

The Britleys School

Unrivalled education and experience.....

Enrollment and Tuition Contract 2024 School Year

This agreement is made and entered into this _____ day of _____, 2024 between The Britleys School (The Britleys) and (The Parent(s) _____ of (The Student[s]) _____.

1. The Britleys hereby accepts The Student(s) for enrollment for the 2024 school year subject to the terms and conditions set forth herein as well as the terms and conditions outlined in The Britleys' policies, rules, and regulations. The Student(s) is accepted for the ENTIRE SCHOOL YEAR or the remainder of the SCHOOL YEAR if enrolled after the first day of school.
2. The Parents agree to pay the tuition amount that they signed their child(ren) up for and understand that no reduction, credit, or refund is granted if the student is withdrawn or dismissed for any reason by The Britleys or the Parents before completion of the school year.
3. The Parents agree to pay the tuition for the school year as applicable to their child(ren) according to the following chosen plan.

Choose and initial one of the following plans:

_____ Plan A: One installment: 100% due and payable on or before January 1, 2024, of date of enrollment.

_____ Plan B: Two installments: 50% due and payable on or before January 1, 2024, plus the balance of 50% due and payable on or before June 1, 2024, or halfway into The Student's enrollment.

_____ Plan C: Monthly installments paid through "Tuition Express ACH." beginning on the date of enrollment and each month thereafter according to the terms of the Tuition Express plan.

4. All tuition payments are due on time according to the terms of this contract. Past-due payments obligate The Parents to pay The Britleys a 5% late fee for each late payment. A \$35 fee will be charged for returned checks.
5. In the event the installment of tuition is not received when due, The Britleys retains the right to cancel The Student's enrollment and pursue collection of tuition through a Collection Agency, Attorney, or any other Legal Remedy. In the event the tuition under this contract is not paid when due and is collected by a collection agency or an attorney or by suit, principals, sureties, and endorsers, The Parents agree to pay a reasonable fee for the collection for the same.
6. The Parents agree to pay the annual Non-Refundable Registration Fee of \$100 per student with the submission of this signed contract. In the case of sibling enrollment, it will be \$150 for the family registration fee in place of the single student fee. The Parents also agree to pay the non-refundable fee of \$500.00 at the time of enrollment to hold The Student's slot in the program. This will be applied to the activities and events at school.
7. With respect to the obligation of The Parents to pay the entire tuition required under this contract, a written thirty-day (30) notification of withdrawal must be given to The Britleys, or all tuition will be due and collected and this contract will be held binding.

Acknowledgement of Enrollment and Tuition Contract

I have read and fully understand and agree to the terms of this Enrollment and Tuition Contract.

Parents' Names: _____

Signature of Parent or Guardian Financially Responsible for Student

Date

The Britleys School is an independent school with no religious affiliation, admitting applicants of any race, color, religion, national or ethnic origin to all the rights, privileges, and programs; and generally accorded or made available to students at the school. The Britleys does not discriminate based on race, color, national and ethnic origin in the administration of its educational policies, admissions policies, and other school-related programs.

OFFICE USE ONLY:

____ \$100 Annual Registration Fee Received

____ \$150 Annual Reg. Sibling Fee Received (if applicable)

____ \$500 Annual Non-refundable Fee Received

____ \$750 Annual Non-refundable Fee Received (if applicable)

____ Tuition Plan Type: Plan A: _____ Plan B: _____ Plan C: _____

____ Signed Enrollment & Tuition Contract Received

School Executive Assistant

Date