



Agape Medical Staffing LLC

Scheduling Phone: 1-308-529-7405 Office/Fax: 308-537-2441

Email the time cards to: scheduling@amssolutions.services

Employee Name: _____

Worked As: **CNA CMA LPN RN** Please circle position worked as

Customer Name: _____

Start Destination: _____

End Destination: _____

Times are rounded to the nearest quarter hour (1/4)

To help us better serve you, please evaluate my work.
1-5 with 1 being the least satisfactory and 5 being the most.

WEEK DAY	DATE	START TIME	END TIME	MEAL BREAK LENGTH	TOTAL HOURS	TOTAL MILES TRAVELED	LODGING PROVIDED Y/N	CLIENT / SUPERVISOR INITIALS	HOW'S MY WORK?	1 - 5 1 BEING LEAST SATISFACTORY	SHIFT/Over Time	comments/special pay signatures/ extra traveling miles
SUN									ON TIME			
MON									ATTITUDE			
TUE									ORGANIZED			
WED									Time Management			
THU									Helpful			
FRI									Knowledge			
SAT									Friendly			
WEEKLY TOTALS (Office use only)												

*Falsifying or altering this time card without supervisor initials after being signed by the authorizing supervisor is grounds for immediate dismissal/termination

Employee Signature _____ Title: _____ Supervisor: Y / N Date: _____

Supervisor/Client Signature: _____ Printed Name: _____ Date: _____

***If there is a contract signed, client terms and conditions apply according to those terms. If there is no contract signed, the client agrees to pay the invoice within 15 business days with terms agreed upon hiring and working that staff contractor. If no agreement is made, it will be at the highest standard published rate at the time of service. A service charge of the maximum will be assessed on past due accounts.
 Client agrees to pay Agape Medical Staffing LLC a 25% recruiter/retainer for hiring Agape Medical Staffing LLC staff directly unless otherwise negotiated.
 A four (4) hour minimum plus travel/ housing will be charged if a scheduled shift is not cancelled within the time frame listed in the contract; twenty-four (24) hours.
 Client agrees to pay Agape Medical Staffing LLC double time on Holiday work called in less than 2 hours prior to shift start.
 Agape Medical Staffing LLC covers worker's compensation, unemployment, social security and Medicare.
 Any sales taxes or health care taxes will be added to the bill at no mark up. If you have any questions please call 308-529-7405