

**Agenda**  
**BUTTE COUNTY FAIR ASSOCIATION**  
**REGULAR BOARD OF DIRECTORS**  
**January 9, 2024 at 6:00 p.m.**  
**Annual Meeting**

**1.0 CALL TO ORDER –**

- 1.1 Roll Call of Directors: BROWN, BUSH, DEWELL, DONATI, JERNIGAN, JONES, KIMMELSHUE and WHEELER
- 1.2 Recognition of Others Present:
- 1.3 Pledge of Allegiance to the Flag of the United States of America
- 1.4 Disclosure of Ex Parte Communications:

**2.0 CONSENT AGENDA ITEMS 2.1 THROUGH 2.6**

- 2.1 Declaration of a Quorum
- 2.2 Excused Absences
- 2.3 Approval of Association Minutes:
  - 2.3.1 December 12, 2023 Regular Meeting Minutes
    - 2.3.1.1 Motion to approve the December 12, 2023 Minutes
      - 2.3.1.1.1 First \_\_\_\_\_ Second \_\_\_\_\_ Vote: Ayes:\_\_\_ Nays:\_\_\_
- 2.4 Correspondence:
- 2.5 Interim Events Calendar
- 2.6 Motion to approve the Consent Agenda
  - 2.6.1 First \_\_\_\_\_ Second \_\_\_\_\_ Vote: Ayes:\_\_\_ Nays:\_\_\_

**3.0 ACTION TO BE TAKEN ON ITEMS PULLED FROM THE CONSENT AGENDA**

- 3.1 Item(s) pulled from Consent Agenda \_\_\_\_\_  
Motion to approve action as needed

**4.0 COMMUNICATIONS FROM THE FLOOR:** Presentations will be limited to five minutes. State Law prohibits the Fair Board of Directors from voting on any item presented if it is not listed on the agenda. Persons other than board members wishing to discuss agenda items may do so at any time the item appears on the agenda. The Board President has the option of moving the sequence of agenda items to meet time constraints and other circumstances as needed.

**5.0 CALL ANNUAL MEETING TO ORDER: By PRESIDENT: ERIN DEWELL**

**5.1 ELECTION OF OFFICERS:  
REPORT FROM NOMINATING COMMITTEE: JERNIGAN AND BROWN**

- PRESIDENT: \_\_\_\_\_
- VICE PRESIDENT: \_\_\_\_\_
- TREASURER: \_\_\_\_\_
- SECRETARY/MANAGER: Matt Reed

**NOMINATIONS FROM THE FLOOR: (if any)**

PRESIDENT \_\_\_\_\_

VICE PRESIDENT \_\_\_\_\_

TREASURER \_\_\_\_\_

**5.1.1. Information, Review, Discussion, Accept and/or and Approve.**

**5.1.1.1. Motion to approve the 2024 Butte County Fair  
Association Board Executive Team**

**5.1.1.1. First \_\_\_\_\_ Second \_\_\_\_\_ Vote: Ayes: Nays:**

**5.3 BANK SIGNATURE CARDS**

**5.3.1 Update Bank Signature Cards for elected officials**

**5.3.1.1 Information, Review, Discussion, Accept and/or and Approve.**

**5.3.1.1.1 Motion to approve new signature cards for elected officials.**

**5.3.1.1.1 First \_\_\_\_\_ Second \_\_\_\_\_**

**Vote: Ayes: Nays: Absent:**

**5.4 BY LAW CHANGES OR CONSIDERATIONS FOR 2024**

**5.4.1 Discussion on current Bylaws, last updated January 2023 by minute order.**

**2023 Updates:**

1. Per January 9, 2023 Annual Meeting Directors attendance: No more than 3 absences within the 12 regular scheduled meetings. Excused or None excused.
2. Scheduled Meetings will be changed to the Second Tuesday of each month starting March 14, 2023.

**5.5 RESOLUTION 2024-01 DELEGATION OF AUTHORITY TO MATT REED**

**5.5.1** *Information, Review, Discussion, Accept and/or and Approve.*

**5.5.1.1** Motion to approve Resolution 2023-01 Delegation of Authority

**5.5.1.1.1** First \_\_\_\_\_ Second: \_\_\_\_\_

**ROLL CALL VOTE:**

Dustin Bush\_\_\_\_ Megan Brown \_\_\_\_ Tom Donati \_\_\_\_, Amy Jernigan\_\_\_\_ Dax

Kimmelshue \_\_\_\_, and Kari Wheeler\_\_\_\_ Abstain: Erin Dewell

Vote: Ayes\_\_\_\_ Nays\_\_\_\_ AB\_\_\_\_ Abstain\_\_\_\_

**5.6 RESOLUTION 2024-02 WORKER’S COMPENSATION COVERAGE FOR VOLUNTEERS AND BOARD OF DIRECTORS.**

**5.6.1** *Information, Review, Discussion, Accept and/or and Approve.*

**5.6.1.1** Motion to approve Resolution 2024-02 Workers Compensation Coverage provided by CFSA for Volunteers and Board of Directors

**5.6.1.1.1** First \_\_\_\_\_ Second: \_\_\_\_\_

**ROLL CALL VOTE:**

Dustin Bush\_\_\_\_ Megan Brown \_\_\_\_ Tom Donati \_\_\_\_, Amy Jernigan\_\_\_\_ Dax

Kimmelshue \_\_\_\_, and Kari Wheeler\_\_\_\_ Abstain: Erin Dewell

Vote: Ayes\_\_\_\_ Nays\_\_\_\_ AB\_\_\_\_ Abstain\_\_\_\_

**6.0 OTHER ANNUAL MEETING BUSINESS:**

**6.1 ADJOURN ANNUAL MEETING**

- Transfer of the Gavel:
- Report/Summary of action(s) taken:

**7.0 RECONVENE REGULAR MEETING:**

**8.0 NEW BUSINESS**

**8.1 State Allocation of Funds -Annual**

**8.1.1** *Information, Review, Discussion, Accept and/or and Approve.*

**8.1.1.2** Motion to Approve State Allocation of Funds

**8.1.1.2.1** First\_\_\_\_\_ Second\_\_\_\_\_ Vote Ayes: Nays:

**8.2 RV Park Rental Rates:**

**8.2.1** *Information, Review, Discussion, Accept and/or and Approve.*

*Current rates \$565.00 cash/Check and \$585.00 if paying by Credit/Debit card*

**8.2.1.** Motion to approve 2024 increase RV Space Rental Fees

8.2.1.1 First \_\_\_\_\_ Second \_\_\_\_\_ Vote: Ayes: Nays:

**8.3 Interim Rental Rate Sheet July 1, 2024- June 30, 2025. Revised Page \_\_\_\_**

**8.3.1 Information, Review, Discussion, Accept and/or and Approve.**

**8.3.1.1 Motion to approve 2024 increase RV Space Rental Fees**

**8.3.1.1.1 First \_\_\_\_\_ Second \_\_\_\_\_ Vote: Ayes: Nays:**

**8.4 JLA Credit line increase of \$300,000.**

**8.4.1 Information, Review, Discussion, Accept and/or and Approve.**

**8.4.1.1 Motion to approve 2024 credit line increase for JLA**

**8.4.1.1.1 First \_\_\_\_\_ Second \_\_\_\_\_ Vote: Ayes: Nays:**

**9.0 OLD BUSINESS**

**CONTRACTS/AGREEMENTS:**

**9.1 Butte County Emergency Shelter MOU**

**9.1.1 Tabled. Waiting on Butte County to send an update.**

Butte County has provided an MOU for use of ground during an emergency disaster. This contract is from 2023-2026 and must be reviewed by the board. ~~Information, Review, Discussion, Accept and/or and Approve.~~

~~6.1.1 Motion to approve Butte County Emergency Shelter MOU as recommended by Finance Committee: With changes~~

~~6.1.1.1 Changes: Removal of contractor providing a generator in the event of a power outage. We do not have a generator and costs associated are potentially too much.~~

~~6.1.1.1.1 First: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_ Nays: \_\_\_ Vote \_\_\_~~

**9.2 CEO CONTRACT REVISION-**

**9.2.1 Tabled for lack of information**

Recommended by Robin Hauck that the CEO contract be reviewed by a contracts lawyer to confirm it is a sound and professional contract ~~Information, Review, Discussion, Accept and/or and Approve.~~

~~6.2.1 Motion to approve the recommendation from the Finance committee to have the CEO contract reviewed by a contract lawyer.~~

~~6.2.1.1 First: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_ Nays: \_\_\_ Vote \_\_\_~~

**10 REPORTS:**

**10.1 FINANCIAL REPORT:** The Financial Report is presented by the Fair CEO, Matt Reed who will answer questions and provide updates where appropriate. Board approval requested of the Financial Report.

**10.1.1** Motion to approve the Financial Report

**10.1.1.1** First \_\_\_\_\_ Second \_\_\_\_\_ Vote: Ayes: \_\_ Nays: \_\_

**8.2 LIVESTOCK COMMITTEE REPORT:**

*Review, Accept and/or Approve, if needed*

~~8.2.1~~ Motion to approve Livestock Committee Report, Recommendations:

~~8.2.1.1~~ First \_\_\_\_\_ Second \_\_\_\_\_ Vote: Ayes: \_\_ Nays: \_\_

**8.3 ENTERTAINMENT COMMITTEE REPORT:**

*Discussion, Review, accept and/or Approve, if needed:*

~~8.3.1~~ Motion to approve Entertainment Committee Report

~~8.3.1.1~~ First \_\_\_\_\_ Second \_\_\_\_\_ Vote: Ayes: \_\_ Nays: \_\_

**8.4 FACILITIES/TAILGATE COMMITTEE REPORT:**

*Discussion, Review, accept and/or Approve, if needed:*

~~8.4.1~~ Motion to approve Finance/Tailgate Committee Report

~~8.4.1.1~~ First \_\_\_\_\_ Second \_\_\_\_\_ Vote: Ayes: \_\_ Nays: \_\_

**8.6 FINANCE COMMITTEE:**

~~8.6 2024 Budget Approval~~ CEO will present the 2024 Annual Budget and go over estimated revenue & expenses for the coming year:

*Information, Review, Discussion, Accept and/or and Approve.*

~~8.6.1~~ Motion to approve 2024 Budget as recommended by the Finance Committee

~~8.6.1.1~~ First \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_ Nays: \_\_ Vote: \_\_\_\_\_

**8.3 CEO REPORT PROVIDED BY MATT REED:**

The report is to provide insights into Fair Association Activity including Pool, RV Park, Projects with the State and the County, Facility Maintenance, JLA, to give updates on status of Fair Progress/ Changes, Upcoming Events, and New Ideas.

**8.3.1 Information, Review, and Discussion**

**9.0 DIRECTORS COMMENTS/QUESTIONS:**

BROWN, BUSH, DEWELL, DONATI, JERNIGAN, JONES, KIMMELSHUE and WHEELER

~~10.0 ADJOURN REGULAR MEETING OF THE BUTTE COUNTY FAIR ASSOCIATION:~~

~~11.0 CALL CLOSED SESSION TO ORDER:~~

~~11.1 Public Employee Employment, Appointment, Recruitment, Performance Evaluations, including goals, pursuant to Government Code Section 54957~~

~~11.0 RECONVENE REGULAR BOARD MEETING:~~

~~11.1. Report on Closed session, action, direction or information only.~~

**12.0 NEXT MEETING OF THE BOARD OF DIRECTORS:**

February 13, 2024 6PM

**13.0 ADJOURN**

**Respectfully Submitted By Vanessa Wilson on January 9, 2024**

Approved by \_\_\_\_\_  
Board President Date

