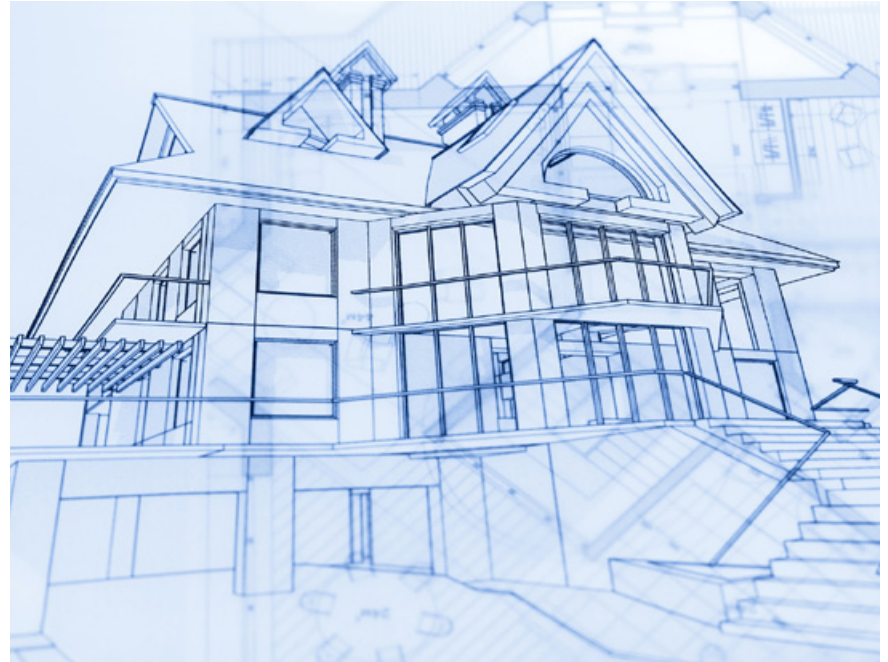


A Step-By-Step Guide:
**What To Expect
During Your New
Home Design &
Permitting Process**



INTRODUCTION

Building your dream home can be one of the most rewarding, yet stressful, processes you'll ever go through. When you work with **Houston Plans & Permits**, however, we work hard to make this process as smooth and stress-free as possible. The most important thing is that we will be with you every step of the way.



We also ensure that you know what to expect at every stage of the process by providing you with this step-by-step guide to the planning and permitting process for new homes.



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Step 1 Initial Meeting



Once your payment is made, you will meet with both your designated Project Manager and your Project Designer. During this initial meeting, the Designer and Project Manager will save any pictures you may have, jot down some notes and discuss any information you have pertaining to your new custom home.



Step 2 Hand-Sketched Floor Plan



The Designer will take the information gathered at the initial meeting to create a hand-sketched floor plan. Depending on your specific project, estimated elevation factors will be built into your design. Once completed, your Project Manager will send this first draft to you via email.



Step 3 Floor Plan Approval



After receiving your email with the first draft, you have the option of instantly approving the floor plan or requesting a revision. If you request one or more revisions to your design, the Project Manager will arrange another meeting between you, the Designer and the Project Manager. You will have the opportunity to explain your requested revisions during this second meeting.

TIP! Review the plans with your contractor to ensure the proposed floor plan will meet your budget.

Step 4 Preparation of Construction Plans



Once you approve the initial hand-sketched plans, the process can move forward to the development of the preliminary plans. This is a three-step process.

- 1) CAD Plans** - The first step is to convert the hand-sketched plans into a CAD drawing.
- 2) Preliminary Plans** - Now, the draftsman will take the CAD drawing and create preliminary plans that include elevation aspects, electrical, and site development.
- 3) Structural Plans** - Once you approve the preliminary plans, the process will move forward to creating structural plans. It is important to review these plans with your contractor.

TIP! Review all plans with your contractor to ensure what we propose will meet your budget.



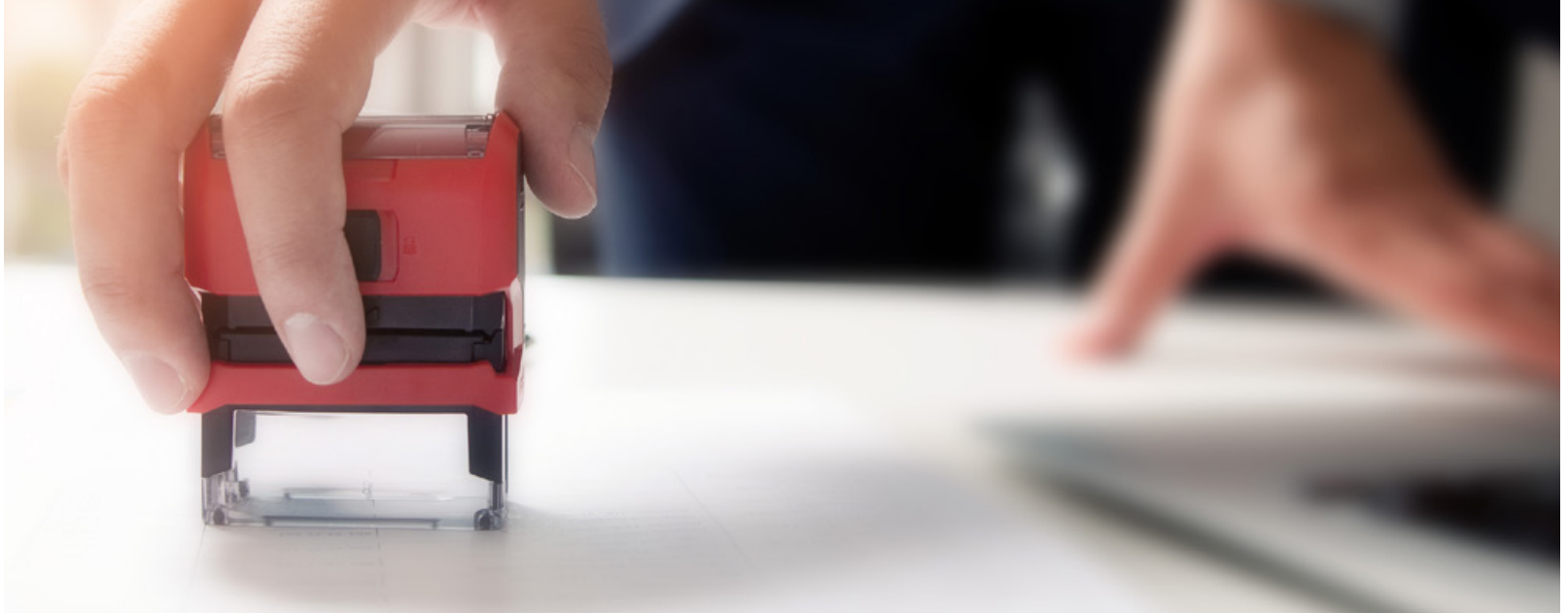
Step 5 Engineer Approval



After you approve the final construction plans, our engineers will review these plans, make any revision recommendations if necessary and provide their required seal of approval.



Step 6 City Process



After the engineer provides the certified seal of approval, the process of obtaining the necessary city permits can begin. Houston Plans & Permits will handle this entire process for you to make building your custom dream home as seamless as possible.

TIP! Expect the city process for new homes to take anywhere between 1-3 months.



Frequently Asked Questions

How long does the plan and permit process take?

The process can take anywhere from two to three months just to complete the final plans. Obtaining the necessary city permits can take an additional one to three months. The final process can take longer depending on the client. For example, clients who don't know what type of custom home they want can take quite a bit longer because they tend to ask for a lot of extra revisions.

How much do Houston Plans & Permits services cost?

The cost of your custom home plans will depend on the size of your home. At Houston Plans and Permits, we charge clients per square foot.

Who is the Project Manager?

Every client of Houston Plans & Permits is assigned a designated Project Manager. Your Project Manager will be your point of contact throughout the entire process. Your Project Manager will be available to answer any of your questions as you work through the custom home design and permit process.

Ready to start planning your dream home?

Contact Houston Plans & Permits today at (281) 717-6514 or visit us at www.plansandpermits.net.



HOUSTON

1415 North Loop West, Ste. 750
Houston, Tx 77008

KINGWOOD

4501 Magnolia Cove Dr.
Kingwood, Tx 77345

(281) 717-6514 / information@plansandpermits.net / www.plansandpermits.net

