

Welcome to School Year Classes at Park Square!



- Check-In — Pg. 2
- Main Doors — Pg. 3
- Hallways — Pg. 4
- Classroom — Pg. 5
- Bathrooms — Pg. 6
- Drinking Fountain — Pg. 7
- Snack Time — Pg. 8
- Check-Out — Pg. 9
- Final Sharing — Pg. 10
- Daily Schedule — Pg. 11
- Common Questions — Pg. 12



Check-In

When I get to the theatre, my caregiver will drop me off outside at the curb. SteppingStone staff will lead me inside through the main doors, where I will see my class waiting for me in the lobby. When I meet my group, I will check in with my teaching artist. This is how they will know that I am ready for class!



Main Doors

I will enter the building through the main doors. The doors are black, and there are two big signs above them that say "Park Square Theatre" in gold letters.

If I am running late, my caregiver will walk with me to the doors. I will need to use the doorbell to get inside because the doors will be locked.



Hallways

When I walk to the classroom with my group, I will go through lots of hallways. I will use my quiet voice and walk with a calm body.

My group may need to use the stairs and elevators to go to the lower level of the building.



Classroom

When I get to the classroom, the teaching artist will show me where I can set down my belongings.

During class, we will play goofy games, act out stories, and make art. I will try my best to listen, participate, and have fun!



Bathrooms

There will be bathroom breaks during class. My group will walk to the bathrooms together.

There will be a gender-neutral bathroom, a girls' bathroom, and a boys' bathroom. I can use whichever bathroom makes me feel most comfortable.

If I have to use the bathroom outside of break time, I will tell an adult.



Drinking Fountain

Near the bathrooms, there will be drinking fountains where I can fill up my water bottle.

I will bring a water bottle from home.



Snack Time

In the middle of the morning, there will be a snack break. Snack breaks will happen in the classroom.

I will bring snacks from home.



Check-Out

At the end of class, I will check out with my teaching artist.

Before leaving the classroom, I will be given a pink check-out card. While I am waiting to go home, I will watch for my caregiver or their vehicle. When I see them, I will go to my teaching artist and point them out. Once my name has been crossed off the list, I will return my pink card. Then I can go home!

If the weather is nice, check-out will be outdoors. If it's too cold or rainy, we will use a different system that my teaching artist will explain to me.



Final Sharing

On the last day of class, my group will share what we've worked on in class. I will perform with my group. I might feel a little nervous — and that is okay!

I can invite my friends and family to the sharing. It will be very exciting to have an audience!

The sharing will happen on the Thrust Stage or the Proscenium Stage. If I am in a Page-to-Stage class, our sharing will happen in our classroom.



Daily Schedule

9:15am-9:30am: Check-in

9:30am-10:30am: Class time

10:30am-10:45am: Group snack break

10:45am-11:00am: Group bathroom break

11:00am-12:00pm: Class time

12:00pm-12:15pm: Check-out

This is an example schedule. My schedule will look a little different each day. If I am in a Page-to-Stage class, I will leave at 11:30am.



Common Questions

What should I bring with me?

All you need is a water bottle and some snacks! We also recommend a backpack to carry everything.

What should I wear?

Wear comfortable clothing that can get messy, and shoes that won't slip off your feet. You might be chilly in your classroom, so we recommend bringing a sweatshirt.

How often will I get to eat?

Every group will have a snack break in the middle of the morning.

What happens if I need to go to the bathroom?

Every group has a scheduled bathroom break during class. If you need to go at any other time, you can tell an adult.

What happens if I feel sick?

If you're feeling sick, tell your teaching artist right away. They will listen and help you make a plan. After drinking some water and laying low, you might feel ready to join your class again. If you are very ill, staff members will contact your caregiver and you will go home to rest.

What happens if I get hurt?

If you get hurt, tell your teaching artist right away. They will always have band-aids ready for cuts and scrapes. They can also get you an ice pack. If your injury is very serious, like hitting your head, staff members will take care of you and make sure you get any extra help you may need.

What happens if I get tired, or I need a break?

If you're feeling tired or overwhelmed, let your teaching artist know. They will help you find a quiet space where you can rest and calm down. After your break, your teaching artist will also help you make a plan for rejoining the group.

**If you have further questions, reach out to
programming@steppingstonetheatre.org.
We'll do our best to accommodate your
specific needs!**