



## GRANT APPLICATION

**Please Check:**

- I have read the mission of the Weld RE-4 Education Foundation and this application fits within the scope of the mission.
- I have checked with my department and/or building to see if funds are available for this program or project.

|                                                        |             |                |
|--------------------------------------------------------|-------------|----------------|
| <b>Primary Applicant:</b>                              |             |                |
| <b>Names of Additional Applicants (if applicable):</b> |             |                |
| <b>Contact Information:</b>                            | <b>Tel:</b> | <b>E-mail:</b> |
| <b>School and/or Department:</b>                       |             |                |
| <b>Title of Project/Program:</b>                       |             |                |
| <b>Primary Subject Area:</b>                           |             |                |
| <b>Grade Level(s) Served:</b>                          |             |                |
| <b>Number of students served:</b>                      |             |                |
| <b>Amount requested:</b>                               |             |                |
| <b>One sentence that describes your project:</b>       |             |                |

**REQUIRED STATEMENT:**

*I (We) have read and understand the statement of the Foundation's grant policies and agree to comply with those policies. I (We) understand that all major equipment and/or instructional materials purchased with this grant or provided directly must remain in the Weld RE-4 School District. I also understand that all unused grant monies must be returned to the Foundation.*

**APPLICATION SIGNATURES:**

Applicant Signature(s)

Date:

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## Foundation Grant Application Form

**a. PURPOSE:** Describe the purpose of your project, listing anticipated goals and outcomes. Please list 2-3 measurable outcomes.

**b. DETAILED PROJECT DESCRIPTION:** Describe the project, including the activities and/or instructional materials you will use. The following questions can be used to help guide your response.

1. Why do your students have a need for the materials requested?
2. What activities are you proposing?
3. How does the project relate to your curriculum?
4. How is your project innovative?
5. How do you plan to sustain the project beyond this year?

## Foundation Grant Application Form

**c. EVALUATION:** Explain how you will measure the success of the proposed activities.

**d. BUDGET:** Include an itemized listing with prices of instructional materials and/or equipment, attaching any supporting materials.

**e. INVESTMENT:** Please state whether the school has contributed any funds to the requested materials/equipment or project from the principal's discretionary budget, school fundraising accounts, or other sources. If not, explain why such funds have not been used or are not available.

**f. SUSTAINABILITY:** Please state how the subject of your grant request will be sustained in future years. If there is an ongoing cost associated with the grant request (e.g. subscription fees, necessary supplemental materials, equipment maintenance, etc.), please indicate below that you have discussed this ongoing cost with your building principal/supervisor and describe the plan for funding in future years. If you feel this question is not applicable to your particular request, please provide a detailed explanation as to why the project will not require future funding for sustainability.

- I have discussed sustainability of my grant request with my building principal/supervisor and we have a plan for sustainability as described below.
- My project does not require future funding for sustainability, for the reasons discussed below.
- I understand that all program/project materials are only intended for the school listed in this grant within Weld RE-4 School District.

**g. COMPATABILITY:** Please describe how the subject of your grant request integrates with curriculum and strategies currently being implemented in your building and in the district.

- I agree when the teacher grant is awarded and completed that I will share pictures and a short report of the impact the grant funds made in my classroom or school, please send to Kelly Moll.

**Principal/Department Head to fill this out:**

How does this project/program align within the Weld RE-4 School District's Strategic Plan?

**APPROVED:**

Principal/Department Head Signature(s)

Date:

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**If the grant request is for technology needs, the approval of the District's Technology Director is also required to ensure that the District can support the specific software, hardware, etc.:**

Technology Director

Date:

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**If the grant request is for Career & Technical Education, the approval of the District is required to ensure we follow all CTE guidelines:**

Career & Technical Education Coordinator

Date:

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*You may attach one additional page if necessary. Please do not exceed six (6) pages total.*

**NOTE:** The Foundation Board will generally consider grant requests at the next regular Board meeting following each quarterly deadline for submission of grants. All purchases made for this grant is intended only for this grant's designated school and/or classrooms within the Weld RE-4 School District. The Board, in its sole discretion, may extend the deadline for applications and may consider applications at other times during the year. The Board will thereafter notify the primary applicant if a particular grant has been funded, denied, or if additional information is necessary for further consideration of the application. Please direct all inquiries to the Foundation to Kelly Moll, Executive Director [kelly.moll@weldre4.org](mailto:kelly.moll@weldre4.org) rather than to the Weld RE-4 school district office. Thank you.