

“TOP 10”

INTERVIEW QUESTIONS

VICE PRESIDENT OF EVENTS

Take about 20 minutes and walk us through your resume. Start from the beginning and walk us through each company, why you were hired, your responsibilities and accomplishments. After each company tells us why you left.

1. What has been the largest single event you have personally overseen?
2. How many international events have you held in your past 3 positions?
3. What international logistics have you found to be the most challenging?
4. What type of award challenges have you discovered internationally?
5. What has been the largest event staff that you have overseen?
6. What has been the largest budget you have managed?
7. What event management software are you familiar with?
8. What are the steps you would go through to establish a forecasted budget for a large event that would exceed 30,000 people?
9. Who have you reported to on the organizational chart in the past 3 positions?
10. In your experience, have your events been profitable? Describe how you have mitigated the overall expenses.

For additional questions go to: www.DirectSalesExperts.com



CRAIG A. FLEMING
FOUNDER AND CEO

ABOUT DIRECT SALES EXPERTS INC.

Direct Sales Experts is a global Executive Search Firm that specializes in “Leadership Identification”. Their focus is the Direct Sales, Network Marketing, MLM, Party Plan and Social Selling channels. At Direct Sales Experts they have spent a lifetime building relationships with the channel's strongest leaders. By utilizing a network of 50,000 executives, their focus when working for you is to identify, interview, qualify and deliver quickly high performing proven leaders to help grow your business. Many of the world's leading Direct Sales Organizations seek advice and council on Executive Recruiting, leadership development and succession planning.



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Name of Candidate: _____

Date: _____ Time: _____ Interviewer: _____

ANSWERS:

1

2

3

4

5

6

7

8

9

10

COMPANY PRIORITIES:

Check the Box Yes or No if the person fits in the organization and then rank 1-10 with 10 being a perfect fit.

	Fit Y/N	Ranking 1-10	Thoughts
Culture			
Leadership			
Skill Sets			
Articulation			
Team Player			
Management Style			
Attitude			
Enthusiasm			
Charisma			
Appearance			
Vision			
Mission			
Strategic Thinking			
TOTALS			

INTERVIEWER FINAL THOUGHTS: _____
