

**Agenda**  
**BUTTE COUNTY FAIR ASSOCIATION**  
**REGULAR BOARD OF DIRECTORS**  
**April 11, 2023 at 6:00 p.m.**  
**Regular Meeting**

**1.0 CALL TO ORDER – 6:00 p.m.**

- 1.1 Roll Call of Directors: BROWN, BUSH, DEWELL, DONATI, JERNIGAN, JONES, KIMMELSHUE and WHEELER
- 1.2 Recognition of Others Present
- 1.3 Pledge of Allegiance to the Flag of the United States of America

**2.0 CONSENT AGENDA ITEMS 2.1 THROUGH 2.6**

- 2.1 Declaration of a Quorum
- 2.2 Excused Absences
- 2.3 Approval of Association Minutes:
  - 2.3.1 March 14 , 2023 Regular Meeting Minutes
    - 2.3.1.1 Motion to approve the March 14, 2023 Minutes
      - 2.3.1.1 First \_\_\_\_\_ Second \_\_\_\_\_ Vote: Ayes:\_\_\_ Nays:\_\_\_
- 2.4 Correspondence: Ambassador Medal design from miss Butte County Director
- 2.5 Interim Events Calendar
- 2.6 Motion to approve the Consent Agenda
  - 2.6.1 First \_\_\_\_\_ Second \_\_\_\_\_ Vote: Ayes:\_\_\_ Nays:\_\_\_

**3.0 ACTION TO BE TAKEN ON ITEMS PULLED FROM THE CONSENT AGENDA**

- 3.1 Item(s) pulled from Consent Agenda \_\_\_\_\_  
Motion to approve action as needed

**4.0 Recognition of Blue Ribbon Award Recipients**

- 4.0 COMMUNICATIONS FROM THE FLOOR:** Presentations will be limited to five minutes. State Law prohibits the Fair Board of Directors from voting on any item presented if it is not listed on the agenda. Persons other than board members wishing to discuss agenda items may do so at any time the item appears on the agenda. The Board President has the option of moving the sequence of agenda items to meet time constraints and other circumstances as needed.

**5.0 NEW BUSINESS:**

**5.1** Roger Wilson Brown Act Training/Discussion

**5.2** 2023 Livestock Exhibitors will clean their pens so we can have an interim goat show September 9, 2023

**5.3** Fairtime Sunday event tickets were sold illegally

**5.4** Board Approval of fair time contracts that are over the scope of delegated authority limit of 10K.

**5.4.1.** Motion to approve Legend of Sound Works contract #23-916 for providing all sound equipment for 2023 fair in areas of Jakes, Courtyard stage, Livestock areas, Grandstand Arena and Expo Hall Movie Theater.

**5.4.1.1** First \_\_\_\_\_ Second \_\_\_\_\_ Vote: Ayes: \_\_\_ Nays: \_\_\_

**5.4.2** Motion to approve 2023 Fairtime Catering with Wills Catering per staff recommendation. Board packet will include daily breakdown/locations and menus items proposed.

**5.4.2.1** First \_\_\_\_\_ Second \_\_\_\_\_ Vote: Ayes: \_\_\_ Nays: \_\_\_

**5.5** Motion to approve increasing Delegated Authority from current 10K fiscal maximum to 20k for CEO Reed for fairtime contracts May 1-August 28, 2023

**5.5.1** Motion to approve Increasing Delegated Authority to CEO Reed to 20K, for the months of May 1-August 28, 2023.

**5.5.1.1** First \_\_\_\_\_ Second \_\_\_\_\_ Vote: Ayes: \_\_\_ Nays: \_\_\_

**5.6** Resolution 2023-03 to increase the Delegated Authority of CEO M. Reed to a fiscal year maximum amount of 20k for fairtime contracts from May 1, 2023- August 29, 2023

**5.6.1** Motion to approve Resolution 2023-03 Delegated Authority increases for maximum fiscal limits of 10k to 20K, for the months of May 1-August 28, 2023.

**5.6.1.1** First \_\_\_\_\_ Second \_\_\_\_\_ Vote: Ayes: \_\_\_ Nays: \_\_\_

**6.0 OLD BUSINESS:**

**6.1** 2023 Fairtime Security budget and discussion

**7.0 REPORTS:**

**7.1 FINANCIAL REPORT:** The Financial Report is presented by the Fair CEO, who will answer questions and provide updates where appropriate. Board approval requested of the Financial Report.

**7.1.1** Motion to approve the Financial Report

**7.1.1.1** First \_\_\_\_\_ Second \_\_\_\_\_ Vote: Ayes: \_\_\_ Nays: \_\_\_

**7.2** Approval of Livestock Committee Report, if needed

**7.2.1** Motion to approve Livestock Committee Report.

**7.2.1.1** First \_\_\_\_\_ Second \_\_\_\_\_ Vote: Ayes: \_\_\_ Nays: \_\_\_

**7.3** Approval of Entertainment Committee Report, if needed.

**7.3.1** Motion to approve Entertainment Committee Report

**7.3.1.1** First \_\_\_\_\_ Second \_\_\_\_\_ Vote: Ayes:\_\_\_ Nays:\_\_\_

**7.4** RV Park update, and discussion

**7.4.1** Motion to approve if action is needed.

Action if needed:

**7.4.1.1** First \_\_\_\_\_ Second \_\_\_\_\_ Vote: Ayes:\_\_\_ Nays:\_\_\_

**8.0 ADJOURN TO REGULAR MEETING OF THE BUTTE COUNTY FAIR ASSOCIATION:**  
**CALL CLOSED SESSION MEETING TO ORDER:**

**Notice of Special Meeting – Board of Directors** Notice is hereby given of the intention of the Board of Directors to meet and discuss one agenda item pursuant to section 54956 Special Meetings of the Brown Act.

**8.1 ADJOURN CLOSED SESSION**

**8.1.1** Report on Closed session: Action, direction or information only.

**9.0 RECONVENE REGULAR BOARD MEETING:**

**10.0 DIRECTORS COMMENTS/QUESTIONS:** BROWN, BUSH, DEWELL, DONATI, JERNIGAN, JONES, KIMMELSHUE and WHEELER

**11.0 NEXT MEETING OF THE BOARD OF DIRECTORS:** 6 PM, Tuesday, May 9, 2023

**12.0 ADJOURN**