



Membership Agreement

We, the Membership of the Northern Colorado Continuum of Care (NoCO CoC), agree to operate as a voluntary, regional coalition to prevent and end homelessness in Larimer and Weld counties. The NoCO CoC will provide the infrastructure to create community-level change through evidence-informed strategies that focus on swiftly and permanently resolving homelessness for all.

Vision: The vision of the NoCO CoC is to ensure homelessness in Northern Colorado will be rare, short-lived, and non-recurring using best practices.

Participation: As much as possible, the Northern Colorado Continuum of Care will have participation from the following entities:

- Nonprofit homeless service providers
- People with lived experience of homelessness
- Domestic violence victim service providers
- Faith-based organizations
- State government
- County government
- City government
- Community leaders
- Public housing authorities
- Affordable housing developers
- Organizations that serve homeless and formerly homeless veterans
- BIPOC and people from marginalized communities
- Emergency Solutions Grant recipient agencies
- Continuum of Care recipient agencies
- Funders
- Law enforcement
- Landlord (associations)
- Hospitals or healthcare providers
- Universities
- Mental and behavioral health agencies
- School districts (McKinney Vento programming/Homeless Education District Liaisons)
- Youth service providers

CoC Membership

Participation in the NoCO CoC is open to any individual or organization that is dedicated to addressing homelessness in the region and wants to be involved in supporting the work of the CoC. There are

three membership classifications: (1) Partner Members, (2) Individual Members and (3) Non-Members (aka stakeholders).

	Partner Member	Individual Member	Non-Member
Newsletters	✓	✓	✓
Annual State of Homelessness Event	✓	✓	✓
Access to Trainings/Special Events	✓	✓	×
Membership Meetings	✓	✓	×
Designated Representative Meetings	✓	×	×
Voting Authority (by designated representative)	✓	×	×
Governing Board Membership Opportunities	✓	×	×

CoC Partner Memberships

CoC Partner Memberships are reserved for organizations aligned with the mission, vision and evidence-based best practices upheld by the CoC. Organizations become formal CoC Partners by signing a CoC Membership Agreement. Organizations may become CoC Partners at any time and will be asked to renew their membership on an annual basis.

CoC Partners must select a Designated Representative from their organization. Designated Representatives receive voting authority and are responsible for appointing new Governing Board members. Designated Representatives are expected to attend 75% of Designated Representative meetings on an annual basis and may be asked to provide feedback on strategic priorities, policy changes, funding allocations, and other important matters. Designated Representatives are also

encouraged to participate in CoC committees and working groups. There are no term limits for Designated Representatives.

In addition to selecting a Designated Representative, CoC Partner Members are encouraged to identify multiple staff within their organization to participate as Non-Voting Members in the work of the CoC. At a minimum, all CoC Non-Voting Members commit to regularly participating in Membership meetings, as scheduled. There is no minimum or maximum number of Non-Voting members a CoC Partner Organization may select. To ensure diversity and broad representation, Non-Voting Members are also encouraged to participate in CoC committees and working groups. CoC Non-Voting Members can access all benefits of CoC Membership *except* for the ability to vote.

CoC Individual Members

Individual Memberships are reserved for individuals who are not affiliated with an organization but are aligned with the mission, vision and evidence-based best practices upheld by the CoC. Individuals become formal members of the CoC by signing a CoC Membership Agreement. CoC Individual Members will act as Non-Voting Members, receiving access to all benefits of CoC Membership *except* for the ability to vote.

CoC Non-Members

Non-Members (aka stakeholders) are those individuals and agencies wanting to be informed of the work of the NoCO CoC, but have not signed a CoC Membership Agreement or selected a Designated Representative with voting authority. All individuals and agencies requesting to be on the NoCO CoC email list comprise the Non-Member group. Non-Members are invited to attend one (1) membership meeting of the NoCO CoC and may attend an annual event when offered by the CoC. Notification of all CoC meetings or events open to stakeholders will be shared in advance to the CoC contact list.

Governing Board

The Northern Colorado CoC Governing Board acts on behalf of the membership of the NoCO CoC. The Governing Board will formally approve any decisions recommended by the membership or committees as well as be responsible for ensuring the CoC is compliant with requirements of HUD and the CoC process.

Only the Designated Representative from a CoC partner member organization will be eligible to serve on the NoCO CoC Governing Board. It is recommended that Designated Representatives serve in the role for at least one year prior to seeking Governing Board membership; however, it is up to the discretion of the Governing Board to make an exception for less time served. A call for interested candidates to serve on the Governing Board will be made at the CoC Membership meetings and/or through the NoCO CoC list-serve and website at least once annually. Governing Board members are voted on by CoC Designated Representatives.

Committees and Workgroups

Much of the work of the NoCO CoC will occur in committee and workgroup meetings. Specific committees will be established as needed to fulfill the expectations and requirements of the CoC

process, as well as make progress towards locally established goals. Decisions or recommendations made by committees will be confirmed and finalized by the Governing Board. All CoC members will be eligible to participate on NoCO CoC committees and a call for interested CoC members to serve on committees will be made at membership meetings and/or through the NoCO CoC list-serve and website. Descriptions of the responsibilities and duties of permanent committees of the NoCO CoC are included in the “Committee” section of the CoC Governance Charter.

CoC Membership Meetings

CoC Membership meetings will occur four times per year. These meetings are intended to provide relevant information, training and education related to CoC activities and priorities, funding opportunities, best practices, etc. CoC Membership meetings are accessible to CoC Partner Members, including their Designated Representative and other staff members, CoC Individual Members. Non members may access one (1) CoC Membership meeting. Notification of meetings will be shared in advance to the CoC notification list, and information on how to participate in membership meetings will be posted on the CoC website.

CoC Designated Representative Meetings

CoC Designated Representative meetings will occur four times per year. CoC Designated Representatives will be required to attend 75% of partner meetings. These meetings are intended to provide education on NoCO CoC operations, provide updates on NoCO CoC Governing Board committees and other sub committees, build consensus among stakeholders and hold votes on key issues.

Membership Contributions

To ensure sustainability for the NoCO CoC, membership contributions will be requested of any CoC Partner and Individual Member, with suggested annual contributions recommended by the Governing Board. Membership Contributions are an essential part of funding the work of the CoC, including but not limited to implementing a regional Homeless Management Information System (HMIS), Coordinated Assessment Housing Placement System (CAHPS), as well as CoC planning, advocacy and administrative activities. Allocation and use of funds will be determined annually via a vote from the NoCO CoC Governing Board, unless an agency designates their funds for a particular use, in which case the funds will be utilized for those designated activities.

CoC Member Contribution Suggestions:

Person with lived experience: \$0

Small non-profit (budget <\$3M): \$200 - \$1000

Large non-profit (budget >\$3M): \$1000 - \$5000

Other large agency: \$5000 - \$10,000

Municipality/County: \$10,000 - \$25000

**These are suggested contributions. Any amount is gladly accepted.*

CoC Decision-Making Processes

Decision-making authority for the NoCO CoC rests with the Governing Board, with one exception.

Designated Representatives are responsible for appointing Board Members. When electing Board members, 51% of voting members must be present to constitute a quorum. For a motion to pass, 2/3 majority of the quorum must vote in favor. The vote may be sent via e-mail correspondence to all Voting Members of the General Membership.

Outside of the above stated exceptions, the Governing Board is ultimately responsible for approving or finalizing any decisions of the NoCO CoC outlined in the CoC Interim Rule ([24 CFR 578](#)). Major decisions may be taken to the membership or to a specific committee, at the discretion of the Governing Board, for recommendations. Committees or the membership will engage in a thorough discussion regarding the issue at hand with the intention of building consensus for or commitment to the proposed decision. Chairs of committee meetings may request a vote of the Voting Membership or committee on any identified issues. In these instances, as in all others, 51% of Voting Members must be present to constitute a quorum. For a motion to pass, 2/3 majority of the quorum must vote in favor.

Note: More details regarding the membership, participation, and decision making processes are outlined in the Northern Colorado Continuum of Care Governance Charter.



Northern Colorado Continuum of Care Partner Membership Agreement for:

_____ (Organization)

As a Partner Member of the Northern Colorado Continuum of Care (NoCO CoC),
_____ (name of organization) agrees to serve the work of the
Continuum of Care, knowing that each agency's board of directors and/or city council is the legal decision-making entity for their organization.

The Designated Representative will be expected to fulfil the following roles/responsibilities: be the CoC Partner Member's primary contact, regularly participate in Designated Representative meetings, and/or committee meetings, vote on behalf of the organization, and identify other organization staff to attend CoC Membership meetings and receive CoC communications.

CoC Partner staff member to serve as Designated Representative:
_____ (Name/Email)

Please review the list below and write in the one sector that best represents your Organization
_____ (sector).

- Nonprofit homeless service providers
- People with lived experience of homelessness
- Domestic violence victim service providers
- Faith-based organizations
- State government
- County government
- City government
- Community leaders
- Public housing authorities
- Affordable housing developers
- Organizations that serve homeless and formerly homeless veterans
- BIPOC and people from marginalized communities
- Emergency Solutions Grant recipient agencies
- Continuum of Care recipient agencies
- Funders
- Law enforcement
- Landlord (associations)
- Hospitals or healthcare providers
- Universities
- Mental and behavioral health agencies
- School districts (McKinney Vento Programming/Homeless Education District Liaisons)
- Youth service providers

Please mark any additional sector(s) that also represent the work of your Organization:

- | | |
|---|---|
| <input type="checkbox"/> Nonprofit homeless service providers | <input type="checkbox"/> BIPOC and people from marginalized communities |
| <input type="checkbox"/> People with lived experience of homelessness | <input type="checkbox"/> Emergency Solutions Grant recipient agencies |
| <input type="checkbox"/> Domestic violence victim service providers | <input type="checkbox"/> Continuum of Care recipient agencies |
| <input type="checkbox"/> Faith-based organizations | <input type="checkbox"/> Funders |
| <input type="checkbox"/> State government | <input type="checkbox"/> Law enforcement |
| <input type="checkbox"/> County government | <input type="checkbox"/> Landlord (associations) |
| <input type="checkbox"/> City government | <input type="checkbox"/> Hospitals or healthcare providers |
| <input type="checkbox"/> Community leaders | <input type="checkbox"/> Universities |
| <input type="checkbox"/> Public housing authorities | <input type="checkbox"/> Mental health agencies |
| <input type="checkbox"/> Affordable housing developers | <input type="checkbox"/> School districts (McKinney Vento Programming/Homeless Education District Liaisons) |
| <input type="checkbox"/> Organizations that serve homeless and formerly homeless veterans | <input type="checkbox"/> Youth service providers |

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Other large agency: \$5000 - \$10,000

Municipality/County: \$10,000 - \$25000

Please check the box below to indicate how your organization plans to contribute:

- Yes, we would like to contribute: _____(amount)
 - Maybe, but please circle back later.
 - No, not this year.
-

By signing this membership agreement, I/we agree to participate in the Northern Colorado Continuum of Care in the ways specified on this form.

_____ Signature _____ Date

_____ Printed Name

_____ Agency Name

Together we can end homelessness!

Questions regarding this membership agreement and your participation in the Northern Colorado Continuum of Care can be directed to contact@nocococ.org.



Northern Colorado Continuum of Individual Membership Agreement for:

_____ (individual name)

As an Individual Member of the Northern Colorado Continuum of Care (NoCO CoC),
_____ (individual name) agrees to regularly participate in membership meetings, and/or committee meetings.

Membership Contributions are an essential part of funding the work of the CoC, including but not limited to implementing a regional Homeless Management Information System (HMIS), Coordinated Assessment Housing Placement System (CAHPS), as well as CoC planning, advocacy and administrative activities. Please check the box below to indicate how you plan to contribute:

- Yes, I would like to contribute: _____ (amount)
- Maybe, but please circle back later.
- No, not this year.

By signing this membership agreement, I agree to participate in the Northern Colorado Continuum of Care in the ways specified on this form.

_____ Signature _____ Date

_____ Printed Name

_____ Agency Name

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