

## **SELLER**

### **MEMORIAL FOREST CLUB TRANSFER OF MEMBERSHIP WITH SALE OF HOUSE**

Members of Memorial Forest Club in good standing (all dues any applicable late fees are paid in full) and owning a house within the Club's boundaries may sell their membership to the purchaser of their home for a negotiated price or sell the membership back to the Memorial Forest Club. Contractors purchasing homes of full members in good standing are not eligible to have memberships transferred to them individually or to their company.

The current value of the Memorial Membership is \$2200.

To insure the membership is correctly transferred the following procedure should be followed:

1. The member, real estate agent, or purchaser should check with the Membership Director that the membership is eligible to be transferred.
2. Seller must notify the Membership Director that the membership will be transferred with the sale of the house. A form for this purpose is listed below. Notification should include: Date of the closing (date transfer usually takes place) Name and address of the membership being transferred Name, address, and phone number of the purchaser Name and phone number of realtor Membership certificate of seller. If membership certificate is lost, an Indemnity for Lost Certificate may be obtained at [memorialforestclub.com](http://memorialforestclub.com) under the Membership section or from the Membership Director
3. It is the responsibility of the purchaser to forward the non-refundable administrative fee and the Member Data Sheet to the Membership Director. Currently the fee is \$487.13 (\$450.00 plus 8.25% tax). A membership transfer with the sale of the house cannot be considered final until the administrative fee is received. After receipt of the administrative fee, the Membership Director will forward a membership certificate, telephone directory, and other club information to purchaser.

Katie Pak  
12202 Rip Van Winkle Drive  
713.557.6668

"Out of area" members may not transfer the membership with the sale of their house. These memberships may only be sold back to the Memorial Forest Club.

**SELLER**

**MEMORIAL FOREST CLUB  
TRANSFER OF MEMBERSHIP WITH SALE OF HOUSE**

Date: \_\_\_\_\_

As a member of the Memorial Forest Club in good standing, I/we am hereby notifying the Memorial Forest Club that I/we are selling our membership to the Memorial Forest Club with the sale of our house.

Name and address of the seller: \_\_\_\_\_  
\_\_\_\_\_

Closing date is: \_\_\_\_\_

**Current** Name/address/phone # of purchaser:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name/phone # of realtor: \_\_\_\_\_  
\_\_\_\_\_

Enclosed is my membership certificate or notarized Indemnity of Lost Certificate. Please forward to Membership Director: Katie Pak. 12202 Rip Van Winkle Drive. Houston TX. 77024  
713.557.6668

**INDEMNITY FOR LOST CERTIFICATE**

THE STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

Whereas, I have advised the Membership Director of my desire to sell my membership in The Memorial Forest Club, and,

Whereas, I have been advised by the Membership Director that in connection with said sale, it is necessary for me to endorse my membership certificate and return it to the Club; and said membership certificate which was issued to me evidencing my membership in the Memorial Forest Club has been lost.

NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS:

That, in consideration for the payment to me by The Memorial Forest Club of the current sales price for membership in the Club, I do hereby release, indemnify, and hold harmless The Memorial Forest Club, its officers, directors, employees, and successors, from and against all claims, demands, actions, choses in actions, suits, judgments, costs, expenses, attorney fees, and all losses or damages of every kind and character arising, or to arise, out of the loss of the above-described membership certificate, including, but not limited to, an ownership claim by a person who may discover said lost certificate.

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In Witness Whereof, this instrument has been executed by the owner of said certificate

This \_\_\_\_\_ day of \_\_\_\_\_, (Month/year)  
\_\_\_\_\_  
(Owner Name PRINTED)

THE STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_ Before me, the

undersigned authority, on this day personally appeared \_\_\_\_\_,  
known to me to be the person whose name is subscribed to the foregoing instrument,  
and acknowledged to me that he executed the same for the purpose and consideration  
therein expressed. Given under

my hand and seal of office, this \_\_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_  
(Notary Public)

My commission expires: \_\_\_\_\_

**INSTRUCTIONS FOR TRANSFER  
FOR PURCHASER**

**MEMORIAL FOREST CLUB  
TRANSFER OF MEMBERSHIP WITH SALE OF HOUSE**

To insure the membership is correctly transferred, the following procedure should be followed by the HOME BUYER as soon as possible after the closing:

- Forward the non-refundable administrative fee to the Membership Director. Currently the fee is \$487.13. (\$450.00 plus 8.25% tax)
- Complete and forward the TRANSFER NEW Member information sheet. (next page)

**A membership transfer with the sale of the house cannot be considered final until the administrative fee and Member Data Sheet are received.**

After receipt of the non-refundable administrative fee and the Member Data Sheet, the Membership Director will forward a membership certificate and other club information to the purchaser.

**TRANSFER NEW MEMBER Information**

Name \_\_\_\_\_ Spouse \_\_\_\_\_

Transferred from \_\_\_\_\_

Address \_\_\_\_\_

Email 1: \_\_\_\_\_

Email 2: \_\_\_\_\_

Phone 1: \_\_\_\_\_ Phone 2: \_\_\_\_\_

Children's names and Date of Birth:

Child 1: \_\_\_\_\_

Child 2: \_\_\_\_\_

Child 3: \_\_\_\_\_

Child 4: \_\_\_\_\_