



## CLIENT'S LIABILITY INSURANCE OVERVIEW

**It is the client's responsibility to purchase and provide a copy of their event insurance to The Barn within 90 days of your event.**

### INSURANCE REQUIREMENTS:

- Certificate of Liability Insurance ("COI") coverage for the day of your event must be in place before your final walk through.
- Listing The Barn at Evergreen Memorial Park & Rec. as the additional insured on your COI policy.
- When naming the additional insured the following address should be used:

**The Barn at Evergreen Memorial Park & Rec.**

**26624 North Turkey Creek Rd.**

**Evergreen, CO 80439**

- One million dollars (\$1,000,000) per occurrence with two million dollars (\$2,000,000) in the aggregate.
- Your personal insurance agent may be able to help provide this to you and add it on to your own homeowner's policy if your home residence is in Colorado. If not, here are a few links to see online providers.

[www.eventsured.com](http://www.eventsured.com)

[www.theeventhelper.com](http://www.theeventhelper.com)

### LIQUOR LIABILITY:

- Liquor liability insurance is required (along with T.I.P.S. certification) for any bartender working an event at The Barn. **This is not provided by the client** but by the hired bartender. The Barn Staff Coordinators will be in touch with your selected bartender and will ask for a copy of this COI listing The Barn as the additional insured along with an e-signed vendor agreement form. If you are using a bartending company from our favorite vendors list all required forms are already on file.
- **No alcohol service will be allowed without an insured bartender.**

