

ORTHERN COLORADO CONTINUUM OF CARE

Lead Agency RFP Response Scoring Rubric

NOTES: This scoring rubric is completed separately for each role the agency is responding to fill (i.e. Collaborative Applicants, HMIS/CES Lead). The strongest applicants will demonstrate in their responses understanding, experience, and commitment to meaningfully include communities traditionally overrepresented in homelessness (e.g. BIPOC, LGBTQ+) and people with lived experience of homelessness in the delivery of Lead Agency roles and responsibilities.

Total Points Available: 100

SCORING RUBRIC

1. Organizational Experience (20 points)

- **Excellent (16-20 points):** Demonstrates extensive experience in fulfilling the roles and responsibilities of the Collaborative Applicant and/or HMIS/CES Lead Agency in compliance with HUD guidelines and regulatory requirements.
- **Good (11-15 points):** Shows adequate experience with some minor gaps in fulfilling the roles and responsibilities.
- **Fair (6-10 points):** Limited experience with significant gaps in fulfilling roles and responsibilities.
- **Poor (0-5 points):** Lacks relevant experience.

2. Detailed Plan for Fulfilling Roles (30 points)

- **Excellent (25-30 points):** Provides a comprehensive and detailed plan for fulfilling each component of the role(s) and responsibilities as outlined in the Scope of Work.
- **Good (20-25 points):** Offers a clear plan with minor details missing.
- **Fair (11-20 points):** The plan lacks detail and has several gaps.
- **Poor (0-10 points):** Incomplete or unclear plan.

3. Organizational Chart and Staffing Pattern (20 points)

- **Excellent (16-20 points):** Presents a clear and detailed organizational chart and project-specific staffing pattern.
- **Good (11-15 points):** Provides an organizational chart and staffing pattern with minor details missing.
- **Fair (6-10 points):** The organizational chart and staffing pattern are unclear or incomplete.
- **Poor (0-5 points):** Lacks an organizational chart and staffing pattern.

