

SKAC Board Meeting Minutes

7/3/2022

Meeting opened with food at 5pm,

Present: Erin, Robert, Jeff, Rocky, Ruth, Jason, Kelli, Christian, Jennifer, Margo,

Moment of silence & Serenity Prayer

Christian thanked everyone for their commitment and attendance.

He thanked Robert for dealing with the plumbing issue and followups

He thanked Jason for taking care of security and “putting out fires” at SKAC

He thanked Erin for coordinating local groups and events, as well as keeping things updated.

Reports-

Robert-special report-

He asked that people that are not Board Members need to leave the room at this time. There was clarification of the the By-Laws that there is currently an executive session that only current board members can attend.

He stated that in the past several months, he has been spending an excessive amount of time at the club, as well as Margo. He said that there was discussion of board members doing one shift per week at the club, in the past. He said that he needs more help. Jeff stated that he can do 4pm on Wed. nights. He is currently covering 9 shifts and needs help to cover them. Current shifts are: 6-10am. 10-2, 2-5 and 5-9. Margo discussed the struggle of getting people to cover shifts. She also said that Board members should be trained about how to take over the counter. Erin said she could help close on Wed. We talked about doing some training for the board members that are not currently trained on the register.

Robert discussed that we need to pull together and he needs to be able to do things.

Margo said we need to recruit from the meetings, announce it and do flyers. Christian talked about the Board members talking about this with the club.

Robert discussed the responsibilities of the Board.

Manager’s Report-Margo

Paid \$5000 to the landlord, but the check could not be cashed for a couple days. He shared that he would rather accepts a smaller amount of rent, then struggle as we did this past month. She discussed that June was a bad month and it usually is this time of year. She said that she had been worried that the insurance would not be able to be paid, but it was taken care of at the last minute. The bills have been paid for the month. Christian talked about using the Post Office box for Dept. of Revenue mail. He wants to see how long the PO box will help the club.

ACTION ITEM-get a key for the PO Box for Margo. There was discussion of the security of the mail coming to the club. Margo said that we are still behind in the rent. She said that we are still falling behind, because we cannot pay the full rent most months. Margo discussed the triple net that helps to cover the cost to fix things in the building.

Membership Coordinator Report-Ruth-She has been collaborating with Erin to create a membership flyer. Ruth said her plan is to attend all the meetings at the club to discuss what membership is at the club and introduce herself. She would like to do a membership drive in September or October. She wants some feedback about that and there was discussion about the flyer. Erin said that we need to play up the benefits of being a member. The membership could be something that goes on for a while. Ruth said that it would be good to do it as a month long drive that is ongoing. Robert asked what members that are listed on the membership board are active and he asked what that means. Ruth said she collaborated with the former membership board member to put a comprehensive list together. It was decided that people that have moved or passed should be removed from the membership board. Ruth said that she wants to update the board and she cannot get to the board at the moment. Margo said that she wants include membership upsells when working the counter, this will be included in the training.

Treasurer's Report-Kelli

ACTION ITEM: Christian, Loren and Kelli need to go to the bank to get her on account. Kelli said she needs the profit & loss statements from last year so that she can do taxes. She will then take care of the Dept. of Revenue paperwork and filings.

Merchandise's Report, Margo is presenting for Dan-she said that he has purchased some items, but he did not check what was in the cases first. There are some low cost possibilities to create t-shirts.

Events Coordinator Report-Erin-upcoming Poker Run and she handed out flyers to give to groups. It is on the FB page, but not the website. This event is Sat. July 16th, money from the food goes to the club. The run starts at 11am and they return around 3pm for a raffle & speakers. This is to raise money for Winter Winners fundraising. She talked to all the groups that use the big room and they are all good with moving their group for that day. Erin said that Thomas is the committee liaison, they will not be using the front parking lot, the landlord said he is okay with people using the back lot. They will leave the back of the parking lot. Margo is doing the purchasing for breakfast, but they are not sure how many people will be in attendance. Outside food will still not be allowed during the poker run. Erin said they will need volunteers for that day to help set up and do breakfast. Margo talked about doing biscuits n gravy, bacon, sausage, waffles and silver dollar pancakes. They will handle the food. Erin, Robert and Margo will discuss the food and get it set up. There was a question about how much they were being charged \$50 for 2 hours and \$60 for 3 hours. There was discussion of the charge for the use of the club for event. She said the next Events committee meeting is July 5th. Erin said that OPR is not going to be doing a Halloween dance, but will help if the club puts one on. Erin discussed Amazon Smile to use for fundraising for SKAC. She said that she would like to put out a flyer or note so people would be donating to SKAC when making purchases for on Amazon. They will work on gaining access to the SKAC smile account.

MOTION: Erin motioned to purchase 2 automatic hand dryers for the bathrooms in the club, it was seconded by Robert and passed unanimously.

Maintenance Report-Jeff-he has not been able to check the cameras.

Motion: Jeff made motion to replace buffer on floor cleaner, it was seconded and passed

Security Report-Jason-he asked people to sign the letter that have been passed out about ejection of patrons that are breaking the rules. Jeff asked if the rules & regulations have been posted in the club, but they have not yet been posted. Kelli asked that we all have a copy of rules posted and on the website. There was discussion of some edits to the letter and all board members agreed to sign it. Jason said he will edit and reprint. It will be in the security binder for board members to sign. Margo said she would go with Kelli to print the rules and also post them in the club.

Security Report-Jason-a member has been taking phone numbers off of the meeting board, then texting lewd things to those people. This person has been leaving items in the club for over 48 hours. He was given a 30 day ban. 6/25/2022 there was a dumpster fire that was extinguished and a extinguisher had to be replace. Robert discussed that he had lewd behavior and they were told to leave the club. He was told not to return, but no time was put on that.

OLD BUSINESS

Robert-BBQ appreciation event for counter people, he said he has been purchasing food for it.

Robert-would like to have people who work the counter a certain amount of time to be given a certain amount of time for membership.

Motion-Empower subcommittee to incentive working at the counter for a certain amount of time, receive a membership for set amount of time TBD

Christian is forming Project Cybertron with Jesse and he has 3 other people that he is recruiting with IT experience for this committee.

NEW BUSINESS-

Erin-said a treatment facility reached out to her and asked for pamphlets so she can have them available for the facility. She said she was trying to put together something to send out, but she has been looking at an older one from 2006. She has a mock up of a pamphlet. She is working on Outreach literature for the club. She also said there used to be a fundraising committee which is defunct. She said that she has been working on that through the Activities Committee. She will bring more info to the next board meetings.

Christian and Robert discussed reaching out to local musicians & bands that might perform free of charge with tips. Robert said that his only concern is what kind of crowd will be drawn to the club. Tok shared that this has been one in the past and that Robert's concern was a problem in the past. If they are not club or 12 step members, their fan base comes in and may be using. It was discussed that this falls under activities. Jennifer discussed the challenge of non recovery bands bringing in people that would be using or under the influence inside the club. There was ongoing discussion of this issue and this being a place without drugs and alcohol.

MOTION: Jason motioned have bands that have performed at other recovery events and empower activities committee to approve bands for a Friday or Sat. night, Jeff seconded, PASSED

Motion: Jennifer motioned copies of PO box keys be given to Margo and Robert.

Erin will revisit the Halloween party after the Activities committee meeting.

Mikey brought up that his group had a business meeting and that they request the club rules be posted. He said that he thought the rules was only illegal weapons were banned.

Meeting was closed at 6:56pm with a moment of silence and the Serenity Prayer.