

**LAND PLANNER
JOB DESCRIPTION**

TITLE: Land Planner – Twin Falls, ID

REPORTS TO: Ag Engineer/Idaho Regional Manager

• **QUALIFICATIONS:**

- College education, preferably in agriculture business, planning, communications or related study or equivalent work experience
- Oral communication and interpersonal skills to clearly explain rules and procedures
- Creative problem-solving skills to gather relevant information to solve vaguely defined practical problems
- Ability to write clear, concise project narratives, correspondence, and reports
- Ability to create graphic designs, development strategies, and render site plans via sketches and/or computer graphics highly desirable
- Ability to work on several projects or issues simultaneously
- Ability to work independently or in a team environment as needed
- Ability to attend to details while keeping big-picture goals in mind
- Basic knowledge of Land Survey practices, soils science, transportation, and geography
- Knowledge of computer hardware and software programs, including Microsoft Word, Excel, PowerPoint, and internet applications
- Working knowledge of project management and team organization
- Knowledge of statistical, algebraic, or geometric computations and ability to apply such knowledge in practical situations

SALARY RANGE: \$45,000 - \$55,000 per year

SUMMARY

The Land Planner will coordinate and manage a variety of municipal and agricultural entitlement projects, including project initiation, budgeting, scheduling, and problem solving. This position is best suited for a professional who is self-motivated, pro-active, organized, articulate, and works well under pressure.

The candidate will have demonstrated ability to communicate complex issues into practical solutions. The candidate will be capable of handling multiple projects within a fast-paced environment and be able to develop and maintain positive working relationships with all contacts both inside and outside the company. It is expected the candidate will achieve results with minimal supervision and absence of day-to-day guidance. The ideal candidate will have common sense, remain calm under pressure, be a team player, be customer focused, and have the ability to inspire confidence.

RESPONSIBILITIES

The Land Planner is responsible for the following tasks, including, but not limited to:

- Prepare land-use applications and supporting documentation to meet client needs
- Develop planning studies and reports in support of new and updated plans, programs, and regulations
- Prepare or assist in the preparation of development proposals and site plans for conformance with codes, plans, and regulations
- Evaluate or assist in identification of the appropriate entitlement process and steps to meet client needs, including change of zone, subdivision, and platting
- Develop presentations and present on behalf of the client and the organization
- Interact individually with clients, regulators, and staff
- Seek new work when appropriate
- Alert supervisor of issues or opportunities
- Represent organization in a professional manner
- Compose, type, edit, and proofread a variety of complex documents, including reports, letters, memos, statistical charts, and correspondence; organizes and assembles documents; files and catalogs maps, photos, and other materials; inputs and retrieves data and text using a computer terminal

PHYSICAL DEMANDS

Occasional lifting or moving of lightweight material, walking, and standing. May be prone to sitting for extended periods of time. Occasionally drive to city, county, state entities, and job sites.

COMPANY

AGPROfessionals is a full-service agricultural development company that provides real estate, engineering, surveying, environmental, and land use consulting for the agriculture industry across the U.S. AGPROfessionals is growing within a fast-paced and demanding environment with changing needs and priorities.

We offer competitive wages and an excellent benefit package in a casual yet professional environment. If you are interested in joining our team, please visit our website at www.agpros.com to submit your cover letter and resume.