



Job Description

Project Manager II (PMII)

Integrity, Skill, and Imagination aren't merely slogans at Merit Electric; they're the cornerstone principles guiding our operations daily. If you're seeking more than just a job in your electrical career, longing for a place where these values are not only celebrated but are the foundation of every project, and you're eager for clear paths of advancement with training and support, then you belong at Merit. Join us, and let's power the future together.

The Project Manager II (PMII) role is a mid-level Project Manager position. The preferred experience level for a PMII is a minimum of 3 years of electrical construction Project Management. Our leveling system—Level I, II, and III—charts a clear, structured career path in electrical construction Project Management, each stage marking a growth in experience, leadership, and responsibility.

This position requires 3 years of experience in managing Electrical Construction Projects.
This is an exempt, salaried position.

Responsibilities & Duties

- Lead all phases of electrical construction projects from planning and initiation through to closeout, ensuring seamless progression and adherence to defined timelines, budget constraints, as well as safety and quality expectations
- Establish and maintain effective communication and coordination with all project stakeholders, including clients, team members, and external partners, to ensure clear understanding of project goals, scope, and requirements from start to finish
- Apply PMI project management methodologies to oversee scheduling, resource allocation, budget management, and risk mitigation, ensuring proactive problem-solving and decision-making throughout the project lifecycle
- Promote and enforce safety protocols, conduct site inspections and compliance checks, and drive continuous improvement and professional development within project teams
- Monitor project scope for changes, manage change requests efficiently to minimize impact on the project timeline and budget, and communicate changes effectively to all stakeholders
- Oversee contract negotiations, performance, and compliance for all parties involved, including subcontractors and suppliers, ensuring terms are met and managing any disputes or modifications
- Financial oversight of the project, including budget, cost forecasting, and analysis of variances. Ensure accurate and timely financial reporting and take corrective action as needed to manage the budget effectively
- Conduct post-project reviews to assess outcomes, identify lessons learned, and integrate findings into future project planning and execution strategies to continuously improve project management practices
- Lead, motivate, and develop project teams, including direct reports and subcontractors. Provide regular feedback, encourage professional growth, and ensure team members have the necessary resources and training to perform effectively
- Identify opportunities to improve project management processes, tools, and methodologies. Participate in organizational initiatives to enhance project management capabilities and promote best practices

Skills

- Integrity, Skill, Imagination
- Internally and externally customer-centric
- Strong leadership skills, including strategic planning and problem-solving
- Ability to effectively multi-task as well as recognize and set priorities
- Proficient in managing and prioritizing multiple projects simultaneously
- Proficiency in project management methodologies (PMI based), software, and tools
- Demonstrates exceptional proficiency in interpreting and managing all types of construction project drawings, including architectural, structural, electrical, and mechanical plans, ensuring accuracy and adherence to specifications throughout all project phases
- Comprehensive knowledge of electrical systems, codes, and regulations

Education and Experience

- 3 to 6 years of Project Management experience in Commercial, Medical, and Industrial electrical construction projects over \$300,000
- Bachelor's degree in Project or Construction Management, or equivalent experience
- Electrical Construction background preferred at the Journeyman level
- Preferred certifications: PMI Project Management Ready, Certified Associate in Project Management (CAPM) and willingness to obtain Project Management Professional (PMP) or equal
- Proven expertise in managing electrical construction projects
- Valid Driver License required

Physical Requirements

- Ability to work 40 hour weeks and overtime as required
- Prolonged periods sitting at desk and working on a computer
- Repetitive use of arms, hand and fingers
- Ability to travel to construction jobsites in all seasons
- Occasionally required to walk, climb, crawl or navigate ladders on project jobsites