the scrolling wheel inwards. Now enter password and click on login management. Click on login and input the IP address in the dialogue box and click login.

Make sure that you only type the highlighted part in the dialogue box of the login management of the GoSafe device i.e (IP address which in the example above is 192.168.18.5)

This document is a quick start guide to help you with the initial set up of the unit. For more detailed and in-depth instructions of how to use the application and features, please visit our website: https://www.onescreensolutions.com or send us an email at support@onescreensolutions.com. You may also reach us at our toll free helpline at 855-898-8111.