

The Sanctuary at Kingdom Square (TSAKS) COVID-19 Policy

The purpose of this policy is to provide COVID-19 guidance for The Sanctuary at Kingdom Square (TSAKS) congregants by using the Center for Disease Control and Prevention (CDC) best practices and guidance. As we know, worship is an essential part of life and gathering together for worship is at the heart of what it means to be a community of faith. Currently, gatherings present a risk for increasing the spread of COVID-19. TSAKS has implemented the below policies and procedures to prevent the spread of the virus:

Healthy Hygiene

- Wear masks. Masks are most essential and must be worn at all times in the building.
- Maintain good hand hygiene by washing hands with soap and water or using hand sanitizers for at least 20 seconds.
- Cover coughs and sneezes with a tissue or use the inside of your elbow. Used tissues should be thrown in the trash and hands washed or sanitized.
- Practice social distancing by remaining 6 feet apart as much as possible.
- Avoid physical contact (e.g., shaking hands, hugging, or kissing) to prevent the spread of the virus.

Healthy Operations

- All individuals will have to fill out the Contact Tracing information prior to participating in worship services and/or any other events. (See below Contact Tracing Questionnaire).
- Based on Contact Tracing Questionnaire, if any person travels outside of the USA, engage in trips within the USA Cities/States, and/or border points of the DMV, you will have to notify the Chief of Staff one to two weeks prior to traveling, self-quarantine, and provide a negative COVID-19 test result form before returning to church facility.
- Based on Contact Tracing Questionnaire, if it is revealed that he/she was exposed to a person diagnosed with COVID-19, person(s) will be sent home, asked to contact health care provider, and self-monitor symptoms for 10 days. Individual will be required to provide a negative COVID-19 test result form to return to church facility.
- Based on Contact Tracing Questionnaire, if it is revealed that individual has symptoms of COVID-19, he/she will be sent home immediately, asked to contact their health care provider, and self-monitor symptoms. Individual(s) will not be able to return to the facility until individual have been cleared 10 days since symptoms appeared and 24 hours with no fever without the use of fever-reducing medications and other symptoms of COVID-19 are improved. Please note, if individual experienced a severe case of COVID-19, it is recommended by CDC to have individual wait 20 days after symptoms appear and be cleared by a health care provider. Individual will be required to provide a negative COVID-19 test result form to return to church facility.

- In the event a person exhibits COVID-19 symptoms while in the building, individual(s) will be sent home immediately, asked to contact their health provider, and self-monitor symptoms. Area will be closed used by the sick person and not in use until after cleaning and disinfected before resuming activities in that area. Individual will be required to provide a negative COVID-19 test result form to return to church facility.

Social Distancing

- The size of gatherings will be limited in accordance with the guidance and directives of state and local authorities to lessen the risk of spreading the virus.
- Social distancing guidelines will be followed at services and other gatherings to ensure that clergy, choir, volunteers, and other attendees avoid close contact and lessen risk of virus.
- At times, services and gatherings may be held in other areas of the facility to reduce risk of the virus.
- Physical guides, such as tape on floors or walkways and signs on walls, will be displayed to ensure that congregants remain at least 6 feet apart at all times.
- Signs will be posted in highly visible locations (e.g., entrances, restroom, gathering halls/community) to promote social distancing while occupying the facility.

Ceremonial Items and Offerings

- There will be limited sharing of frequently touched objects, such as worship aids, books, and other items that are passed or shared among congregants. Congregants will be encouraged to bring their own such items, if possible, or provide photocopying and/or use electronic devices as other means.
- Receiving of financial contributions will be modified, i.e., mailbox or by electronic methods. No handling of cash or envelopes.
- No longer will there be any type of food distribution, i.e., unless pre-packaged to lessen the risk of spreading the virus.

Cleaning Facility

- Facility will be cleaned, disinfected, and sanitized at all times when the facility is occupied.
- Facility will be maintained with adequate ventilation to increase circulation. Opening doors reduce risk of spreading the virus.
- All cleaning products will be stored away for protection and safety.

Nursery/Childcare

- If a nursery or childcare will be provided during services and other events, we will refer to CDC's information on preventing the spread of COVID-19 in childcare settings.
- If holding summer day camps, we will refer to CDC's information on youth and summer camps and adapt as needed.

Confidentiality

- Individuals will be notified about potential COVID-19 exposure in the facility while maintaining confidentiality as required by the Americans with Disabilities Act or applicable laws and in accordance with religious practices.
- Information about individuals exposed to virus will not be shared.

This information has been adopted from the CDC guidelines. For more information, please reference www.cdc.gov.