

**Agenda**  
**BUTTE COUNTY FAIR ASSOCIATION**  
**REGULAR BOARD OF DIRECTORS**  
**January 14, 2025 at 6:00 p.m.**  
**Annual Meeting**

**1.0 CALL TO ORDER –**

- 1.1 Roll Call of Directors: BROWN, BUSH, DEWELL, DONATI, JERNIGAN, JONES, KIMMELSHUE and WHEELER
- 1.2 Recognition of Others Present:
- 1.3 Pledge of Allegiance to the Flag of the United States of America
- 1.4 Disclosure of Ex Parte Communications:

**2.0 CONSENT AGENDA ITEMS 2.1 THROUGH 2.6**

- 2.1 Declaration of a Quorum
- 2.2 Approval of Association Minutes: December 10, 2024 Regular Meeting.
  - 2.1.1 **ACTION TO BE TAKEN ON ITEMS PULLED FROM THE CONSENT AGENDA**
  - 2.1.2 Item(s) pulled from Consent Agenda. Motion to approve action as needed
  - 2.1.3 Motion to approve the Consent Agenda
    - First \_\_\_\_\_ Second \_\_\_\_\_
    - Vote: Ayes:                      Nays:                      Absent:

- 2.4 Correspondence:
- 2.5 Interim Events Calendar 22 Contracts for 2025 and 1 for 2026
  - 2.5.1 Public events:
    - California Waterfowl Fundraiser 1/18/25
    - Cal Rabbit Show 2/7-2/8/2025
    - Mi Tierra Concert 2/23/2025
    - California Deer Association Fundraiser 3/8/2025
    - Rice Growers 3/11/2025
    - Monster Trucks 3/15/2025 (Date Changed)
    - Gun Show 3/22-3/23/2025
    - Fainting Goat show 5/15-5/18/2025
    - Butte County Farm Bureau BBQ 6/19/2025
    - Sierra Foothill Dairy Goats 8/1-8/3/2025

**3.0 ACTION TO BE TAKEN ON ITEMS PULLED FROM THE CONSENT AGENDA**

- 3.1 Item(s) pulled from Consent Agenda \_\_\_\_\_  
Motion to approve action as needed

**4.0 COMMUNICATIONS FROM THE FLOOR:** Presentations will be limited to five minutes. State Law prohibits the Fair Board of Directors from voting on any item presented if it is not listed on the agenda. Persons other than board members wishing to discuss agenda items may do so at any time the item appears on the agenda. The Board President has the option of moving the sequence of agenda items to meet time constraints and other circumstances as needed.

**5.0 CALL ANNUAL MEETING TO ORDER: By PRESIDENT: Leigh Ann Jones**

**5.1 ELECTION OF OFFICERS:**

**REPORT FROM NOMINATING COMMITTEE: JERNIGAN AND BROWN**

- PRESIDENT: Tom Donati
- VICE PRESIDENT: Kari Wheeler
- TREASURER: Dustin Bush
- SECRETARY/MANAGER: Matt Reed

**5.1.1 NOMINATIONS FROM THE FLOOR: (if any) NONE**

**5.1.1.1 . Information, Review, Discussion, Accept and/or and Approve.**

**5.1.1.1.1.** Motion to approve the 2025 Butte County Fair Association Board Executive Team as listed above.

**5.1.1.1.1 First \_\_\_\_\_ Second \_\_\_\_\_**

**Vote: Ayes: Nays:**

**5.2 BYLAW CHANGES \ CONSIDERATIONS FOR 2025**

**5.2.1 DISCUSSION ON CURRENT BYLAWS, LAST UPDATED JANUARY 2023 BY MINUTE ORDER. CHANGES REQUESTED FOR 2025 LISTED UNDER:**

**ARTICLE V DUTIES OF THE BOARD OF DIRECTORS, SECTION 1**

**Request, discuss changing Letter E to F (highlighted)**

The Board of Directors of their Association shall, among other things do the following:

- A. Hold and conduct annually at Gridley, Butte County, California, the County Fair.
- B. Manage and operate the Butte County Fairgrounds.
- C. Attend regularly scheduled monthly meetings with no more than three (3) absences.
- D. Prepare and submit to the Board of Supervisors and annual budget for said Fair.
- ~~E. Authorize the officers selected by said Board to handle the financial affairs of the Association, and to sign checks, drafts, and other orders for money.~~
- F. Authorize the Board members closest in proximity to Fairgrounds to handle the Association's financial affairs, to sign checks, drafts, and other orders for money.

**5.2.1.1. Information, Review, Discussion, Accept and/or and Approve.**

**5.2.1.1.1** Motion to approve the 2025 Butte County Fair

BYLAWS

**5.2.1.1.1 First \_\_\_\_\_ Second \_\_\_\_\_**

Vote: Ayes: Nays: Absent:

**5.3 BANK SIGNATURE CARDS:**

**5.3.1 Update Bank Signature Cards for elected officials**

**5.3.1.1** *Information, Review, Discussion, Accept and/or and Approve.*

5.3.1.1.1. Motion to approve new signature cards for elected officials.

**5.3.1.1.1.1** First \_\_\_\_\_ Second \_\_\_\_\_

Vote: Ayes: Nays: Absent:

**5.4 RESOLUTION 2025-01 DELEGATION OF AUTHORITY TO MATT REED**

**5.5.1** *Information, Review, Discussion, Accept and/or and Approve.*

5.5.1.1 Motion to approve Resolution 2025-01 Delegation of Authority

**5.5.1.1.1** First \_\_\_\_\_ Second: \_\_\_\_\_

**ROLL CALL VOTE:**

Dustin Bush\_\_\_\_ Megan Brown \_\_\_\_ Tom Donati \_\_\_\_, Amy Jernigan\_\_\_\_\_

Dax Kimmelshue \_\_\_\_, Kari Wheeler\_\_\_\_ Erin Dewell

Vote: Ayes\_\_\_\_ Nays\_\_\_\_ Absent:\_\_\_\_ Abstain: 1, Leigh Ann Jones

**5.6 RESOLUTION 2025-02 WORKER'S COMPENSATION COVERAGE FOR VOLUNTEERS AND BOARD OF DIRECTORS.**

**5.6.1** *Information, Review, Discussion, Accept and/or and Approve.*

**5.6.1.1** Motion to approve Resolution 2025-02 Workers Compensation Coverage provided by CFSA for Volunteers and Board of Directors

**5.6.1.1.1** First \_\_\_\_\_ Second: \_\_\_\_\_

**ROLL CALL VOTE:**

Dustin Bush\_\_\_\_ Megan Brown \_\_\_\_ Tom Donati \_\_\_\_, Amy Jernigan\_\_\_\_\_

Dax Kimmelshue \_\_\_\_, Kari Wheeler\_\_\_\_ Erin Dewell

Vote: Ayes\_\_\_\_ Nays\_\_\_\_ Absent\_\_\_\_ Abstain 1, Leigh Ann Jones

**6.0 OTHER ANNUAL MEETING BUSINESS:**

**6.1 ADJOURN ANNUAL MEETING**

- Transfer of the Gavel:
- Report/Summary of action(s) taken:

**7.0 RECONVENE REGULAR MEETING:**

**8.0 NEW BUSINESS**

**8.1 State Allocation of Funds -Annual**

8.1.1 *Information, Review, Discussion, Accept and/or and Approve.*

8.1.1.2 Motion to Approve All State Allocation of Funds

8.1.1.2.1 First \_\_\_\_\_ Second \_\_\_\_\_

Vote: Ayes: Nays: Absent:

**8.2 Interim Rental Rate Sheet June 2025- December 2025.**

8.2.1 *Information, Review, Discussion, Accept and/or and Approve.*

8.2.1.1 Motion to approve 2025 increase Interim Rental Fees

8.2.1.1.1 First \_\_\_\_\_ Second \_\_\_\_\_

Vote: Ayes: Nays: Absent:

**8.3 Board Member Committee Assignments**

8.3.1 *Information Review, Discussion, Accept and/or approve.*

8.3.1.1 Motion to approve 2025 committee assignments

8.3.1.1.1 First \_\_\_\_\_ Second \_\_\_\_\_

Vote: Ayes: Nays: Absent:

**9.0 OLD BUSINESS**

**CONTRACTS/AGREEMENTS:**

9.1 Butte County Emergency Shelter MOU

9.1.1 First: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_ Nays: \_\_\_ Vote \_\_\_

9.2 CEO CONTRACT REVISION-

9.2.1 Tabled for lack of information

Recommended by Robin Hauck that the CEO contract be reviewed by a contracts lawyer to confirm it is a sound and professional contract:*Information, Review, Discussion, Accept and/or and Approve:*

6.2.1 Motion to approve the recommendation from the Finance committee to have the CEO contract reviewed by a contract lawyer:

6.2.1.1 First: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_ Nays: \_\_\_ Vote \_\_\_

**10 REPORTS:**

**10.1 FINANCIAL REPORT:** The Financial Report is presented by the Fair CEO, Matt Reed who will answer questions and provide updates where appropriate.

Board approval requested of the Financial Report.

10.1.1 Motion to approve the Financial Report

10.1.1.1 First \_\_\_\_\_ Second \_\_\_\_\_

**Vote: Ayes: Nays: Absent:**

**8.2 LIVESTOCK COMMITTEE REPORT:**

~~Review, Accept and/or Approve, if needed~~

~~8.2.1 Motion to approve Livestock Committee Report, Recommendations:~~

~~8.2.1.1 First \_\_\_\_\_ Second \_\_\_\_\_ Vote: Ayes: \_\_\_ Nays: \_\_\_~~

**8.3 ENTERTAINMENT COMMITTEE REPORT:**

~~Discussion, Review, accept and/or Approve, if needed:~~

~~8.3.1 Motion to approve Entertainment Committee Report~~

~~8.3.1.1 First \_\_\_\_\_ Second \_\_\_\_\_ Vote: Ayes: \_\_\_ Nays: \_\_\_~~

**8.4 FACILITIES/TAILGATE COMMITTEE REPORT:**

~~Discussion, Review, accept and/or Approve, if needed:~~

~~8.4.1 Motion to approve Finance/Tailgate Committee Report~~

~~8.4.1.1 First \_\_\_\_\_ Second \_\_\_\_\_ Vote: Ayes: \_\_\_ Nays: \_\_\_~~

**8.6 FINANCE COMMITTEE:**

~~8.6 2024 Budget Approval~~ CEO will present the 2024 Annual Budget and go over estimated revenue & expenses for the coming year:

~~Information, Review, Discussion, Accept and/or and Approve:~~

~~8.6.1 Motion to approve 2024 Budget as recommended by the Finance Committee~~

~~8.6.1.1 First \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_ Nays: \_\_\_ Vote: \_\_\_\_\_~~

**8.3 CEO REPORT PROVIDED BY MATT REED:**

The report is to provide insights into Fair Association Activity including Pool, RV Park, Projects with the State and the County, Facility Maintenance, JLA, to give updates on status of Fair Progress/ Changes, Upcoming Events, and New Ideas.

**8.3.1 Information, Review, and Discussion**

**9.0 DIRECTORS COMMENTS/QUESTIONS:**

BROWN, BUSH, DEWELL, DONATI, JERNIGAN, JONES, KIMMELSHUE and WHEELER

**10.0 ADJOURN REGULAR MEETING OF THE BUTTE COUNTY FAIR ASSOCIATION:**

**11.0 CALL CLOSED SESSION TO ORDER:**

~~11.1 Public Employee Employment, Appointment, Recruitment, Performance Evaluations, including goals, pursuant to Government Code Section 54957~~

**11.0 RECONVENE REGULAR BOARD MEETING:**

~~11.1. Report on Closed session, action, direction or information only.~~

**12.0 NEXT MEETING OF THE BOARD OF DIRECTORS:**

February 11, 2025 6PM

**13.0 ADJOURN**

**Respectfully Submitted By Vanessa Wilson**

Approved by \_\_\_\_\_  
Board President Date