

**Academy of Arts and Knowledge
aka Northern Colorado Academy of Arts and Knowledge
4800 Wheaton Drive, Fort Collins, CO 80525**

Board Meeting Agenda for Tuesday,
April 18, 2023 at 6:30pm
[Zoom Link](#)

I. OPENING SECTION

- A. Call to Order
- B. Board Members in attendance:
Kornfeld () Shapland () Simmons () Bowers ()
- C. Approval of Agenda
Motion by: Seconded by:
Kornfeld () Shapland () Simmons () Bowers ()

II. REPORTS

- A. Secretary Report
 - Approval of minutes for March Board minutes
Motion by: Seconded by:
Kornfeld () Shapland () Simmons () Bowers ()
- B. Executive Summary
- C. Treasurer Report
 - Approval of 3rd Quarter Financials
Motion by: Seconded by:
Kornfeld () Shapland () Simmons () Bowers ()
 - Approval of FY23 Supplemental Budget
Motion by: Seconded by:
Kornfeld () Shapland () Simmons () Bowers ()
 - Approval of FY24 Preliminary Budget
Motion by: Seconded by:
Kornfeld () Shapland () Simmons () Bowers ()

III. BUSINESS

- A. Security
- B. Grade Acceleration
- C. Facility Discussion

D. Early Admittance

-Approval of Early Admittance Policy

Motion by: Seconded by:
Kornfeld () Shapland () Simmons () Bowers ()

IV. CLOSING SECTION

A. Next Meeting Date: 2023 May_____at ____pm

B. Adjourned at

04.18.23 Executive Summary

Reporting:

- Nichole Schlagel, Principal - AAK
- Amanda Woods, Registrar - AAK
- Hazel Velez, Site Coordinator, Community Learning Center - AAK
- Shannon Gossard, Director of Business & Operations - MEG

ACADEMIC

Pre-Kindergarten

- Licensing walk-through Wednesday at 2pm
- Curriculum Review: Ready to Advance by Benchmark

Accountability

- CMAS is almost completed-Science with finish on Thursday

Curriculum/Arts-Integration

- Art Gala prep has begun-May 13th 9am-11:30am
- 4th-5th grade performance June 8th-June 10th

CULTURE

PTO

- Purchased snacks for 3rd-5th grade for CMAS
- Planning Teacher Appreciation Week

Community Engagement

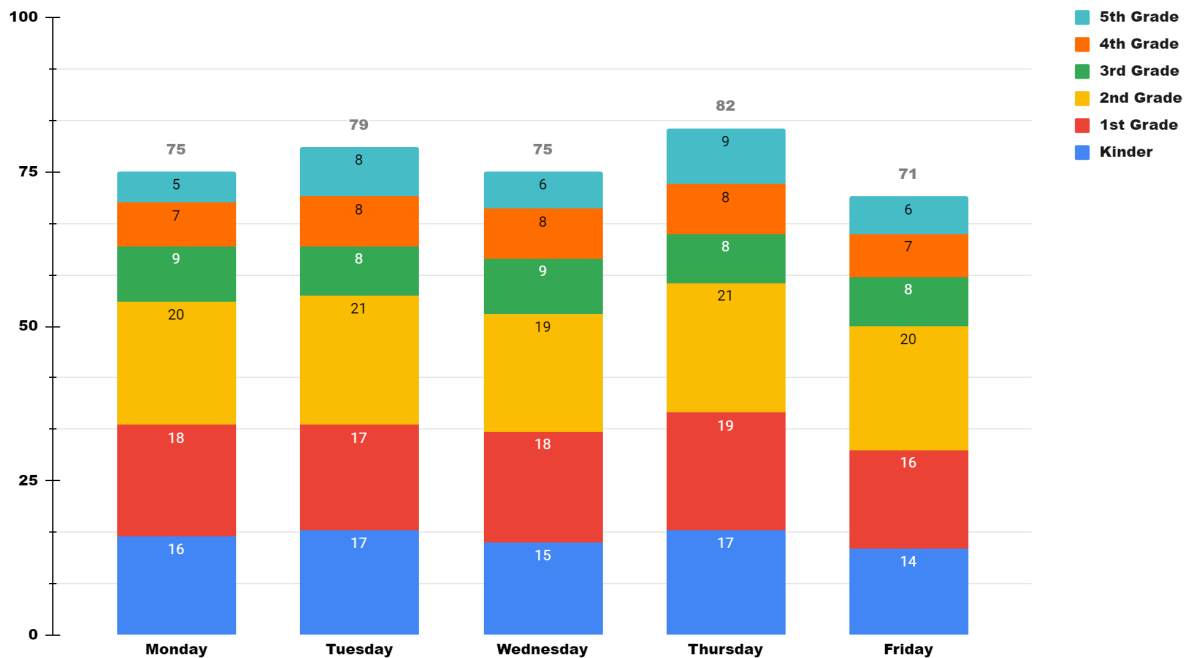
- Chipotle Fundraiser April 26th 4pm-8pm

COMMUNITY LEARNING CENTER (CLC)

- 21 CCLC Monitored Visit was a success!

- [Click here for the Rubric](#)
- We have interviews for summer staffing on April 21st
- **Upcoming News:**
 - Our next break is May 1st - May 5th!

May Break



- May 4th - Science Day at the Rockies Game.
 - We almost have all of our Parent Drivers ready to go!
 - We have a total of 11 students going to fundraise for this opportunity. We are going to try to have the 4th and 5th graders have a “Creative Corner” on April 13th.
- Our next break after that is May 18th and 19th
- Table Top Networking will be this Friday April 14th
- **New Partnerships**
 - **City of Fort Collins Natural Areas, Environmental Planner | Kristy Bruce** will come in on May 1st during break to talk about the importance of wild flowers and do a fun activity with the kids
 - **21st Century Grant Manager | Albert Maldonado** will be meeting with me about a possible partnership with their high schoolers to come in for an internship!
 - **The Growing Project, Garden Manager | Arielle Quintana** will be coming in to help prep the Garden Beds with out students during the second May Break

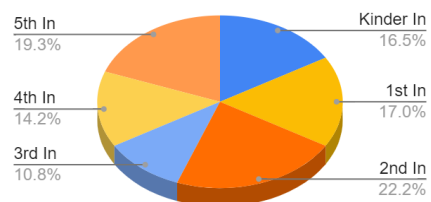
STAFFING

- No Updates

ENROLLMENT

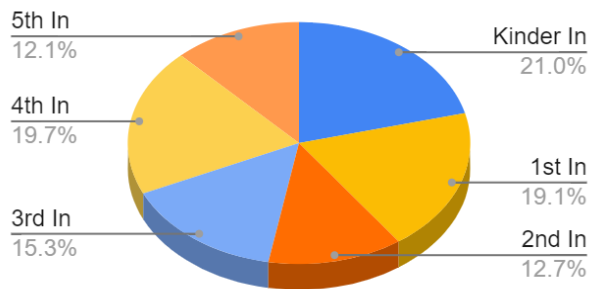
22/23 Enrollment Tracking

Enrollment 21/22	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
Kinder In	29	1		2			1		1	
Kinder Out				-1			-1			
1st In	30	1								
1st Out					-1	-1			-1	
2nd In	39				1		1			
2nd Out			-1						-1	
3rd In	19									
3rd Out										
4th In	25					1	2			
4th Out					-1		-1	-1	-1	
5th In	34						1			
5th Out		-1		-1					-2	
Monthly Enrollment	176	177	176	176	175	175	178	177	173	
Total In	188									
Total out	-15									



21/22 Enrollment for Reference

Enrollment 21/22	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
Kinder In	33	3	1			2	1			
Kinder Out	-1	-1	-1		-2					
1st In	30	2	1	2		1	1			
1st Out	-5		-1							
2nd In	20			1		1	1			
2nd Out	-1		-1		-1					
3rd In	24	2	1			1			1	
3rd Out	-4		-1				-1	-1		
4th In	31	2	2				1			
4th Out	-2						-1			
5th In	19			1		1				
5th Out	-2				-1					
Monthly Enrollment	142	150	151	155	151	157	159	158	159	159
Total In	186									
Total out	-27									



Eligi ble Stud ents	Re-E nroll ed	Not Re-E nrolli ng	UNS URE	New Appli cants	Com plete d Apps	Decl ined Enrol lmen t	Pote ntial Final Enrol lmen	Actu al Final Enrol lmen	22-2 3 Actu als	Max Per Grad e	Pote ntial Ope ning s	Actu al Ope ning s
------------------------------	---------------------	-----------------------------	------------	-----------------------	---------------------------	------------------------------------	---	--------------------------------------	--------------------------	-------------------------	-----------------------------------	--------------------------------

								t	t			Rem ainin g	Rem ainin g	
Pre-Kin derarte n					3	0	0	3	0	0	24	21	24	
1/2 K					6	1	1	5	1	0	5	0	4	1/2 K
Full K					36	17	4	32	17	29	28	-4	11	Full K
1st	31	30	1	0	7	4	0	37	34	31	37	0	3	1st
2nd	29	27	0	2	5	1	2	32	28	36	37	5	9	2nd
3rd	39	37	2	0	4	1	0	41	38	17	50	9	12	3rd
4th	19	19	0	0	2	0	0	21	19	25	26	5	7	4th
5th	25	24	2	0	0	0	0	23	24	33	26	3	2	5th
HS								0	0	5	0	0	0	HS
Headco unt	143	137	5	2	60	24	7	191	161	176	209	18	48	Headcount
FTE	143	137	5	2	57.4 8	23.5 8	6.58	188. 9	160. 58	173. 5	206. 9	18	46.3 2	FTE

Preschool Enrollments

	Applied	Enrolled	Full Program Name
FT	1	0	Full Time
FT AM	0	0	Full Time - AM Extended
FT PM	0	0	Full Time - PM Extended
FT ED	0	0	Full Time - Extended Day
AMPT	0	0	AM Part Time
PMPT	0	0	PM Part Time
AMPT AM	0	0	AM Part Time - Extended
AMPT PM	0	0	PM Part Time - Extended

FINANCE/OPERATIONS

FY23 Supplemental and FY24 Preliminary Budgets presented for approval.

Preliminary Budget Assumptions

- 5% increase in PPR
- 190 students
- Currently no increases in other grant funding except for increase in FTE when applicable
- 7% increase in utilities cost
- 4% increase in salaries
- Addition of preschool revenue and expenditures (24 students)

General Preschool Assumptions

Staffing

	Staff			
	Preschool Teacher	Preschool Aide	Preschool Aide	
Schedule	8:00 - 4:30 pm	7am-12pm	12 - 5:30pm	
Hours	8	5	5.5	
Hourly	\$18.00	15	15	
Days	240	240	240	
Wage	\$34,560.00	\$18,000.00	\$19,800.00	
Benefits	\$12,457.94	\$3,541.25	\$3,842.75	
Total Compensation	\$47,017.94	\$21,541.25	\$23,642.75	\$92,201.94

Tuition

Hours	Schedule	UPK Full Day?	Parent/ Tuition
8:15am-3:20pm	Full Time	Yes	\$0

		No	\$381
7am-3:20pm	Full Time AM-Extended	Yes	\$155
		No	\$571
7am-5:30pm	Full Time Extended Day	Yes	\$422
		No	\$900
8:15am-5:30pm	Full Time PM - Extended Day	Yes	\$267
		No	\$710
8:15am-11:30 or 12:05pm-3:20pm	Part Time	Yes	\$0
		No	\$0
7:30am-11:30am	Part Time AM-Extended Day	Yes	\$155
		No	\$191
12:05pm-5:30pm	Part Time PM-Extended Day	Yes	\$267
		No	\$329

Budget

Revenue	
UPK Tuition	\$268,812.48
Extended Day Tuition	\$60,751.52
Total Revenue	\$329,564.00
Expenses	
Salary	\$92,360.00
Benefits	\$19,842.00
Professional Development	\$2,000.00
Dues & Fees	\$1,500
FFE	\$25,000
Total Expenditures	\$140,702.00
Net Income	\$188,862.00

Grants

Organization	Grant Request	Items Requested	Amount	Date Submitted	Notification
HungerIs Campaign	Full Bellies, Full Potential	Free Breakfasts for students year round	\$72,000	4/14/2023	Rolling
Colibri Special Project	Reflecting the Future	mobile mirrors for dance program	\$4,308.72	4/13/2023	Rolling
McCathey Dressman Foundation	Creative Minds Makerspace	PD, stipends and material to start makerspace at AAK	\$20,000 over two years	4/13/2023	7/15/2023
CDE	High Impact Tutoring Program	Tutors, iReady Math, Coaching	\$176,000 over two years	3/1/2023	4/19/2023
Kerr Foundation	STEM Offerings - LOI	STEM programming at CLC	\$20,000	4/17/2023	Rolling
Allegretti Foundation	Early State Education - LOI	Free Pre-K Tuition for at-risk students	\$72,000	4/17/2023	Rolling
Colorado Clean Air for Schools Program	Portable Air Cleaners	38 HEPA Portable Air Cleaners, Model: RMAP-XL; 76 Additional Filters for RMAP-XL: RMAPFIL-HXL; 38 Floor Cord Covers ("cord trip protectors"): ESL-HP-CCP4B	Item Donation	2/21/2023	Received

Area of Compliance #1: Program Leadership and Staffing	Supporting documentation on file at CDE (subgrantees do not need to resubmit)	Supporting Documentation (to be provided by subgrantee)	Compliant?	CDE Pre-Visit Notes	Subgrantee Post Visit Notes (this section is optional but may be used to respond to CDE notes. Please add dates to any notes)	CDE Notes for Final Monitoring Report
<p>1.1 The program has a program director with an appropriate staff (e.g., site coordinator) to supervise and lead the daily program and personnel, including staffing that is appropriate and safe for the specific activities conducted and that meets student needs as defined by the partnering district's policies and procedures.</p> <p>Citation: CDE's 21st CCLC RFP (2018), Sec G</p>	Grant application and/or approved amendments	<p>Current organization chart and job descriptions for all 21st CCLC primary staff and supported roles, if different from original approved application</p> <p>Description of how the subgrantee hires and retains staff</p> <p>Documentation of student-to-staff ratio</p>	Yes	Subgrantee demonstrates compliance in this area. CDE commends AAK for their comprehensive and high-quality CLC Staff Handbook and Staff Retention and Training materials.		
<p>1.2 The program assesses training needs of staff, and school/community partners, supporting relevant training and ongoing professional development experiences/ opportunities to build more effective program practices.</p> <p>Citation: CDE's 21st CCLC RFP (2018), Sec G</p>	Grant application and/or approved amendments	<p>Documentation of staff needs assessment</p> <p>Description of types and number of staff trainings</p>	Yes	<p>Subgrantee demonstrates partial compliance by submitting their professional learning plan documented in the Staff Retention and Training doc and a blank staff evaluation form.</p> <p>How does your leadership team assess staff PD needs related to 21st CCLC? Please submit the survey form referenced in the Handbook. Hazel meets with the team weekly, tracks trends. Hazel will upload evidence of these conversations and plans. Will also upload the observation forms (different than ours). Also starting a teacher mentorship program, will upload. Hazel has a spreadsheet with resources to support staff. Provide documentaiton of conference attendance.</p> <p>Do you have any documentation of a training schedule or trainings that have been conducted for staff and is referenced in the Handbook? Are you able to share training videos? Please submit training calendars, attendance, and artifacts like PDFs or PPTs used during training.</p>	* Added Staff Confirmation for Beyond Conference, Mentorship Program, Staff Meeting Notes, Professional Development PPT, Staff Reflection Survey, Spread sheet with resources are in an excell called **Vision nd Goals	
<p>1.3 Staff are evaluated on a regular basis and given clear feedback for continuous performance improvement.</p> <p>Citation: CDE's 21st CCLC RFP (2018), Sec G</p>	Grant application and/or approved amendments	Documentation of employee evaluation process, including examples of performance appraisals of staff and/or volunteers	Yes	<p>No additional evidence was submitted for this indicator.</p> <p>Subgrantee submitted a sample of the staff evaluation form.</p> <p>To achieve compliance, the following evidence is required: documentation of the employee evaluation process (how often and to what end) and samples of completed evaluations for staff or volunteers. Hazel will upload. All teachers are 100% day school teachers.</p>	* Added Completed Staff Evaluation. Please look at the Staff Handbook for the staff evaluestion process to answer how often and to what end under the "Performance Evaluation". Only on evaluation was submitted, however, we have 3 more if needed.	
				due April 7th		

Area of Compliance #2: Program Impact, Number of Students to be Served, and Program Development & Design	Supporting documentation on file at CDE (subgrantees do not need to resubmit)	Supporting Documentation (to be provided by subgrantee)	Compliant?	CDE Pre-Visit Notes	Subgrantee Post Visit Notes (this section is optional but may be used to respond to CDE notes. Please add dates to any notes)	CDE Notes for Final Monitoring Report
<p>2.1 The subgrantee has identified and is serving eligible students and their families consistent with the original grant application (or approved amendments). The subgrantee is conducting outreach to eligible participants as described in the original grant application (or approved amendments).</p> <p>Citation: ESSA 4204 (b)(2)(i); CDE's 21st CCLC RFP (2018), Sec A, Sec B, Sec C, Sec D</p>	<p>Grant application and/or approved amendments</p> <p>EZReports monthly data submissions</p> <p>EZReports calendars/activity schedules and descriptions of programming</p> <p>21st CCLC End-of-Year Reports</p> <p>Approved FY 2020-21 21st CCLC Flexibility Waiver, as applicable</p>	<p>Sample of completed registration forms and sign-in sheets (either electronic or hard copy, CDE will request specific selection period)</p> <p>Sample of outreach/promotional documents that include 21st CCLC logo or other identifying information</p>	Yes	<p>Subgrantee has reached over 100% of all Participation Targets by January. Subgrantee is commended for very strong attendance data in both years of this grant.</p> <p>Please help me understand the 22-23 Full Day of Programming Form.</p> <p>Subgrantee provided a link to a webpage on AAK's website that highlights the CCLC. The link I have has no images. Make sure that the 21st CCLC logo is included on all promotional/outreach materials.</p> <p>Do you use any other platforms (flyers, newsletters) to conduct outreach? SMORES</p>	** Added CLC Weekly Programming Calendar w/ logo and SMORES newsletter	
<p>2.2 The subgrantee is providing the number of hours of programming described in the original 21st CCLC application (or approved amendments). Requirements are at least 12 hours/week for 26 weeks during the regular school year and a minimum of 75 hours of summer programming.</p> <p>Citation: CDE's 21st CCLC RFP (2018), Sec A, Sec B, Sec D</p>	<p>Grant application and/or approved amendments</p> <p>EZReports monthly data submissions</p> <p>EZReports calendars/activity schedules and descriptions of programming</p> <p>21st CCLC End-of-Year Reports</p> <p>Approved FY 2020-21 21st CCLC Flexibility Waiver, as applicable</p>		Yes	<p>Subgrantee's Center is open 2 hours and 45 minutes every school day (7a-815a every morning and 3p to 530p after school); also, the Center is open for full day programming during school year breaks. In addition, the Center was open all day for summer programming between July 1 and August 9, 2022.</p>		
<p>2.3 Program staff communicates and collaborates regularly with school-day personnel, school administration and leadership.</p> <p>Citation: ESSA 4202 (b)(2)(D); CDE's 21st CCLC RFP (2018), Sec C</p>	<p>Teacher surveys submitted through EZReports</p>	<p>Written plan and procedures for program staff to communicate and collaborate with school-day staff</p> <p>School-day staff meeting agenda/notes</p> <p>Surveys of classroom teachers/administrator (s), if available</p>	Yes	<p>The Handbook does not seem to outline Center's plan and procedures for communicating and collaborating with school day staff. The Center is located in and run by school leadership. The 21-22 Teacher Survey had 98% response rate.</p> <p>Subgrantee submitted CLC Meeting Agenda, but this seems to be a program meeting, not a meeting with school staff.</p>		
<p>2.4 The program makes efforts to recruit new and retain at least one partner and works in genuine collaboration with partner(s) to address unmet needs, to expand and enhance services, and/or to ensure long-term commitments of resources. This includes establishing partnerships with other state, federal, and local programs and/or agencies that currently provide services to the target population.</p> <p>The program enters formal written agreements (MOUs/contracts) with partners (including vendors) that includes documentation of services, activities and contributions.</p> <p>Citation: ESSA 4204(b)(2)(D); ESSA 4204 (b)(2)(C) & (H) & (N); CDE's 21st CCLC RFP (2018), Sec C, Sec D</p>	<p>Grant application and/or approved amendments</p> <p>Funding Chart submitted annually by subgrantee</p> <p>EZReports calendars/activity schedules and descriptions of programming</p>	<p>Description of how subgrantee recruits and retains partners and collaborators, if different from original approved application</p> <p>Agreements/MOUs/ contracts</p> <p>Sample of written correspondence/ contact logs/meeting agendas/notes for partners and collaborators</p>	Partial	<p>The Supplemental Pay document outlines the arrangement between CCLC and day time teachers. This indicator requires documentation of partnerships above and beyond the required partnership with the school and school staff.</p> <p>Is TableTop an external community partner? Help me understand how this evidence relates to this indicator. what needs and services are provided? Do you have a formal, written agreement?</p> <p>The Handbook lists the following partnerships in the Activity section: Fort Collins Discovery Museum, Mad Science (existing), Crazy 8s Math, Safety Smarts, The Gardens on Spring Creek, and The Growing Project, Ripple Effect Martial Arts, etc.</p> <p>Off the Hook, CSU, GEMS - add contracts</p>	* Added Off the Hooks MOU	
<p>2.5 The subgrantee houses the program in a safe and accessible facility.</p> <p>Citation: ESSA 4204 (b)(2)(A)(i); CDE's 21st CCLC RFP (2018), Sec C</p>	<p>Grant application and/or approved amendments</p> <p>On-site observation of 21st CCLC programming space</p>	<p>Written policies and procedures, if different from original approved application</p>	Yes	<p>No additional evidence was submitted.</p> <p>Policies related to facilities for after and out of school time is outlined in the Handbook.</p>		
<p>2.6 The subgrantee is addressing the transportation needs of students in 21st CCLC programming.</p> <p>Citation: ESSA 4203 (a)(10); CDE's 21st CCLC RFP (2018), Sec C</p>	<p>Grant application and/or approved amendments</p> <p>Approved 21st CCLC budget</p>	<p>Transportation policy and procedures, if different from original approved application</p>	Partial	<p>No additional evidence was submitted.</p> <p>How do you guarantee that transportation needs are not a barrier to student access? AAK structures their schedule to align with the work day, having a variety of hours, early morning and evening to accommodate a variety of family needs. We track data to understand when students are being dropped off or picked up to see if we need to adjust. Parents are connected to each other to carpool.</p>		

Area of Compliance #2: Program Impact, Number of Students to be Served, and Program Development & Design	Supporting documentation on file at CDE (subgrantees do not need to resubmit)	Supporting Documentation (to be provided by subgrantee)	Compliant?	CDE Pre-Visit Notes	Subgrantee Post Visit Notes (this section is optional but may be used to respond to CDE notes. Please add dates to any notes)	CDE Notes for Final Monitoring Report

Area of Compliance #3: Program Implementation	Supporting documentation on file at CDE (subgrantees do not need to resubmit)	Supporting Documentation (to be provided by subgrantee)	Compliant?	CDE Pre-Visit Notes	Subgrantee Post Visit Notes (this section is optional but may be used to respond to CDE notes. Please add dates to any notes)	CDE Notes for Final Monitoring Report
<p>3.1 The subgrantee is implementing the research or evidence-based academic and enrichment practices, as well as parent/family programming or activities described in the original grant application (or approved amendments).</p> <p>Citation: ESSA 4204 (b)(2)(J); ESSA 4205 (a)(10); CDE's 21st CCLC RFP (2018), Sec D</p>	<p>Grant application and/or approved amendments</p> <p>Approved FY 2020-21 21st CCLC Flexibility Waiver, as applicable</p> <p>EZReports monthly data submissions</p> <p>EZReports calendars/activity schedules and descriptions of programming</p> <p>21st CCLC End-of-Year Reports</p> <p>21st CCLC Quality Implementation Rubric</p>	<p>Description of evidence base for student and/or parent/family programming, if different from original approved application</p> <p>Completed OST Observation Instrument</p>	Yes	<p>Subgrantee is to be commended for providing an overview of activities that have been approved by CDE in The Handbook.</p> <p>Help me understand what activity you observed with the Observation Form.</p> <p>How do you ensure that the academic and enrichment programming you implement is evidence-based? OST staff are day school teachers and are connected to day school instructors. Students have access to iREADY and work with this in the OST space.</p>		
<p>3.2 The program addresses the academic, physical, social and emotional needs of students by providing evidence-based academic support and enrichment activities, aligned with school day curricula and individualized to meet students' needs.</p> <p>Citation: ESSA 4201 (a)(2); ESSA 4202 (b)(2)(J); CDE's 21st CCLC RFP (2018), Sec D</p>	<p>Grant application and/or approved amendments</p> <p>Approved FY2020-21 21st CCLC Flexibility Waiver, as applicable</p> <p>EZReports monthly data submissions</p> <p>EZReports calendars/activity schedules and descriptions of programming</p> <p>21st CCLC End-of-Year Reports</p> <p>21st CCLC Quality Implementation Rubric</p>	<p>Student needs assessment</p> <p>Curricular materials/outlines</p> <p>Staff training materials</p> <p>Completed OST Observation Instrument</p>	Yes	<p>The Student Needs Assessment doc identifies MAP as the tool used to determine students' academic needs and provides a Reader's Workshop Topical Unit outline. The Handbook (and application) outlines a broad array of programming, including "health and wellbeing" and "physical fitness." Due to the way that after school programming is set up in EZR, it is difficult to know what types of programming are actually being implemented and how well attended different types of programs are.</p> <p>How do you determine and address students' physical, social, and emotional needs? The school's social emotional teacher also works in the OST program time. The school track behavior and using a data system to track issues and determine how to address them.</p>		
<p>3.3 If the program is an Extended Learning Program (ELT), the program is administering the program according to the ELT Comprehensive Plan that was submitted and approved in the grant application (or approved amendments).</p> <p>Citation: CDE's 21st CCLC RFP (2018), Sec D, Appendix B</p>	<p>Grant application and/or approved amendments</p> <p>ELT Plan</p>	<p>Proof of meeting the components of the submitted and approved ELT plan (or approved amendments)</p>	Yes	N/A - not an ELT program		

Area of Compliance #4: Evaluation	Supporting documentation on file at CDE (subgrantees do not need to resubmit)	Supporting Documentation (to be provided by subgrantee)	Compliant?	CDE Pre-Visit Notes	Subgrantee Post Visit Notes (this section is optional but may be used to respond to CDE notes. Please add dates to any notes)	CDE Notes for Final Monitoring Report
<p>4.1 The subgrantee participates as required in the state evaluation processes in a timely and thorough manner. The subgrantee's 21st CCLC End-of-Year Reporting Survey and related documents were submitted by deadline and accurately completed. All required data points in Colorado's EZReports Data System are up to date and completed in a timely manner on a monthly basis.</p> <p>Citation: ESSA 4205 (b)(2)(A); CDE's 21st CCLC RFP (2018), Sec E; CDE's 21st CCLC Grant Award Letter</p>	<p>Submission of required data and evaluation reports</p> <p>21st CCLC End-of-Year Reports</p> <p>EZReports submissions on a timely basis</p>		Yes	Subgrantee generally submits all EZR data and required reports in a timely and thorough manner.		
<p>4.2 The program has internal procedures in place to ensure accurate data is collected, maintained, and submitted in Colorado's EZReports Data System and other evaluation reporting.</p> <p>Citation: U.S. Government Accountability Office; CDE's 21st CCLC RFP (2018), Sec E</p>	EZReports submissions	Process, policies, procedures, checklists for data collection, data verification and data reporting	Yes	<p>The Handbook is referenced for this indicator but these areas are not covered in the Handbook.</p> <p>Cross checked between site coordinator and program director, and/or the teams with specific data needed.</p>	** Added this to Synplicity "EZReports Internal Procedure"	
<p>4.3 Local-level program evaluation results are communicated to the stakeholders and are readily available to the public.</p> <p>Citation: ESSA 4203 (a)(14)(C); CDE's 21st CCLC RFP (2018), Sec "Monitoring, Evaluation and Reporting"</p>		Copy of notification(s) to stakeholders, including evaluation results posted on subgrantee website if applicable	Yes	<p>Subgrantee submitted the Board Packet 2.21.23 which includes minutes from many meetings, several of which have updates about CCLC. When and where are evaluation results discussed in this document? Pull Tracey's Board presentation and the fall check in.</p> <p>Subgrantee shared the evaluation results on the web page reference earlier in this review.</p>	* Added the June 15th information that EOY numbers were reflected	
<p>4.4 At least 95% of regular student attendees have a completed teacher survey submitted to the state 21st CCLC office through Colorado's EZReports Data System.</p> <p>Citation: CDE's 21st CCLC RFP (2018), Sec "Monitoring, Evaluation and Reporting"; CDE's 21st CCLC Grant Award Letter</p>	Teacher surveys submitted through EZReports		Yes	The 21.22 Teacher Survey had a 98% return rate.		

Area of Compliance #5: State Performance Measures (PMs)	Supporting documentation on file at CDE (subgrantees do not need to resubmit)	Supporting Documentation (to be provided by subgrantee)	Compliant?	CDE Pre-Visit Notes	Subgrantee Post Visit Notes (this section is optional but may be used to respond to CDE notes. Please add dates to any notes)	CDE Notes for Final Monitoring Report
5.1 The subgrantee is making progress toward meeting State Performance Measures as states in the original grant application (or approved amendments). If there is no data available for a PM, subgrantee has provided adequate rationale. PM #1: Core Academics PM #2: Essential Skills/Educational Enrichment PM #3: Attendance PM #4: Family Engagement Citation: ESSA 4205 (b)(2)(B)(i); CDE's 21st CCLC RFP (2018), Sec F	PM worksheets approved in the grant application and/or approved amendments 21st CCLC End-of-Year Reports Assessment of PM progress data across grant years		Yes	While the subgrantee self reports that they were not making progress towards meeting their attendance goals, they did report that they made progress towards their core academic goal, exceeded their essential skills goal, and met their family engagement goal.		

Area of Compliance #6: Adequacy of Resources	Supporting documentation on file at CDE (subgrantees do not need to resubmit)	Supporting Documentation (to be provided by subgrantee)	Compliant?	CDE Pre-Visit Notes	Subgrantee Post Visit Notes (this section is optional but may be used to respond to CDE notes. Please add dates to any notes)	CDE Notes for Final Monitoring Report
6.1 The program maintains ongoing documentation of contributions (in-kind or resources) from partnering agencies. Citation: ESSA 4203(a)(8)(B); ESSA 4204 (d) CDE's 21st CCLC RFP (2018), Sec H	Sustainability plan submitted to CDE (waived for CVIII) 21st CCLC End-of-Year Reports Funding Chart submitted annually by subgrantee		Yes	Subgrantee demonstrates compliance in this indicator through submission of the funding chart in the 21.22 EOY report.		
6.2 Across grant years, the approved budget, the budget narrative, and any budget revisions have specifically detailed the proposed use of funds in relation to the State PMs, SMART goals, design and scope of project activities. Citation: CDE's 21st CCLC RFP (2018), Sec H	Grant application and/or approved amendments Approved annual budgets or approved revisions		Yes	The approved budget, budget narrative, and budget revisions in year 1 and 2 of this grant have been in compliance.		
6.3 The resources and services provided with 21st CCLC funds are supplementary and do not supplant federal, state and local support. Citation: ESSA 4203, Section (a)(9)		Description of supplemental nature of resources and services, if different from original approved application	Yes	No evidence is submitted.	**Submitted Supplemental vs Supplant	

Area of Compliance #7: Fiscal Requirements	Tiers (filter for tier level)	Supporting documentation on file at CDE	Supporting Documentation provided by subgrantee	Compliant?	CDE Pre-Visit Notes	Subgrantee Post Visit Notes (this section is optional but may be used to respond to CDE notes. Please add dates to any notes)	CDE Notes for Final Monitoring Report
7.1 Budget amount from Accounting System aligns with subgrantee's approved 21st CCLC budget. Citation: EDGAR 200.302 Financial Management	All	Interim Financial Reports (IFRs) Annual Financial Reports (AFRs)	Budget to Actual Report	Yes			Grantee is fully compliant
7.2 Purchases are appropriate expenditures as detailed in the original grant application (or approved amendments). Citation: EDGAR 200.318 Procurement Source Documents; 34 CFR 75.730-75.731 and 76.730-76.731	All	Grant application and/or approved amendments Approved annual budget or approved revisions Submitted field trip approval forms IFRs and AFRs	System-generated transaction detail report of 21st CCLC expenditures that includes date of purchase, vendor, description of expenditure and amount	Yes			Grantee is fully compliant
7.3 Salaries and benefits of staff working on 21st CCLC programs are tracked appropriately. Citation: EDGAR 200.430 Compensation	All		Two months of Time & Effort reports during period to be reviewed (CDE will request specific selection period) for all employees that were paid with 21st CCLC grant funds Time & Effort reports for time period that staff have travelled for the 21st CCLC grant Semi-annual certification for all staff paid 100% from 21st CCLC funds	Yes		Uploaded 4/5	Grantee is fully compliant
7.4 The inventory of equipment, with value of \$500 collectively including iPads, Chromebooks, cameras and other electronic equipment or more, is labeled and coded to the 21st CCLC program. If the program allows equipment to be checked out by staff or students, the subgrantee has internal procedures established for checking out and how lost or stolen equipment will be handled. Citation: EDGAR 200.313 Equipment (d)(1) & (3)	3		Current inventory list of equipment purchased with 21st CCLC funds, including equipment that exceeds the \$500/unit cost Internal procedure for checking out equipment, if applicable	Yes			Grantee is fully compliant
7.5 The subgrantee provides timely updates on changes in staffing and signature authority, to ensure grant payments are not delayed. Citation: EDGAR 200.208 Certification and Representation	3		Current organization chart Current list of 21st CCLC staff, including authorized representative identified to sign Request for Funds Forms (RFFs)	Yes			Grantee is fully compliant
7.6 The subgrantee follows EDGAR Fiscal policies and procedures. In addition, subgrantee has written policies and procedures addressing Financial Management, Procurement, Payment, as well as all 2CFR200 Procurement Policies, Program Income, etc. In addition, subgrantee has written policies and procedures addressing Financial Management, and Procurement. Citation: Uniform Grant Guidance; EDGAR 200.302 (6) Written Procedures to Implement the Requirements of 200.303, Internal Controls, 200.302 Financial Management, 300.305	2 and 3		Copies of the following policies and procedures required under UGG: Financial Management 200.302 Procurement 200.319 (C) Conflict of Interest 200.318 (C)(1) Micro-Purchases 200.320 Records Retention (2 C.F.R. §200.333) Student and Staff Travel Policy	Yes			Grantee is fully compliant
7.7 The subgrantee meets compliance with required quarterly drawdowns as outlined on the Grant Award Letter (GAL). Citation: CDE's 21st CCLC Grant Award Letter	2 and 3	Grant Distribution Reports CDE's System-Generated Reports (CORE)		Yes			Grantee is fully compliant
7.8 The subgrantee meets compliance with fiscal reports outlined on the Grant Award Letter (GAL) – Exhibit A. Citation: CDE's 21st CCLC Grant Award Letter	2 and 3	Internal IFR and AFR Lists		Yes			Grantee is fully compliant
7.9 The subgrantee has not reverted funds in prior fiscal years in excess of 10% of the total grant allocation. Citation: CDE's 21st CCLC Grant Award Letter	2 and 3	AFR		Yes		Email thread sent -- FY22 was 100% expended	Grantee is fully compliant

Area of Compliance #8: Other Program Requirements & Assurances	Supporting documentation on file at CDE (subgrantees do not need to resubmit)	Supporting Documentation (to be provided by subgrantee)	Compliant?	CDE Pre-Visit Notes	Subgrantee Post Visit Notes (this section is optional but may be used to respond to CDE notes. Please add dates to any notes)	CDE Notes for Final Monitoring Report
8.1 Program staff has attended the required state 21st CCLC meetings. Citation: CDE's 21st CCLC RFP (2018), Appendix G: Assurances and Certifications"; 21st CCLC Grant Award Letter	Names, roles and dates of attendance on CDE training registration		Yes	Subgrantee is compliant in this area.		
8.2 Program consults in a timely and meaningful manner with private, non-public entities within the attendance zone of the grant's recipient school(s) in order to provide eligible school children and their teachers or other educational personnel with equitable services or other benefits under this grant program. Citation: ESSA 8501 (a)(1); CDE's 21st CCLC RFP (2018), Appendix G: Assurances and Certifications; 21st CCLC Grant Award Letter	Copy of the Non-public Schools consultation forms that the district (or partnering district if it is a CBO) submitted to CDE's Federal Programs Unit as part of the Consolidated Application Non-public School Consultation Form submitted with approved application and annually by subgrantee	If subgrantee does not use Consolidated Application for non-public school consultation: - Policies and procedures for timely and meaningful consultation(s) and equitable distribution of funds - Written correspondence sent to and received by non-public school official(s) that prove consultation occurred	Yes	No evidence is submitted for this indicator.		
8.3 Field trip approval forms submitted to the CDE 21st CCLC office are timely and fully completed. Citation: CDE's 21st CCLC Grant Award Letter	Field trip approval forms submitted by subgrantee as applicable		Yes	Subgrantee submits field trip forms in a timely and complete manner.		
8.4 Center Expectations and Principal Sign Off Form is submitted the CDE 21st CCLC office on an annual basis. Citation: CDE's 21st CCLC RFP (2018).	Center Expectations and Principal Sign Off form submitted with approved application and annually by subgrantee		Yes	CDE has required forms on file		
8.5 The subgrantee takes reasonable measures to safeguard and protect Personally Identifiable Information (PII). Citation: 2 C.F.R. §200.303e		Policies and procedures regarding Personally Identifiable Information (PII), if different from original approved application	Yes	No evidence is submitted for this indicator. Pull from the parent handbook.	** Updated PII in handbook under Confidentiality & Non-Disclosure	

Subgrantee Feedback for CDE's 21st CCLC Team	
<p>Please use this space to provide our program and fiscal teams with feedback on the monitoring process</p>	

Date	Time Start and End	Location (include address or virtual link)	Stakeholder Name and Title
<i>03/29</i>	<i>1:30 pm - 2:15 pm</i>	<i>AAK CLC 4800 Wheaton Drive FTC 80525</i>	<i>Nichole - Director/Principal & Hazel Velez - Site Coordinator</i>
<i>03/29</i>	<i>2:30 pm - 3 pm</i>	<i>AAK CLC 4800 Wheaton Drive FTC 80525</i>	<i>Ms. Smith - Teacher (day school)</i>
<i>03/29</i>	<i>3 pm - 3:15 pm</i>	<i>AAK CLC 4800 Wheaton Drive FTC 80525</i>	<i>CLC Staff Member, Christine (teachers aide)</i>
<i>03/29</i>	<i>3:15 pm - 4:00 pm</i>	<i>AAK CLC 4800 Wheaton Drive FTC 80525</i>	<i>Tour of the Site and Program</i>
<i>03/29</i>	<i>4:15 pm - 4:45 pm</i>	<i>AAK CLC 4800 Wheaton Drive FTC 80525</i>	<i>Susan Sasson / Parent</i>

Management Report

Academy of Arts & Knowledge

For the period ended March 31, 2023



Prepared by

JP Consulting, LLC.

Prepared on

April 14, 2023

Table of Contents

Executive Summary3

FY23 Balance Sheet4

FY23 Profit and Loss Comparative6

A/R Aging Detail.....7

A/P Aging Detail.....9

FY23 Profit and Loss by Fund or Grant.....10

FY23 Expenditures Instructional.....11

FY23 Expenditures Support Services.....12

FY23 Profit & Loss Food Services.....13

Executive Summary

Academy of Arts & Knowledge (AAK) Monthly Financials as of March 31, 2023

Balance Sheet

Total Assets are \$1,058,473 with outstanding accounts receivable of \$179,457, which relates to reimbursable grant funds AAK has been awarded, including food service reimbursements.

Total Liabilities are \$230,981. Accrued contracts payable for utilities have been recorded for the 3rd quarter of the fiscal year. Accrued salary and benefits are for the 2nd payroll of the month, as well as the salary accrual for the end of the fiscal year with July and August 2023 pay dates.

Total Fund Balance is \$827,491. Fund balance is made up of TABOR reserves of \$48,500 and Unassigned/Unrestricted amounts of \$778,991 and an estimated net income of \$27,787 for the current fiscal year.

Profit & Loss – Comparison

Revenues – 75% of the fiscal year completed

For the period ending March 31, 2023, the AAK actual revenues total \$1,713,555 or 79.04% of the Revised budget amount of \$2,167,803.

Per Pupil funding is currently \$9,073.87 for 173.6 sFTE (student full time equivalent).

Expenditures – 75% of the fiscal year completed

For the period ending March 31, 2023, total expenditure are \$1,685,768 or 78.39% of the Revised budget amount of \$2,150,469. Salary and Benefits account for \$943,052 of total actual expenditures.

AR Aging Detail – this report shows amounts due to AAK as of March 31, 2023

AP Aging Detail – this report shows the payable amounts to vendors as of March 31, 2023; all invoices have either been paid or are in the process of being paid as of the reporting date.

FY23 Profit and Loss by Fund/Grant - Profit & Loss showing by the funding sources used by AAK over the fiscal year and what expenditures relate to those revenues

Instructional vs Support Services vs Food Service

Instructional expenditures for the period ending March 31, 2023, totaled \$634,780 or 37.66% of total actual expenditures

Support services (excluding food services) totaled \$1,006,333 or 59.69% of total actual expenditures

Food service expenditures total \$45,177 and is 2.65% of actual expenditures

FY23 Balance Sheet

As of March 31, 2023

	As of Mar 31, 2023	As of Mar 31, 2022 (PY)	Total % Change
ASSETS			
Current Assets			
Bank Accounts			
8101000 US Bank Operating 4045	519,236	386,724	34.00 %
8101001 US Bank Reserve 4011	350,217	350,200	0.00 %
8101003 PayPal Bank	1,926	6,692	-71.00 %
8101074 US Bank PTO	1,246	6,333	-80.00 %
8103000 Debit Card	3,795	4,652	-18.00 %
8109074 US Bank Gift Card Funds 2094	2,594	2,556	2.00 %
Total Bank Accounts	879,015	757,156	16.00 %
Accounts Receivable			
8153000 Accounts Receivable (A/R)	0	0	
8131001 Default QBO AR	179,457	138,351	30.00 %
8142000 Grant Accounts Receivable (A/R)	0	134,212	-100.00 %
Total 8153000 Accounts Receivable (A/R)	179,457	272,563	-34.00 %
Total Accounts Receivable	179,457	272,563	-34.00 %
Other Current Assets			
8181000 Prepaid Expenses	0	1,470	-100.00 %
Total Other Current Assets	0	1,470	-100.00 %
Total Current Assets	1,058,473	1,031,189	3.00 %
TOTAL ASSETS	\$1,058,473	\$1,031,189	3.00 %
LIABILITIES AND EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
7421000 Accounts Payable (A/P)	43,902	5,137	755.00 %
Total Accounts Payable	43,902	5,137	755.00 %
Credit Cards			
7421001 American Express	1,767	2,257	-22.00 %
Total Credit Cards	1,767	2,257	-22.00 %
Other Current Liabilities			
7431000 Contracts Payable	22,581	66,121	-66.00 %
7461000 Accrued Salary & Benefit	145,457	54,796	165.00 %
7482000 Deferred Revenue	14,394	0	
7482001 Deferred Revenue READ	2,880	0	
Total Other Current Liabilities	185,312	120,917	53.00 %
Total Current Liabilities	230,981	128,311	80.00 %
Total Liabilities	230,981	128,311	80.00 %
Equity			
6721000 Fund Balance TABOR	48,500	48,500	0.00 %

			Total
	As of Mar 31, 2023	As of Mar 31, 2022 (PY)	% Change
6770000 Fund Balance Unassigned	674,715	729,615	-8.00 %
6770074 Fund Balance Unassigned F74	5,751	5,751	0.00 %
6790000 Unrestricted Net Assets	70,738	70,738	0.00 %
Net Revenue	27,787	48,274	-42.00 %
Total Equity	827,491	902,878	-8.00 %
TOTAL LIABILITIES AND EQUITY	\$1,058,473	\$1,031,189	3.00 %

FY23 Profit and Loss Comparative

July 2022 - March 2023

	Total	
	Jul 2022 - Mar 2023	Jul 2021 - Mar 2022 (PP)
REVENUE		
1000 Revenue Local Sources	48,558	22,250
3000 Revenue State Sources	330,682	310,194
4000 Revenue Federal Sources	111,219	274,132
5000 Revenue Other Sources	1,223,097	1,061,109
Total Revenue	1,713,555	1,667,685
GROSS PROFIT	1,713,555	1,667,685
EXPENDITURES		
0100 Salaries	808,366	762,773
0200 Employee Benefits	141,778	115,069
0300 Purchased Prof & Tech Services	205,865	204,782
0400 Purchased Property Services	276,128	233,784
0500 Other Purchased Services	158,696	154,477
0600 Supplies	86,987	52,896
0700 Property	6,031	92,483
0800 Other Objects	1,918	3,148
Total Expenditures	1,685,768	1,619,411
NET OPERATING REVENUE	27,787	48,274
NET REVENUE	\$27,787	\$48,274

A/R Aging Detail

As of March 31, 2023

Date	Transaction Type	Num	Client	Business	Due Date	Amount	Open Balance
91 or more days past due							
12/09/2022	Pledge	1362	CSI	6287 CLC	12/09/2022	55,139.35	55,139.35
12/15/2022	Pledge	1372	CSI	4365 Title IIIA	12/15/2022	603.72	603.72
12/19/2022	Pledge	1357	CSI	9202 Title I Homeless	12/19/2022	3,000.00	3,000.00
Total for 91 or more days past due						\$58,743.07	\$58,743.07
61 - 90 days past due							
01/19/2023	Pledge	1364	CSI	4431 ESSER Curriculum K-8	01/19/2023	30,000.00	30,000.00
Total for 61 - 90 days past due						\$30,000.00	\$30,000.00
31 - 60 days past due							
01/31/2023	Pledge	1373	CSI	4027 IDEA Part B	01/31/2023	2,673.46	2,673.46
01/31/2023	Pledge	1369	CSI	21 Food Svs Fund	01/31/2023	2,931.28	2,931.28
01/31/2023	Pledge	1377	CSI	6073 ARP_IDEA	01/31/2023	4,822.38	4,822.38
Total for 31 - 60 days past due						\$10,427.12	\$10,427.12
1 - 30 days past due							
03/01/2023	Pledge	1384	CSI	21 Food Svs Fund	03/01/2023	3,663.13	3,663.13
Total for 1 - 30 days past due						\$3,663.13	\$3,663.13
Current							
03/31/2023	Pledge	1394	CSI	6555 SCA	03/31/2023	981.72	981.72
03/31/2023	Pledge	1391	CSI	3130 High Needs	03/31/2023	3,197.32	3,197.32
03/31/2023	Pledge	1392	CDE	4027 IDEA Part B	03/31/2023	4,833.82	4,833.82

Date	Transaction Type	Num	Client	Business	Due Date	Amount	Open Balance
03/31/2023	Pledge	1393	CSI	4010 Title IA	03/31/2023	10,718.26	10,718.26
03/31/2023	Pledge	1390	CSI	6287 CLC	03/31/2023	56,893.03	56,893.03
Total for Current						\$76,624.15	\$76,624.15
TOTAL						\$179,457.47	\$179,457.47

A/P Aging Detail

As of March 31, 2023

Date	Transaction Type	Num	Vendor	Business	Due Date	Past Due	Amount	Open Balance
31 - 60 days past due								
02/11/2023	Expenditure		Minga Education Group Inc	11 General Fund	02/11/2023	62	-50.00	-50.00
Total for 31 - 60 days past due							\$ -50.00	\$ -50.00
1 - 30 days past due								
03/11/2023	Bill	Q2NNN	Colorado Early Colleges Fort Collins	11 General Fund	03/11/2023	34	41,566.49	41,566.49
Total for 1 - 30 days past due							\$41,566.49	\$41,566.49
Current								
03/16/2023	Bill		Weld County School District 6	11 General Fund	04/15/2023	-1	330.96	330.96
03/31/2023	Bill	74515	Michaels of Denver Catering, Inc	21 Food Svs Fund	04/20/2023	-6	1,533.40	1,533.40
03/23/2023	Bill	03232023	Anne Moyer	11 General Fund	04/22/2023	-8	79.72	79.72
03/31/2023	Bill	03312023	Royal Crest Dairy Inc	6555 SCA	04/30/2023	-16	427.34	427.34
03/29/2023	Bill	910446-KSIYPS	Lowe's	11 General Fund	05/28/2023	-44	14.38	14.38
Total for Current							\$2,385.80	\$2,385.80
TOTAL							\$43,902.29	\$43,902.29

FY23 Profit and Loss by Fund or Grant

July 2022 - March 2023

	11 General Fund	21 Food Svs Fund	3130 High Needs	4010 Title IA	4027 IDEA Part B	4365 Title IIIA	4431 ESSER Curriculum K-8	6073 ARP_IDEA	6287 CLC	6555 SCA	9202 Title I Homeless	Total
REVENUE												
1000 Revenue Local Sources	35,385	13,172										48,558
3000 Revenue State Sources	127,606	295	3,197						112,032			243,130
4000 Revenue Federal Sources	-0	24,927		19,745	23,558	604	30,000	4,822		3,062	3,000	109,719
5000 Revenue Other Sources	1,223,097											1,223,097
Total Revenue	1,386,088	38,394	3,197	19,745	23,558	604	30,000	4,822	112,032	3,062	3,000	1,624,503
GROSS PROFIT	1,386,088	38,394	3,197	19,745	23,558	604	30,000	4,822	112,032	3,062	3,000	1,624,503
EXPENDITURES												
0100 Salaries	566,109	2,946	3,197	16,171	23,558			4,822	100,486		3,000	720,290
0200 Employee Benefits	113,367			3,574					9,489			126,429
0300 Purchased Prof & Tech Services	205,396											205,396
0400 Purchased Property Services	234,966	273										235,239
0500 Other Purchased Services	118,630	38,009							2,057			158,696
0600 Supplies	50,935	460				604	30,000			3,490		85,489
0700 Property	6,031											6,031
0800 Other Objects	1,918											1,918
Total Expenditures	1,297,351	41,688	3,197	19,745	23,558	604	30,000	4,822	112,032	3,490	3,000	1,539,487
NET OPERATING REVENUE	88,737	-3,294	0	0	0	0	0	0	0	-427	0	85,016
NET REVENUE	\$88,737	\$ -3,294	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$ -427	\$0	\$85,016

FY23 Expenditures Instructional

July 2022 - March 2023

	Instructional Support	0010 Elementary Ed	0060 Integrated Ed	0070 GT Ed	1700 SPED	Total Instructional Support	TOTAL
REVENUE							
Total Revenue						0	0
GROSS PROFIT	0	0	0	0	0	0	0
EXPENDITURES							
0100 Salaries		289,253	122,938		36,444	448,634	448,634
0200 Employee Benefits		60,670	24,114		9,090	93,874	93,874
0300 Purchased Prof & Tech Services		19,550		392	21	19,964	19,964
0500 Other Purchased Services		7,727	450			8,177	8,177
0600 Supplies		62,064	570		1,498	64,132	64,132
Total Expenditures	0	439,265	148,071	392	47,052	634,780	634,780
NET OPERATING REVENUE	0	-439,265	-148,071	-392	-47,052	-634,780	-634,780
							\$ -
NET REVENUE	\$0	\$ -439,265	\$ -148,071	\$ -392	\$ -47,052	\$ -634,780	634,780

FY23 Expenditures Support Services

July 2022 - March 2023

	Support Services	2130 SS Health Svs	2140 SS Psych	2150 SS SLP	2160 SS OT PT	2213 SS Instruct Staff Tm	2220 SS Library/IT	2240 Technology	2300 SS Gen Admin	2315 SS Legal Svs	2317 SS Audit Svs	2410 SS School Admin	2510 SS Business Svs	2620 SS Op Bldg Svs	2630 Care and Upkeep Grounds Svs	2660 SS Security Svs	2823 Public Comm Svs	2830 SS Staff Svs	2845 Telecom. Svs	2850 SS Risk Mgmt Svs	2900 Extended Day Svs	Total Support Services	TOTAL
REVENUE																							
Total Revenue																						0	0
GROSS PROFIT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
EXPENDITURES																							
0100 Salaries		9,390	17,945	30,067	23,082			6,164				123,383		29,578							117,178	356,786	356,786
0200 Employee Benefits		260	1,319	6,842	1,672			509				21,605	0	5,067						1,353	9,277	47,904	47,904
0300 Purchased Prof & Tech Services						7,102			4,522	5,729	9,050		157,631				686	441	39	263	439	185,902	185,902
0400 Purchased Property Services												5,012		264,431	6,685							276,128	276,128
0500 Other Purchased Services						179			37,075			121		0			16,585	3,632	6,044	45,599	3,524	112,760	112,760
0600 Supplies		229					299	140				5,073	1,896	10,229		530		151			357	18,904	18,904
0700 Property												6,031										6,031	6,031
0800 Other Objects												1,918										1,918	1,918
Total Expenditures	0	9,880	19,264	36,908	24,754	7,282	299	6,813	41,597	5,729	9,050	163,144	159,526	309,304	6,685	530	17,271	4,073	6,234	47,215	130,774	1,006,333	1,006,333
																							-
NET OPERATING REVENUE	0	-9,880	-19,264	-36,908	-24,754	-7,282	-299	-6,813	-41,597	-5,729	-9,050	-163,144	-159,526	-309,304	-6,685	-530	-17,271	-4,073	-6,234	-47,215	-130,774	-1,006,333	1,006,333
																							\$ -
NET REVENUE	\$0	\$ -9,880	\$ -19,264	\$ -36,908	\$ -24,754	\$ -7,282	\$ -299	\$ -6,813	\$ -41,597	\$ -5,729	\$ -9,050	\$ -163,144	\$ -159,526	\$ -309,304	\$ -6,685	\$ -530	\$ -17,271	\$ -4,073	\$ -6,234	\$ -47,215	\$ -130,774	\$ -1,006,333	1,006,333
																							3

FY23 Profit & Loss Food Services

July 2022 - March 2023

	21 Food Svs Fund	6555 SCA	Total
REVENUE			
1000 Revenue Local Sources			0
1956001 Food Sales, paid by parents	13,172		13,172
Total 1000 Revenue Local Sources	13,172		13,172
3000 Revenue State Sources			0
3956000 ST Lunch K-2 Reimb 3169	278		278
3956001 ST Start Smart Grant 3164	16		16
Total 3000 Revenue State Sources	295		295
4000 Revenue Federal Sources			0
4010001 FED US Commodities Grant 4555	2,080		2,080
4010002 FED Supply Chain Assist		3,062	3,062
4956001 FED FS School Lunch Reimb 4555	18,768		18,768
4956002 FED FS Breakfast Reimb Grant 4553	4,078		4,078
Total 4000 Revenue Federal Sources	24,927	3,062	27,989
Total Revenue	38,394	3,062	41,456
GROSS PROFIT	38,394	3,062	41,456
EXPENDITURES			
0100 Salaries			0
0110607 Salary Food Services	2,946		2,946
Total 0100 Salaries	2,946		2,946
0400 Purchased Property Services			0
0430000 PPS Repair & Maintenance	273		273
Total 0400 Purchased Property Services	273		273
0500 Other Purchased Services			0
0540000 OPS Advertising & Recruitment	250		250
0572000 OPS FS Food Management	34,241		34,241
0596000 OPS FS Lunch admin fee 5555	257		257
0596001 OPS FS Fee Snack Admin Fee 4555	1,180		1,180
0633000 OPS FS Commodities Expense 4550	2,080		2,080
Total 0500 Other Purchased Services	38,009		38,009
0600 Supplies			0
0631000 SUPPLIES Milk	460	3,490	3,950
Total 0600 Supplies	460	3,490	3,950
Total Expenditures	41,688	3,490	45,177
NET OPERATING REVENUE	-3,294	-427	-3,721
NET REVENUE	\$ -3,294	\$ -427	\$ -3,721

-
- These financials are for internal use only
 - These financials have not been audited. No assurance is made pertaining to to their accuracy
 - These financials should not be relied upon by any third-party entity
 - No work was performed to identify embezzlement, fraud or other irregularities

Adopted Date			5/5/22	11/30/22	April 2023?		
	151	151	200	173.5	173.6		190.0
	FY22	FY22	FY23	FY23	FY23		FY24
	Supplemental	FY22	Preliminary	Revised	Supplemental	FY23 Actuals as of	Preliminary
	Budget	Actuals	Budget	Budget	Budget	3/31/2023	Budget
Beginning Fund Balance	\$854,604	\$854,604	\$734,383	\$799,704	\$799,704	\$799,704	\$808,832
Revenue							
1000 Revenue Local Sources							
1510000 Interest on Investments	100	48	100	100	100	31	100
1740000 Technology Fees	8,175	2,625	13,134	0	0	0	0
1740074 Field Trips		2,351	0	7,500	7,500	6,515	7,500
1750000 Fundraising	7,915	14,454	12,107	10,000	13,211	13,211	15,000
1900004 Activity / Student fees		5,715	0	10,959	12,141	12,141	13,124
1910000 Facility Rental Income	35	53	0	38	38	38	38
1920001 Donations	5,641	3,840	7,969	53	500	55	500
1956001 Food Sales, paid by parents		0	0	15,330	15,000	13,840	16,417
1990000 Miscellaneous	1,000	3,971	500	500	2,727	2,727	2,500
Parent Paid Preschool Tuition							32,000
Total 1000 Revenue Local Sources	\$22,866	\$33,057	\$33,810	\$44,480	\$51,217	\$48,558	\$87,179
3954001 ST Capital Construction 3113	55,080	55,080	58,400	50,662	62,843	40,889	68,780
3954002 ST Mill Levy Equalization 3241	68,989	68,989	165,778	141,256	147,213	114,288	161,120
3954003 ST READ Act 3259	21,373	21,373	21,373	21,373	13,908	11,028	13,908
3954004 ST ECEA SPED 3130	17,560	17,560	26,004	25,531	25,531	25,531	25,531
3954005 ST ELP 3140	1,829	1,829	1,884	1,884	1,549	1,549	1,549
3954006 ST ELPA 3139		0	0	0	0	0	0
3954007 ST ECEA GT 3150	1,506	1,506	1,062	1,062	1,119	1,119	1,119
3954008 ST At Risk 3235	14,490	973	0	0	0	0	0
3954010 STATE GT Screening Grant 3228	324	324	350	449	449	449	449
3954014 ST Air Quality Improve. 3278	10,500	10,500	0	0	0	0	0
3954015 STATE At Risk, Additional 3281		14,490	0	0	0	0	0
3954009 ST MLE Interest		0	0	0	1,552	1,552	1,552
3954017 High Impact Tutoring Grant 3276	6,000	6,000	22,500	22,500	22,500	8,106	0
3954018 FED 21st CLLC #5625	145,747	145,747	145,750	145,750	148,730	112,032	145,750
3954019 High Needs Grant 3130	12,000	12,000	0	15,000	15,000	13,844	0
3956000 ST Lunch K-2 #3169		0	0	111	278	278	0
395600 ST Smart Start Breakfast #3164		0	0	7	16	16	0
READ Act Curriculum Grant		0	0	30,000	0	0	0
UPK Preschool Tuition							71,339
Total 3000 Revenue State Sources	\$355,398	\$356,371	\$443,102	\$309,835	\$440,688	\$330,682	\$491,096
4000 Revenue Federal Sources							
4010000 Emergency Connectivity	33,449	33,449	0	0	0	0	0
4954000 FED Title I 4010	30,271	30,271	35,009	30,370	26,127	19,745	26,127
4954001 FED IDEA Part B 4027	22,050	22,050	24,666	24,666	20,625	23,558	20,625
4954003 FED IDEA ARP #6073	0	0	0	0	4,822	4,822	4,822
4954002 FED Title II 4367	1,662	1,662	1,712	1,712	1,500	1,500	1,500
4954004 FED Title III 4365	697	697	718	718	604	604	604
4954005 FED CARES 4012		0	0	0	0	0	0
4010000 FED US Commodities Grant 4550	3,317	3,317	3,417	3,317	6,692	2,080	6,692
4954010 FED Title IA Homeless 9202	1,500	1,500	1,500	0	3,000	3,000	3,000
4954011 FED SSRG 6012		0	0			0	
4954012 FED Title IA Parent 9211	398	398	410	410	413	0	413
4954013 FED ESSER II 4420	63,677	63,667	0	0	0	0	0
4954014 FED ESSER III 4414	123,471	96,250	0	0	0	0	0
4954014 FED ESSER III 9414		27,221	0	0	0	0	0
4954015 FED Breakfast 5553	35,501	24,641	26,626			0	
4954016 FED Lunch 5555	37,586	57,461	28,190			0	
4954017 ESSER I	15,405	15,405	0	0	0	0	0
4954018 FED ESSER Curriculum K-8 4431	0	0	0	0	30,000	30,000	0
Supply Chain Assistance					6,250	3,062	0

Adopted Date			5/5/22	11/30/22	April 2023?		
	151	151	200	173.5	173.6		190.0
	FY22	FY22	FY23	FY23	FY23		FY24
	Supplemental	FY22	Preliminary	Revised	Supplemental	FY23 Actuals as of	Preliminary
	Budget	Actuals	Budget	Budget	Budget	3/31/2023	Budget
4956000 FED Emergency Meals 4559	5,979	5,979	0	0	0	0	0
4956001 FED School Lunch Reimb 4555	7,731	8,185	5,798	27,500	26,811	18,768	47,500
4956002 FED Breakfast Reimb Grant 4553		0	0	6,600	5,826	4,078	6,600
Total 4000 Revenue Federal Sources	\$382,694	\$392,153	\$128,045	\$241,042	\$132,670	\$111,219	\$117,882
5000 Revenue Other Sources							
5710000 State Share Per Pupil Revenue	1,291,928	1,291,929	1,808,706	1,569,070	1,575,224	1,223,097	1,821,387
Total 5000 Revenue Other Sources	1,291,928	1,291,929	1,808,706	1,569,070	1,575,224	1,223,097	1,821,387
Total Revenue	\$2,052,886	\$2,073,509	\$2,413,662	\$2,164,427	\$2,199,799	\$1,713,555	\$2,517,544
Expenditures							
0100 Salaries							
0110103 Salaries BAA Extended Care	89,688	51,332	0	0	0	31,667	0
0110105 Salary Admin/Principal	87,550	89,050	88,250	88,250	88,250	68,285	91,780
0110201 Salary Teacher	501,211	501,401	527,221	505,647	505,647	405,224	471,825
0110202 Salary Teacher SPED	44,375	48,065	44,975	44,975	44,975	36,444	51,774
0110233 Salary Nurse	2,791	1,900	2,551	5,102	5,102	2,910	5,306
0110234 Salary OT	28,332	27,930	27,736	22,189	22,189	23,082	23,076
0110236 Salary Psychologist	23,822	23,220	22,205	20,270	20,270	17,945	27,300
0110238 Salary SLP	17,184	16,872	22,514	37,662	37,662	30,067	39,168
0110382 Salary IT Tech	5,315	4,285	6,274	6,274	6,274	6,164	8,143
0110409 Salary Health Aide	25,000	20,044	0			6,481	
0110415 Salary Paraprofessional	96,975	131,301	191,012	162,853	162,853	85,121	169,989
0110500 Salary Admin Support		54,946	81,000	81,000	81,000	53,099	84,240
0110607 Salary Food Services		3,432	0			2,946	
0110608 Salary Custodian	58,108	56,547	54,260	35,680	35,680	29,578	39,087
0120207 Salary Substitutes	15,005	14,772	16,000	5,000	5,000	2,987	5,000
Salary Preschool							85,800
0150103 Stipends CLC Lead	8,370	8,370	0			0	
0150105 Stipends Admin		1,525	0	2,000	2,000	2,000	2,000
0150201 Stipends Teacher	11,258	14,703	0	4,000	4,000	2,597	4,000
0150233 Stipends Nurse	125	125	0			0	
0150234 Stipends OT	250	250	0			0	
0150236 Stipends Psychologist	250	250	0			0	
0150238 Stipends SLP	250	250	0			0	
0150415 Stipends Paraprofessional	500	500	0	5,737	5,737	1,772	5,737
0150500 Stipends Admin Office Support	1,000	1,000	0			0	
0150608 Stipends Custodian	825	1,631	0			0	
Total 0100 Salaries	\$1,018,184	\$1,073,701	\$1,083,999	\$1,026,639	\$1,026,639	\$808,366	\$1,114,227
0200 Employee Benefits							
0210 Life, ELI, ELPI							
0211103 Life EAP ELPI BAA Extend Care	112	121	0			14	
0211105 Life EAP ELPI Admin	104	110	110	106	106	135	108
0211201 Life EAP ELPI Teacher	766	779	1,316	1,275	1,275	750	1,185
0211202 Life EAP ELPI Teacher SPED	89	88	110	106	106	64	108
0211207 Life EAP ELPI Substitutes	206	268	206	206	206	53	206
0211233 Life EAP ELI Nurse	50	53	110	106	106	38	108
0211234 Life EAP ELI OT/PT	31	32	110	106	106	23	108
0211236 Life EAP ELPI Psychology	50	53	110	213	213	32	108
0211238 Life EAP ELI SLP	50	53	110	106	106	30	108
0211382 Life EAP ELPI I IT Tech	60	59	110	106	106	38	108
0211409 Life EAP ELPI Health Aide	41	42	0	0	0	0	0
0211415 Life EAP ELPI Paraprofessional	169	219	658	850	850	139	754
0211500 Life EAP ELPI Admin/Business Suppo	20	147	219	213	213	134	215
0211608 Life EAP ELPI Custodial	154	150	219	134	134	60	108
Preschool							323

Adopted Date			5/5/22	11/30/22	April 2023?		
	151	151	200	173.5	173.6		190.0
	FY22	FY22	FY23	FY23	FY23		FY24
	Supplemental	Supplemental	Preliminary	Revised	Supplemental	FY23 Actuals as of	Preliminary
	Budget	Actuals	Budget	Budget	Budget	3/31/2023	Budget
Total 0210 Life, ELI, ELPI	\$1,902	\$2,174	\$3,386	\$3,528	\$3,528	\$1,510	\$3,222
0217000 FAMILI	0	0	0	0	4,000	1,353	4,939
0221 Medicare							
0220103 Med/FICA BAA Extended Care	6,861	4,567	0	0	0	2,423	0
0220105 Med/FICA Admin	6,698	6,814	6,751	6,751	6,751	5,498	7,021
0220201 Med/FICA Teacher	38,343	39,233	40,332	38,682	38,682	32,163	36,095
0220202 Med/FICA SPED	3,395	3,764	3,441	3,441	3,441	3,053	3,961
0220207 Med/FICA Subs	1,148	1,419	1,148	372	372	224	372
0220233 Med/FICA Nurse	214	155	195	390	390	223	406
0220234 Med/FICA Occupational Therapist	2,167	2,156	2,122	1,697	1,697	1,649	1,765
0220236 Med/FICA Psychologist	1,822	1,795	1,699	1,551	1,551	1,286	2,088
0220238 Med/FICA SLP	1,315	1,310	1,722	2,881	2,881	2,300	2,996
0220382 Med/FICA IT Tech	407	328	480	480	480	472	623
0220409 Med/FICA Health Aide	1,913	1,533	0	0	0	0	0
0220415 Med/FICA Paraprofessional	7,419	9,764	14,612	12,458	12,458	6,383	13,004
0220500 Med/FICA Admin Support		4,420	6,197	6,197	6,197	4,747	6,444
0220608 Med/FICA Custodian	4,445	4,390	4,151	2,791	2,791	2,259	2,990
Preschool Med/FICA							6,564
Total 0221 Medicare	\$76,147	\$81,648	\$82,850	\$77,691	\$77,691	\$62,680	\$84,330
0250 Health, Dental, Vision							
0250103 Health Dental Vision BAAC Coord		0	0	0	0	0	0
0250105 Health Dental Vision Admin	5,848	6,543	6,068	6,755	6,755	5,161	7,018
0250201 Health Dental Vision Teachers	56,008	46,127	66,974	66,246	66,246	48,817	70,408
0250202 Health Dental Vision SPED	5,848	6,744	6,068	6,603	6,603	5,264	7,018
0250238 Health Dental Vision SLP		0	0	0	5,872	3,738	6,795
0250415 Health Dental Vision Paraprofessional		4,805	24,274	6,603	1,849	1,849	7,018
0250500 Health Dental Vision General Office	5,848	5,382	6,068	2,795	4,149	4,699	4,149
0250608 Health Dental Vision Custodian	5,848	6,112	6,068	236	3,608	2,747	6,910
Preschool Health Dental Vision							7,018
Total 0250 Health, Dental, Vision	\$79,400	\$75,713	\$115,522	\$89,238	\$95,082	\$72,275	\$116,335
0290 Other Benefits							
0290105 401K Match Admin	758	1,212	8,000	3,000	1,500	0	1,500
0290201 401K Match Teachers	5,184	3,926		3,380	5,000	2,675	5,000
0290238 401K Match SLP		0				0	
0290415 401K Match Paraprofessional		0				0	
0290500 401K Match Business Support	458	733		1,624	1,624	1,286	1,624
Total 0290 Other Benefits	\$6,400	\$5,871	\$8,000	\$8,004	\$8,124	\$3,961	\$8,124
Total 0200 Employee Benefits	\$163,849	\$165,406	\$209,758	\$178,461	\$188,425	\$141,778	\$216,950
0300 Purchased Prof & Tech Services							
0300001 Purchased Prof Services	6,000	6,061	3,000	3,000	2,100	1,500	0
0313000 Bank Fees	800	690	1,000	1,000	1,000	426	1,000
0315000 PayPal Fees	264	158	4,000	1,000	500	254	500
0320000 Professional Development	10,000	10,091	4,000	0	441	441	3,800
0320001 Professional Development Admin	1,000	1,920	500	0	0	0	0
0320002 Payroll Services PEO		0	0			0	
0320003 Consulted Education Services	172,000	165,775	195,000	195,000	195,000	156,950	175,000
0328000 Assessments	9,158	14,040	11,000	2,997	3,410	3,410	12,050
0330000 Accounting Services		0	50	50	50	0	50
0331000 Legal Services	6,000	3,415	6,000	6,000	6,000	5,729	6,000
0332000 Audit Services	8,800	8,800	9,050	9,050	9,050	9,050	10,000
0339000 SPED Services ECEA 3130	81	81	100	100	100	0	100
0339002 Background Checks	500	630	500	500	500	263	500
0339003 Other Prof Svs Consultant	500	500	0	0	0	0	0

Adopted Date			5/5/22	11/30/22	April 2023?		
	151	151	200	173.5	173.6		190.0
	FY22	FY22	FY23	FY23	FY23		FY24
	Supplemental	Supplemental	Preliminary	Revised	Supplemental	FY23 Actuals as of	Preliminary
	Budget	Actuals	Budget	Budget	Budget	3/31/2023	Budget
0340000 Marketing Services	30,000	34,101	18,000	1,600	750	725	750
0350000 Employee Training and Development	1,500	1,231	0	8,500	8,500	7,102	4,000
0390000 Other Purch Services Temp Staff Support	12,237	14,534	13,000	28,296	23,238	15,492	23,238
0399000 CDE PPR Admin Fee	4,570	1,375	7,000	1,711	15,753	4,522	18,214
Total 0300 Purchased Prof & Tech Services	\$263,410	\$263,402	\$272,200	\$258,804	\$266,392	\$205,865	\$255,202
0400 Purchased Property Services							
0410000 Utilities		0	0	0	0	0	0
0411000 Water & Sewer	6,510	11,822	7,000	11,822	11,822	0	12,650
0421000 Disposal Services	924	0	1,000	1,000	1,000	171	1,070
0422000 Snow Removal		0	0	0	0	0	1,500
0423000 Custodial Services	4,580	7,808	5,000	4,000	4,000	3,218	43,800
0424000 Landscaping	6,131	4,491	6,250	4,491	6,685	6,685	7,153
0430000 Repair & Maintenance	23,337	22,774	25,000	22,774	26,201	26,201	28,035
0441000 Rent or Lease of Buildings	153,104	167,384	263,032	263,032	263,032	197,274	263,032
0441001 Rent Management Fees	12,300	13,575	12,500	13,575	14,530	14,530	15,547
0441002 Rental Storage Unit	1,980	1,635	2,000	2,000	2,000	1,440	2,000
0442000 Equipment Rental	116	0	0	0	0	0	0
0622000 Supplies Electricity	37,754	41,073	40,000	41,073	41,073	26,609	43,948
Total 0400 Purchased Property Services	\$246,736	\$270,562	\$361,782	\$363,767	\$370,343	\$276,128	\$418,735
0500 Other Purchased Services							
0513000 Contracted Field Trips	1,950	0	2,000	10,000	10,000	8,473	10,000
0522000 Property Insurance	9,437	12,052	10,000	12,052	12,052	8,068	12,052
0525000 Unemployment Insurance	21,419	18,537	15,830	28,967	31,876	16,175	32,607
0526000 Workers Compensation	11,470	9,303	6,918	6,895	8,584	7,196	9,329
0527000 Multiple-Coverage Insurance	17,905	17,343	19,158	17,343	17,343	14,160	17,343
0530000 Telephone	3,417	4,212	3,500	4,212	4,212	3,347	4,212
0531000 Community Relations	2,000	1,831	2,000	2,000	2,000	1,443	2,000
0533000 Postage	200	93	200	250	250	95	250
0534000 Internet	3,500	2,832	3,500	5,946	5,946	2,697	5,540
0540000 Advertising & Recruitment	6,500	2,860	5,000	20,000	21,100	17,569	26,354
0572000 Food Manangement	74,117	83,250	75,000	53,530	42,801	34,241	51,775
0580000 Travel Registration & Entrance		0	500	750	5,009	4,639	1,000
0581000 Travel In-State	706	706	1,000	0	0	0	0
0594001 Platte Valley Detention Center	1,300	355	1,300	800	800	381	800
0595000 CSI 3% Overhead Fee	38,758	26,321	18,087	26,321	47,258	36,694	54,642
0596000 FS Lunch admin fee 5555	1,491	2,324	1,600	536	536	257	536
0596001 FS Snack Admi Fee 4555	2,961	404	3,500	2,056	2,056	1,180	2,056
596002 Breakfast admin fee 5553		969	0	0	0	0	0
596003 Emergency food admin fee		252	0	0	0	0	0
0633000 Commodities Expense 4550	3,317	3,317	3,417	3,317	6,692	2,080	6,692
Total 0500 Other Purchased Services	\$200,448	\$186,961	\$172,509	\$194,974	\$218,515	\$158,695	\$237,187
0600 Supplies							
0610000 Supplies Elementary	8,039	6,273	10,000	7,176	4,065	3,048	9,000
0610001 Supplies Music	1,250	1,000	1,500	750	526	395	1,000
0610002 Supplies Office	3,160	2,741	4,000	2,940	5,930	4,447	6,000
0610003 Supplies Custodial	11,621	9,741	12,000	10,000	9,021	6,766	10,000
0610004 Supplies SPED 3130	750	694	1,000	500	250	38	1,750
0610006 Supplies G&T 3150		0	250	250	250	0	250
0610007 Supplies Library	352	352	500	400	400	299	500
0610008 Supplies Integrated	150	194	150	150	150	0	200
0610011 Supplies Health	732	582	1,500	750	306	229	750
0610012 Supplies Homeless		0	500	0	0	0	0
0610013 Miscellaneous	2,500	19	2,500	100	100	0	100
0610074 Supplies Activities F74	150	2,100	150	500	1,142	857	1,143

Adopted Date			5/5/22	11/30/22	April 2023?		
	151	151	200	173.5	173.6		190.0
	FY22	FY22	FY23	FY23	FY23		FY24
	Supplemental	FY22	Preliminary	Revised	Supplemental	FY23 Actuals as of	Preliminary
	Budget	Actuals	Budget	Budget	Budget	3/31/2023	Budget
0614074 Supplies Fundraiser F74		20	0	35	500	345	500
0621000 Supplies Natural Gas	4,003	5,883	4,003	5,883	5,883	3,463	6,295
0630001 Supplies Food Services	199	429	1,000	450		0	
0630002 Supplies Food Services CLLC	821	693	9,000	750	750	0	750
0631000 Supplies Milk	8,571	7,988	9,000	8,000	6,000	3,950	9,000
0640000 Supplies Textbooks	9,711	9,711	55,614	52,965	52,965	52,965	6,000
0650000 Supplies Electronic Media Materials	6,093	6,237	2,400	6,266	8,987	8,987	6,775
0650001 Supplies Powerschool	4,288	8,221	4,300	473	473	473	4,500
0690000 Supplies Programs for Staff, Students, volunteers		5,806	1,000	2,500	500	194	2,500
0691000 Supplies Security	500	0	500	500	750	530	750
Total 0600 Supplies	\$62,890	\$68,684	\$120,867	\$101,338	\$98,947	\$86,987	\$67,762
0700 Property							
0733000 Equipment FF&E		0	11,000	0	0	0	25,000
0734000 Equipment Technology	54,442	54,442	3,000	8,500	8,500	0	8,500
0735000 Non-Capital Equipment	25,332	25,332	0	750	750	0	
0770000 Copier Rental (lease GASB 87)	11,464	17,215	9,360	9,360	9,360	6,031	7,740
Total 0700 Property	\$91,238	\$96,990	\$23,360	\$18,610	\$18,610	\$6,031	\$41,240
0800 Other Objects							
0810000 Dues & Fees	4,500	2,704	4,500	4,500	2,800	1,918	4,300
0890000 Miscellaneous Scholarships BAAC		0	0	0	0	0	0
Total 0800 Other Objects	\$4,500	\$2,704	\$4,500	\$4,500	\$2,800	\$1,918	\$4,300
Total Expenditures	\$2,051,255	\$2,128,408	\$2,248,975	\$2,147,093	\$2,190,671	\$1,685,768	\$2,355,603
Net Operating Revenue	\$1,631	-\$54,900	\$164,687	\$17,334	\$9,128	\$27,787	\$161,942
Tabor	50,106	48,500	64,196	56,367	60,477	48,500	69,375
SPED Reserve	18,500	18,500	18,500	18,500	18,500	0	18,500
Unassigned Fund Balance	785,998	732,704	651,687	724,837	720,727	778,991	720,957
Ending Fund Balance	854,604	799,704	734,383	794,939	808,832	827,491	970,774
Days Cash on Hand	152	137	146	132	135	60	150
						Dec = 184 days out of 365	
						184	



IOWA ACCELERATION SCALE Whole Grade Acceleration Referral Form

SECTION I: GENERAL INFORMATION

Part A: Student Information

Student Name:

Student Address:

Student Phone:

Current School Name:

Current School Address:

Student Gender: Current Grade: Proposed Grade for Acceleration:

Year Month Day

Date of IAS Completion (Today's Date):

Student's Date of Birth:

Student's Chronological Age:

Part B: Family Information

Father's Name:

Is parent living with child: ☐Yes ☐No ☐Sometimes

Mother's Name:

Is parent living with child: ☐Yes ☐No ☐Sometimes

Siblings:

Name	Gender	Age	Grade	Name of School

Part C: Acceleration Team Information

Individuals participating in Acceleration Decision/Planning:

Parent (Guardian):

Current Principal:

Potential Receiving Principal:

Current Teacher(s):

Potential Receiving Teacher(s):

Other (e.g., Gifted Ed. Coordinator, School Counselor, School Psychologist):

Person completing this form:

Name: Position:

Who initiated the consideration of acceleration?

Why is this student being referred for potential whole grade acceleration?

SECTION II: CRITICAL ITEMS *(If any of the items marked below are marked No, whole grade acceleration is not recommended).*

1. The student's ability (measured by IQ) is less than one standard deviation above the mean. ☐ Yes ☐ No
2. The student would be accelerated into the same grade as (or a higher grade than) a sibling. ☐ Yes ☐ No
3. The student presently has a sibling in the same grade. ☐ Yes ☐ No
4. The student indicates that he/she wants to be whole-grade accelerated.
☐ Yes ☐ No

SECTION III: SCHOOL HISTORY

Has the student done any of the following? *(Mark all that apply.)*

- ☐ Participated in a gifted education program?
- ☐ Accelerated in one or more subjects within a grade?
- ☐ Demonstrated talent in one or more academic areas?
- ☐ Entered kindergarten or first grade early?
- ☐ Skipped one grade (indicate grade skipped:)
- ☐ Entered kindergarten late or was retained a grade (indicate grade:)
- ☐ Participated in an enrichment/acceleration academic class or activity outside of school
- ☐ Other:

Has the student demonstrated high ability, accelerated performance and/or talent as compared with age mates in the following areas? *(Mark all that apply.)*

- ☐ Reading ☐ Math ☐ Science ☐ Social Studies ☐ Language Arts
- ☐ Other:

Has the student demonstrated high ability, accelerated performance and/or talent as compared with age mates in the following areas? *(Mark all that apply.)*

- ☐ Music ☐ Art ☐ Drama ☐ Dance

☐ Sports ☐ Leadership ☐ Other:

Please describe how the student has shown exceptional talent in the advanced area(s) marked above.

Prior Professional Evaluation Services

If the student has received formal professional evaluation (*e.g., from a psychologist, social worker, or learning specialist*), please complete the chart below and attach all relevant reports.

IAS Professional Evaluation Services Chart

Disability	Specify Type	Date/Grade of Diagnosis	Special Education Services Received?	Comments (Optional)
Learning, e.g., written language, math, reading, non-verbal				
Social-emotional/behavioral/psychiatric e.g., ADHD, Asperger Syndrome, Autism, Depression, Bipolar, Obsessive Compulsive, Oppositional Defiant				
Physical, e.g., visual, hearing, motor				
Other				

SECTION IV: ASSESSMENT OF ABILITY

Please indicate which of the following ability tests the student has taken, in addition to the student's age or grade level at the time of testing.

Required

Differential Ability Scales (DAS) administered in grade(s)

Kaufman Assessment Battery for Children (K-ABC), administered in grade(s)

Stanford-Binet Intelligence Scale, Fourth Edition (Stanford-Binet IV), administered in grade(s)

Wechsler Intelligence Scale for Children, Fourth Edition (WISC-IV), administered in grade(s)

Wechsler Preschool and Primary Scale of Intelligence – Third Edition

Woodcock-Johnson Cognitive Ability Scale (WJ-III Cog), administered in grade(s)

Supplemental

Cognitive Abilities Test (CogAT), Form 6, administered in grade(s)

Otis-Lennon School Ability Test (OLSAT-8), administered in grade(s)

Raven's Progressive Matrices (RPM), administered in grade(s)

Slosson Intelligence Test (SIT), administered in grade(s)

Other Group Ability Test (*please specify*) administered in grade(s)

Scoring within Section IV (Ability)

For each item below, circle the number to the right of the response that best describes the results of the tests that the student has completed. Please use the scores from only one test. Scores from an individually-administered intelligence test are necessary. In reporting these results, use the full-scale score, not the subtests.

On an individualized intelligence test (*specify name of test*), administered on _____ (date should be within the last three years), the student's overall IQ score was:

Between one and two standard deviations above the mean (115-129)	2
Between two and three standard deviations above the mean (130-144)	4
Three or more standard deviations above the mean (145-above)	6

Comments or concerns:

Transfer the number of points circled for Section IV to the box below:

ABILITY (SECTION IV) SCORE

SECTION V: ASSESSMENT OF APTITUDE**Scoring for Section V (Aptitude)**

When calculating points, you must use an above-level test. Scores from individual testing as well as group testing are appropriate. Use the score that will best assist in making acceleration decisions (*typically the most recent, if more than one score is available*). Scores from tests administered within the last year should be used. The percentile ranking for the test score will be used to determine the appropriateness of acceleration. Use the percentile rank from the above-level comparison group. For example, EXPLORE was developed for eighth graders; therefore, use the eighth grade percentile. Use the national norms. (See the IAS Manual for additional information regarding above-level tests).

Scores for this section should not exceed eight (8), which means that you may not provide all of the student's available information. If the student took the ITBS, EXPLORE, ACT or CAT as an above level test, please fill out Part A. If the student took the PLUS, SAT, SCAT, or CTP-IV as an above-level test, please fill out Part B.

Above-level achievement test administered within the last year:

Name of the test:

Please indicate the type of test used: ☐ Individual ☐ Group

Please circle one number in each category for Part A or Part B.

Part A: ITBS/EXPLORE/ACT/CAT

	English	Math	Reading	Science Reasoning	Other
On an above level test (compared to students In the above-level grade), the students scores were:					
At or below the 49 th percentile	0	0	0	0	0
Between the 50 th and 74 th percentiles	1	1	1	1	1
At or above the 75 th percentile	2	2	2	2	2

Comments or concerns:

Part B: PLUS/SAT/SCAT/CTP-IV

	Verbal	Quantitative
On an above level test (compared to students In the above-level grade), the students scores were:		
At or below the 49 th percentile	0	0
Between the 50 th and 74 th percentiles	2	2
At or above the 75 th percentile	4	4

Comments or concerns:

Transfer the number of points circled for Part A or Part B for Section V to the box below (not to exceed 8).

APTITUDE (SECTION V) SCORE

SECTION VI: ASSESSMENT OF ACHIEVEMENT

A measure of students' learning in specific content areas can be represented by their performance on either a group-administered or an individually-administered achievement test. When the grade level of the test matches the grade level of the student, it is an achievement test.

Please indicate which of the following standardized tests the student has taken and the student's grade level at the time of testing. (*Mark all that apply.*)

Individual:

- ☐ Stanford Diagnostic Mathematics Test, administered in grade(s)
☐ Stanford Diagnostic Reading Test, administered in grade(s)
☐ Woodcock-Johnson III Tests of Achievement (WJ III Ach), administered in grade(s)
☐ Other Individual Achievement Test (*Please specify*). administered in grade(s) _____

Group:

- ☐ California Achievement Tests (CAT), administered in grade(s)
☐ Iowa Tests of Basic Skills (ITBS), administered in grade(s)
☐ Woodcock-Johnson III Tests of Achievement (WJ III Ach), administered in grade(s)
☐ Other Individual Achievement Test (*Please specify*). administered in grade(s) _____

Scoring for Section VI (Achievement)

When calculating points, please use only one grade level test battery. Use the score that will best assist in making acceleration decisions (*typically the highest score if more than one score is available, usually the most recent scores obtained*). Use national norms.

Grade level achievement test administered within the last year:

Name of test:

Please indicate the type of test used: ☐ Individual ☐ Group

Scores for this section should not exceed eight (8), which may mean that you will not provide all of the student's available information.

Please circle one number in each category.

	Vocabulary	Total Reading	Total Math	Total Language	Other (specify)
On a grade-level test, the student's scores were:					
At or below the 89 th percentile	0	0	0	0	0
Between the 90 th and 94 th percentiles	1	1	1	1	1
At or above the 95 th percentile	2	2	2	2	2

Comments or concerns:

Transfer the number of points circled for Section VI to the line below (not to exceed 8).

Achievement (Section VI) Score

Academic Ability, Aptitude, and Achievement (AAAA) Subtotal

Add the numbers from the Section IV Score box; the Section V Score box; and the Section VI Score box to calculate the Academic Ability, Aptitude, and Achievement (AAAA) Subtotal score.

Section IV + Section V + Section VI = AAAA Subtotal

If this AAAA subtotal score is <10, whole-grade acceleration is not recommended. However, we encourage the team to complete the IAS in order to consider programming alternatives.

If the score is > or = to 10, the student may be a good candidate for whole-grade acceleration. Continue on to the next section of this form.

SECTION VII: SCHOOL AND ACADEMIC FACTORS

Please circle the number to the right of the statement that best describes the student.

1. Grade Placement Under Consideration*Please circle one*

Acceleration would result in a change in building at the beginning of the first semester of the academic year (e.g., elementary to middle school).	0
Acceleration would require the student to attend some classes in another building	1
Early entrance would be to kindergarten	2
Early entrance would be to first grade.	3
Acceleration would be within the same school building during an academic year.	4

Comments or concerns:

2. Current Grade Level of Siblings (see Section II, Critical Items)*Please circle one*

Sibling is one grade below the student's current grade.	1
Sibling is two or more grades above or below the student's current grade.	2
Student has no siblings.	3

Comments or concerns:

3. Attendance at School*Please circle one*

Student has a history of excessive unexcused absences and tardiness.	0
Student has a history of frequent excused absences (e.g., due to illness or family	1

issues).	
Absences and tardiness are average for same-age children.	2
Student has excellent attendance.	3

Comments or concerns:

4. Motivation

Please circle one

Student does not complete assignments and appears disinterest in schoolwork.	0
Student completes those tasks that are of interest to him/her.	1
Student completes virtually all assignments on time and shows a positive attitude.	2
Student completes most assignments more quickly and more comprehensively than other classmates.	3

Comments or concerns:

5. Attitude toward Learning

Please circle one

Student is disinterested and/or frustrated when presented with new academic challenges.	0
Student completes assignments competently but inconsistently.	1
Student completes assignments, but rarely seeks additional challenges.	2
Student is receptive to and enthusiastic about new academic challenges.	3
Student actively seeks and persists in new and rigorous academic challenges.	4

Comments or concerns:

6. Participation in School-Sponsored Extracurricular Activities (e.g., athletics music programs, clubs)

Please circle one

School activities are available for the student's age or grade level, but student does not participate.	0
Student shows limited participation in available activities.	1
Student participates in two or more activities and does well, but has not received special recognition.	2
Student has leadership role or has received recognition in one or more activities.	3

Comments or concerns:

7. Academic Self-Concept

Please circle one

Student's academic self-concept is weak (under-estimates abilities).	1
Student's academic self-concept is inflated (over-estimates abilities).	1
Student's academic self-concept is positive and realistic.	2

Comments or concerns:

School and Academic Factors (Section VII) Subtotal

SECTION VIII: DEVELOPMENTAL FACTORS

Please circle the number to the right of the statement that best describes the student.

8. Age

Please circle one

Student is among the youngest in his/her present grade.	1
Student is of average age for his/her present grade level.	2
Student is among the oldest in his/her present grade.	3

Comments or concerns:

9. Physical Size

Please circle one

Student is smaller than most students in his/her present grade.	1
Student is about the same size as students in his/her present grade.	2
Student is larger or taller than most students in his/her present grade.	3

Comments or concerns:

10. Motor Coordination

Please circle one

Student is less coordinated than most students in his/her present grade.	1
Student is about as coordinated as most students in his/her present grade.	2
Student is more coordinated than most students in his/her present grade.	3

Comments or concerns:

Add all of the numbers circled to calculate the Developmental Factors Subtotal:

Developmental Factors (Section VIII) Subtotal

SECTION IX: INTERPERSONAL SKILLS

Please circle the number to the right of the statement that best describes the student.

11. Emotional Development

Please circle one

Student exhibits a pattern of emotional disturbances (e.g., depression, inappropriate emotions and/or interactions, aggressive behavior, etc.)	0
Student reacts aggressively and/or defensively when criticized.	1

Student is very sensitive to criticism or remarks.	2
Student thoughtfully considers feedback and criticism and modifies behavior appropriately.	3

Comments or concerns:

12. Behavior

Please circle one

Student has a history of frequent discipline problems in the classroom, home, community, or with law enforcement.	1
Student has occasional discipline problems.	2
Student has no history of discipline problems, but is not exemplary.	3
Student's behavior is exceptionally positive and effective.	4

Comments or concerns:

13. Relationships with Peers

Please circle one

Student has extremely poor interpersonal skills and virtually no friends.	0
Student's interpersonal skills are not as well developed as age mates.	1
Student's interpersonal skills are appropriate for age.	2
Student demonstrates good interpersonal skills and prefers to be with older children and/or adults rather than age mates.	3
Student has good interpersonal skills with age mates, as well as with both older and younger students and with adults.	4

Comments or concerns:

14. Relationships with Teachers

Please circle one

Student has poor interpersonal relationships with all teachers.	0
Student has poor interpersonal relationships with most teachers.	1
Student has good interpersonal relationships with most teachers.	2
Student has good interpersonal relationships with all teachers.	3

Comments or concerns:

15. Participation in Non-School Extracurricular Activities (e.g., sports, music, art, 4H, Scouts)

Please circle one

Student does not participate in any activities.	0
Student participates occasionally in activities.	1
Student participates in two or more activities and does well, but has not received special recognition.	2
Student has a leadership role or has received recognition in one or more activities.	3

Comments or concerns:

Add all of the numbers circled to calculate the Interpersonal Skills subtotal:

Interpersonal skills (Section IX) Subtotal.....

SECTION X: ATTITUDE AND SUPPORT

Please circle the number to the right of the statement that best describes the student.

16. Student's Attitude Regarding Whole-Grade Acceleration (see Section II, Critical Items)

Please circle one

Student indicates that he/she does not want to be whole-grade accelerated.	0
Student is unsure about whole-grade acceleration.	1
Student is mild to moderately positive about whole-grade acceleration.	2
Student is enthusiastic about whole-grade acceleration.	3

Comments or concerns:

17. Parent Attitude and Support

Please circle one

Parents seem overly involved in their child's progress and/or pressure the child.	0
Parents seem uninterested and uninvolved in their child's school progress.	1
Parents seem supportive and are generally involved in their child's progress.	2
Parents are strongly supportive and committed to working with the school in meeting the child's academic needs.	3

Comments or concerns:

18. School System Attitude and Support

Please circle one

School policy or attitude appears to be against acceleration (e.g., teacher and/or principal receiving the student reacted with ambivalence or negativity).	0
School demonstrates minimal or ambivalent support for acceleration (e.g., current teacher is not in favor but receiving teacher is).	1
There is generally a positive attitude for acceleration within the school.	2
School shows strong support for acceleration as a programming option.	3

Comments or concerns:

19. Planning for this Student's Acceleration Prior to Completing the IAS Form

Please circle one

No prior planning or gathering of information has taken place or been shared.	0
Limited staffing, information sharing, and planning have occurred.	1

Extensive staffing, planning and discussion have occurred.	2
--	---

Comments or concerns:

Add the numbers circled to calculate the Attitude and Support Subtotal:

Attitude and Support (Section X) Subtotal

Scale Subtotals, IAS Grand Total, and Guidelines

Calculating the IAS Grand Total

Please refer back to Sections IV, V, VI, VII, VIII, IX, and X to fill in the blanks below.

Is the Academic Ability, Aptitude and Achievement (AAAA) Subtotal Score > or = to 10?

- ☐ Yes
☐ No

If the answer is "no" and the AAAA Subtotal Score is <10, do not consider whole-grade acceleration.

Academic Ability, Aptitude, and Achievement Subtotal (AAAA)	out of a possible 22 points
School and Academic Factors Subtotal	out of a possible 22 points
Developmental Factors Subtotal	out of a possible 9 points
Interpersonal Skills Subtotal	out of a possible 16 points
Attitude and Support Subtotal	out of a possible 11 points

Add the above five scale subtotals together to yield the IAS Grand Total:

IOWA ACCELERATION SCALE GRAND TOTAL

of a possible 80 points

Interpreting the Iowa Acceleration Scale Grand Total

60-80 total points	Excellent candidate for whole-grade acceleration. Acceleration is recommended.
46-59 total points	Good candidate for whole-grade acceleration. Acceleration is recommended.

34-45 points	Marginal candidate for whole-grade acceleration. There is no clear recommendation. Review materials closely and carefully consider curricular alternatives.
34 or fewer total points	Whole-grade acceleration is not recommended. Consider single-subject acceleration, mentoring, enrichment, or other alternatives.



Academy of Arts and Knowledge

Creating an environment in which all students can reach their full potential

4800 Wheaton Dr. Fort Collins, CO 80525

Phone (970) 226-2800

Grade Acceleration Testing-Parent Permission Form

I, _____ give my permission to the staff of Academy of Arts and Knowledge to administer the following required measures to determine whether my child, _____ is eligible to accelerate a whole grade from _____ grade to _____ grade.

Measures:	Person Responsible:
<input type="checkbox"/> Wechsler Intelligence Scale for Children <input type="checkbox"/> Kaufman Brief Intelligence Test, Second Edition Revised	School Psychologist
<input type="checkbox"/> Parent Interview <input type="checkbox"/> Student Interview	GT Coordinator
<input type="checkbox"/> Woodcock Johnson Tests of Achievement- Third Edition <input type="checkbox"/> NWEA MAPS Math/ELA	Special Education Teacher/GT Coordinator

I understand that the team will meet on _____ (date/time) to discuss the results of the above administrations, the Iowa Acceleration Scale, and programming based upon those results.

Date

Parent/Guardian



Academy of Arts and Knowledge Early Access Policy

Purpose and Scope: The Academy of Arts and Knowledge (AAK) Early Admittance Policy is intended to provide documented guidelines to the operations contractor for the allocation of available seats at The Academy of Arts and Knowledge for Acceleration into Kindergarten.

Non-Discrimination/Eligibility: AAK welcomes all students and strives to create and maintain a diverse student population. Enrollment in AAK is open to all students residing in the state. Student recruitment and enrollment decisions shall be made in a nondiscriminatory manner as outlined in C.R.S. § 22-30.5-507(3). In all cases, student recruitment and enrollment decisions shall be made without regard to disability, race, creed, color, sex, sexual orientation, national origin, religion, ancestry, need for special education services, or any other protected class.

Distribution: This policy shall be available for public viewing and acknowledgement of such viewing shall be made part of the application process when submitting an application for Early Admittance to AAK.

Declaration: By applying for Early Admittance into AAK all persons involved in the application process declare that they have read and understand the Early Admittance policy of AAK and will abide by this policy.

Definitions:

Early Admittance:

Early Admittance means early entrance to kindergarten or first grade for highly advanced children under the age of six, and means a student is placed in a grade level above other peers of the same age.

Early Admittance shall be provided by AAK to identify and serve highly advanced children who are:

1. Four years of age and for whom early access to kindergarten is deemed appropriate.
2. Five years of age and for whom early access to first grade is deemed appropriate.
3. Early admittance shall not be an acceleration pattern recommended for the majority of age 4 or 5 children who will benefit from preschool programming.
4. The purpose of early admittance is to identify and serve the few highly advanced gifted children who require comprehensive academic acceleration.

Early admittance decisions will be a consensus process within the determination team that analyzes multiple criteria from a body of evidence resulting in a student profile of strengths, needs and interests of the child. Test scores alone will not determine early admittance. Parents

may accept or decline an offer of early admittance.

Early Admittance eligibility:

Applicants that wish to apply for kindergarten but are not five (5) years of age by October 1st in the school year enrollment is being applied for must apply for Early Admittance.

Applicants that wish to apply for first grade but are not six (6) years of age by October 1st in the school year enrollment is being applied for must apply for Early Admittance.

General:

Criteria for Early Access:

All criteria must be considered in making the determination - test scores alone do not meet determination.

Aptitude:

Aptitude supporting early access is indicated by a highly advanced level of performance compared to age-peers on cognitive abilities rating scales or 97th percentile and above on standardized cognitive ability tests which are conducted by licensed and/or trained staff.

Achievement:

Achievement supporting early admittance is indicated by a highly advanced level of performance compared to same age-peers on achievement rating scales, assessment, or 97th percentile and above on standardized achievement tests. Typically, early access children function two or more years above their age peers.

Performance:

Performance supporting early admittance is indicated by work samples and informal teacher and/or parent data indicating demonstrated ability above age peers.

Readiness, Social Behavior and Motivation:

Readiness, social behavior and motivation for early access are determined by the child's ability to demonstrate the indicators deemed necessary for kindergarten or first grade by the district's standards or national standards.

Application Process:

Step 1:

1. Applications are initiated by a parent or legal guardian contacting the School GT Coordinator and making a request to enter kindergarten by February 15th to be for the following school year.
2. The GT Coordinator contacts parents and obtains information about the student and reason for request. Parents are informed about the process.
3. If the parent decides to continue with the process, the parent collects information and creates a portfolio about the child, including the necessary forms provided by the school

Information to be included in the portfolio:

- i. Letter from parent requesting early admittance into kindergarten or first grade
- ii. The Social Skills Checklist filled out by both the parent/guardian and the preschool teacher.
- iii. Any supporting anecdotal information (example: doctor's observations/reports, outstanding accelerated achievements which could include reading ability, musical ability, etc).
- iv. Any available test date, which may include private testing.
- v. Student performance-work samples
- vi. Any other items the parent may deem appropriate.

Step 2:

1. The parent sends the portfolio to the GT Coordinator.
2. The student's preschool teacher sends the Social Skills Checklist to the GT Coordinator.
3. The GT Coordinator calls the parent to discuss and review the complete portfolio and sets up an initial meeting for a preliminary screening.
4. If deemed appropriate, the GT Coordinator makes the recommendation for further assessment (testing).
5. Parents must pay a \$100 testing fee for Kaufman Brief Intelligence Test 2nd Edition test administration. Scholarships or fee waiver *may* be available based on financial situation.
6. If the decision is made to pursue testing, the GT Coordinator will schedule a testing date to administer the KBIT-2.

Step 3:

1. A body of evidence will be used to determine placement. Early admittance decisions will be a consensus process within the school determination team that analyzes multiple criteria from a body of evidence resulting in a student profile of strengths, needs and interests of the child. Test scores alone will not determine early admittance. This will include

- the student portfolio, information from the teacher and the results from the KBIT-2 testing.
2. The GT Coordinator and school team will review the portfolio and KBIT-2 results to determine placement timelines. A school team may include the GT Coordinators, the school principal, the receiving kindergarten teacher, and any other school personnel that may be appropriate to the situation.
 3. Parents will be contacted with the decision of the placement team by April 1st. If the child is accepted, an Advanced Learning Plan written by the teachers, parents and GT Coordinator will be developed.
 4. Parents may accept or decline the offer by the school of early admittance.
 - a. If the application takes place after the open enrollment period has closed, the child will be placed accordingly on a waitlist and will be given a seat following the AAK Enrollment Policy.