



BROKEN/MISSED/CANCELLED APPOINTMENT POLICY

To our valued patients that we love in our Country Club Dental Care family, we are so happy you have chosen us as your preferred dental practice of choice! Your dental health is our TOP priority and keeping regular on your hygiene appointments (cleanings) and treatment for any necessary care is vital for your overall oral health. Our patients that remain committed and current with their regular cleanings twice a year reduce the need for an "emergency" type event such as a root canal, broken tooth, inflammation etc. as well as incurring additional expenses to cover such.

It is important for you to keep your appointments, as well. Valuable time is reserved for you that would have been afforded for another patient perhaps that is in pain.

Broken/Missed/Cancelled appointments made within 48 hours of set appointment results in lost time which could have been offered to another patient.

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If you fail to show for a scheduled appointment, all future appointments you have scheduled will be canceled. Any appointment that is Broken/Missed/Cancelled the first time whether it be in the doctor's or hygienist schedule will be documented. The second Broken Appointment/Missed Appointment/Cancellation within 48 hours of a scheduled appointment will be charged at the rate below:

Doctor (s) Appointments	\$ 50.00
Hygienist Appointments	\$ 25.00

We do understand that in life things can happen such as a family emergency, sickness etc. Should you need to cancel for this type of reason, we are reasonable however a repeat of a Broken/Missed/Cancelled appointment will leave us no other option but to charge you the above fees.

As a courtesy, we provide reminder calls, text and emails.

I have read and understand the Broken/Missed/Cancelled Appointment policy and agree to abide by it.

Patient Name _____ Signature of Patient _____ Date _____

If Patient is a minor, please provide parent or guardian's information:

Name _____ Relationship to Patient: _____ Signature: _____