ORTHERN COLORADO CONTINUUM OF CARE

Lead Agency RFP Response Scoring Rubric

NOTES: This scoring rubric is completed separately for each role the agency is responding to fill (i.e. Collaborative Applicants, HMIS/CES Lead). The strongest applicants will demonstrate in their responses understanding, experience, and commitment to meaningfully include communities traditionally overrepresented in homelessness (e.g. BIPOC, LGBTQ+) and people with lived experience of homelessness in the delivery of Lead Agency roles and responsibilities.

Total Points Available: 100

SCORING RUBRIC

1. Organizational Experience (20 points)

- Excellent (16-20 points): Demonstrates extensive experience in fulfilling the roles and responsibilities of the Collaborative Applicant and/or HMIS/CES Lead Agency in compliance with HUD guidelines and regulatory requirements.
- **Good (11-15 points):** Shows adequate experience with some minor gaps in fulfilling the roles and responsibilities.
- Fair (6-10 points): Limited experience with significant gaps in fulfilling roles and responsibilities.
- **Poor (0-5 points):** Lacks relevant experience.

2. Detailed Plan for Fulfilling Roles (30 points)

- **Excellent (25-30 points):** Provides a comprehensive and detailed plan for fulfilling each component of the role(s) and responsibilities as outlined in the Scope of Work.
- Good (20-25 points): Offers a clear plan with minor details missing.
- Fair (11-20 points): The plan lacks detail and has several gaps.
- **Poor (0-10 points):** Incomplete or unclear plan.

3. Organizational Chart and Staffing Pattern (20 points)

- **Excellent (16-20 points):** Presents a clear and detailed organizational chart and project-specific staffing pattern.
- **Good (11-15 points):** Provides an organizational chart and staffing pattern with minor details missing.
- Fair (6-10 points): The organizational chart and staffing pattern are unclear or incomplete.
- **Poor (0-5 points):** Lacks an organizational chart and staffing pattern.

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4. Strategies for Leadership, Funding Optimization, and Enhancing Partnerships (20 points)

- **Excellent (16-20 points):** Proposes specific and innovative strategies for cultivating the NoCO CoC as a regional leader in homelessness solutions, optimizing existing and new funding, and enhancing partnerships with the NoCO CoC.
- **Good (11-15 points):** Offers good strategies with minor gaps.
- Fair (6-10 points): Strategies are basic and lack innovation.
- **Poor (0-5 points):** Lacks clear strategies.

5. References (10 points)

- **Excellent (9-10 points):** Provides three strong references, including at least one from each county in the NoCO CoC, that can speak to the organization's ability to deliver on the roles and responsibilities.
- **Good (6-8 points):** Provides three references with minor gaps in relevance.
- Fair (3-5 points): References are provided but lack relevance or strength.
- Poor (0-2 points): Lacks relevant references.

