

The barn at
THE BARN
evergreen
**AT EVERGREEN
MEMORIAL PARK**

Wedding & Event Center



2024

2024 RENTAL RATES

Time Block	Friday	Saturday	Sunday	Mon-Thurs
12 Hours	\$6500	\$7000	\$6000	\$4500
10 Hours	\$6000	\$6500	\$5500	\$4000
8 Hours	\$5500	\$6000	\$5000	\$3500

•Rates applicable May-October. A \$500 discount is available for any weekend time block November-April. Weekday rates excluded.

TIME BLOCK INFORMATION

•Guests must depart one hour before the end of a time block, and no later than 10PM

•All decor, set up & tear down must be completed within the rented time

12 hr example time block

11:00 AM	arrive & decorate
4:00 PM	ceremony begins
4:30 PM	cocktail hour begins
5:30 PM	buffet/reception
9:30 PM	bar closes
10:00 PM	guests depart
11:00 PM	barn clean & vacated

BARN RENTAL INCLUSIONS

All Barn rentals will include the use of all 3 levels of The Barn, all outdoor spaces, and our tables & chairs. Initial set up of ceremony & reception tables/chairs will be completed prior to the renter's arrival. A Barn Staff Member and a parking attendant will be available on site the day of.

Important Info

ALCOHOL POLICY

- Renters are welcome to supply the alcohol of their choosing, or have it delivered from a distributor within their rented time
- All alcohol brought to The Barn must be served by a bartending service with current Liquor Liability Insurance
- All alcohol service must end 30 minutes before guest departure, and no later than 9:30pm

ADDITIONAL SERVICES

Rehearsal

Option A - \$150 - 90 minute access to The Barn and all indoor spaces the day before your wedding. Access allows for practice of indoor ceremonies, grand entrances, showing wedding party/family dressing suites or venue spaces, and access to indoor restrooms. One Barn Coordinator will be on site to answer questions and oversee the space.

Option B - Free - 60 minute access to outside grounds only. No indoor access to any Barn Facilities permitted. No Barn Coordinator will be on site.

Video Screen Package- \$75

Access to the 5 TV screens throughout The Barn to be used for slideshows, videos, etc.

REQUIREMENTS

- While recommended, a full service caterer is NOT required for events. If you are not using a full service catering team, event staff is required for all events. Please expect to have 1 hired staff per 50 guests, with a minimum of 2
- For your security, we do ask for all events to be insured. We require Event Liability Insurance in the amount of \$1,000,000 with The Barn at EMP listed as an additional insured



Mikayla Renee Photography



Let's Book!

Boho Boots Photography

If you would like to secure your date, please reach out to us at the contact information listed below! An \$800 security deposit is required for all wedding events. This deposit is not included in the rental fee, however is refundable at the end of the event. Deposits can be made via check, cash, ACH or credit cards. (Please note that deposits made via credit cards are only guaranteed \$750 upon the return of the deposit to cover processing fees). Once the deposit has been made, the agreed upon date is officially yours!

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