



POSITION: PAT/ PreOp/ PACU Registered Nurse

This position has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications which may be required of the employee assigned to the position. Depending on the size of the facility the job duties may vary. Receipt of the job description does not imply nor create a promise of employment, nor an employment contract of any kind; my employment with the Company is at-will. Our Company Mission is "Simplifying the healthcare experience" and our Company Vision is "To lead the future of healing through innovative delivery."

POSITION SUMMARY:

The PAT/ PreOp/ PACU RN is responsible to handle inbound pre-operative patients to ensure patients receive quality pre-operative screening for our surgical procedures and Post anesthetic care patients emerging from the haze of anesthesia. There are several tasks a PACU nurse needs to perform in a post-operative unit such as guiding patients to consciousness and assisting them in handling personal needs in the first few hours after surgery.

A PAT / PreOp / PACU nurse is important not just for their role as a guide in the outcome of a surgery but also for handling medication administration duties which are very important at this stage. Even though most patients do not remember the PAT / PreOp / PACU nurse that attended to their needs, they play an imperative role in helping patients start on the road to recovery.

POSITION'S ESSENTIAL RESPONSIBILITIES:

Pre-admissions Testing Nurse Duties:

- Pre-admission testing nurse or PAT nurse duties include overseeing intake, during which you perform an initial physical assessment and interview the patient to obtain their medical history.
- PAT duties include performing any tests the surgeon has ordered, such as an EKG, and may be expected to draw blood for lab work.
- PAT nurses are often among the first people patients deal with as they prepare to have surgery. The PAT nurse is expected to help patients understand the process, answer any questions they might have, and discuss their post-surgical care plan with them.

Preoperative Duties of Nurse:

- Manage patients' admission processes to preoperative department in a hospital.
- Assess the status of patients' health in pre-op and ensure accuracy of identification wristband.
- Ensure that operative and informed consents are in order.
- Determine the surgeon and procedure being carried out.
- Take and record vital statistics of patients to ensure readiness for surgical procedure.
- Initiate IVs and ensure that patients are informed about the procedure and attending medical staff.

Post-operative Duties of PACU Nurse:

- Assess patients' condition after a surgery has been performed.
- Ensure that all vitals are within normal range.
- Log all findings in patients' files.
- Answer patients' questions and ensure that they are kept comfortable.
- Make sure that all relevant IVs are in check.
- Develop individualized care plans based on each individual patient's condition.
- Ensure that all nursing activities are carried out in accordance to the individual patient care plan.
- Monitor patients for condition changes and report any changes to the doctor.
- Initiate patient education programs to ensure that both patients and families are educated on procedures and medications.
- Determine when patients are ready to be moved to their rooms.



- Perform intervention duties in cases of post-operative emergencies.
- Record sedation levels and body temperature.
- Manage blood and fluid transfusions and draw specimens.
- Ensure that the post-operative space is clean and sanitized.
- Change bandages and dress surgical wounds.

OTHER RESPONSIBILITIES:

- Completes required orientation as directed by facility.
- Follows facility and OSHA safety rules and procedures while on assignment.
- Follows facility's Unusual Occurrence Protocol.
- Respects cultural and religious practices of patients.
- Upholds HIPAA regulations.
- Punctual and dependent for assigned/confirmed shifts.

POSITION REQUIREMENTS:

- Ability to work under pressure or stress.
- Must be able to demonstrate effective interpersonal skills and possess good oral and written communication skills.
- Ability to effectively communicate with patients, physicians, family members and co-workers in a manner consistent with a customer service focus and application of positive language principles.
- Strong assessment, organizational and problem-solving skills as evidenced by capacity to prioritize multiple tasks and role components.
- Ability to function independently and exercise judgment in interactions with physicians, interprofessional care team and patients and their families.
- Uses critical thinking skills and clinical judgment to work autonomously as defined by the Nurse Practice Act.
- Ability to establish priorities among the essential functions of the job and coordinate these functions with others.
- Ability to speak, read, and write the English language.

EDUCATION AND EXPERIENCE REQUIREMENTS:

- Graduate of an accredited nursing program.
- Current and active CPR certification.
- Current and valid nursing license, in good standing with the State licensing board.
- 2-3 Years' experience as a in critical care nursing required.
- Cognitive skills as related to the position.

WORKING CONDITIONS:

Because patients need round-the-clock care, working hours include days, nights, weekends, and holidays. The number of patients assigned per shift will vary with facility, however, in most settings, the caseload is heavy and the environment is fast-paced. Nurses spend considerable time walking, bending, stretching, and standing; they assist in patient transfers, so to guard against back injury, they must follow proper body mechanics and procedures for lifting/moving patients. Nurses may face hazards from exposure to chemicals and infectious diseases. In addition, they treat patients that may be confused, irrational, agitated, and/or uncooperative. A great deal of stress is also associated with this position is the possibility of being expose to blood and body fluids, communicable diseases, chemicals, radiation, and repetitive motions. As a result, employees must take extra care not to become ill themselves.



PHYSICAL DEMANDS:

- Ability to lift twenty (20) pounds. Moving, lifting, or transferring of patients may involve lifting of up to fifty (50) pounds.
- Ability to stand for extended periods.
- Fine motor skills.
- Visual acuity.

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to stand and talk or hear. The employee is frequently required to walk, use hands to finger, handle, or feel; and reach forward with hands and arms. The employee is occasionally required to sit and stoop, kneel, or crouch. The employee must frequently lift and/or move up to 20 pounds and occasionally lift or move 50 pounds.

Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus. The overall physical demand rating for a job of the position falls within the **Medium** classification (exerting 20 to 50 pounds of force occasionally, and/or 10 to 25 pounds of force frequently, and/or greater than negligible up to 10 pounds of force constantly to move objects. Physical Demand requirements are in excess of those for Light Work) according to the Dictionary of Occupational Titles.

N (Not Applicable)	Activity is not applicable to this position.
O (Occasionally)	Position requires this activity up to 33% of the time (0 - 2.5+ hrs/day)
F (Frequently)	Position requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)
C (Constantly)	Position requires this activity more than 66% of the time (5.5+ hrs/day)

PHYSICAL DEMANDS:

Stand	F
Walk	F
Sit	O
Manually Manipulate	F
Reach Outward	F
Reach Above Shoulder	F
Climb	O
Crawl	N
Squat or Kneel	O
Bend	O
Grasp	F
Speak	C

LIFT/CARRY:

10 lbs or less	O
11-20 lbs	O
21-50 lbs	
51-100 lbs	O
Over 100 lbs	O

PUSH/PULL:

12 lbs or less	F
13-25 lbs	
26-40 lbs	F
41-100 lbs	O
	O

The company has reviewed this job description to ensure that essential functions and basic duties have been included. It is intended to provide guidelines for job expectations and the employee's ability to perform the position described. It is not intended to be construed as an exhaustive list of all functions, responsibilities, skills and abilities. Additional functions and requirements may be assigned by supervisors as deemed appropriate. This document does not represent a contract of employment, and the company reserves the right to change this job description and/or assign tasks for the employee to perform, as the company may deem appropriate.