



**Ex-cell**  
**Property Management LLC**

Date: \_\_\_\_\_

I, \_\_\_\_\_, am turning in my 30 day notice to vacate the property at \_\_\_\_\_.  
I will be moved out of the property on or before \_\_\_\_\_.  
I understand that I have a Lease Agreement through \_\_\_\_\_ and I understand that I am responsible for the rent and utilities until the property re-leases.

As per my Lease Agreement with Ex-cell Property Management LLC (Section 2.2 If the tenants do not occupy the premises for the full term of the lease, they will be responsible for payments scheduled under the lease, and the landlord's reasonable expenses in re-renting the premises, less any monies actually received by the landlord from new tenants over the course of this agreement to terminating prior to the end of the term.) I understand that in breaking my Lease Agreement prior to its expiration I am responsible for re-leasing cost of \$1,000.00 dollars. Initial \_\_\_\_\_

I am authorizing Ex-cell Property Management to re-lease the property and I understand that I am responsible for the rent and utilities until the property re-leases. I understand that the \$1,000 is non-refundable if I change my mind prior to property being re-leased and choose to stay in the property.

I received a copy of the "move-out expectations" and understand what is expected of me upon move-out. I understand, as stated in my lease, that I am to have the carpets professionally cleaned by a truck mounted carpet cleaning company; the receipt from the carpet cleaning company must be turned in to Ex-cell Property Management LLC at the same time I turn in my keys.

\_\_\_\_\_  
Tenant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tenant Signature

\_\_\_\_\_  
Date

Staff: \_\_\_\_\_ Date: \_\_\_\_\_  
Ex-cell Property Management - Agent